



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. **18001208243**

NIT No. WBARD/WBLDC/NIT-88oe/2025-2026

Dated 24/04/2025

Supply of stationery articles at different units within South Bengal Districts under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake, Kolkata-700106 for the Financial Year 2025-2026.

SET OF TENDER DOCUMENTS (ON LINE)

Each set contains :-

- 1. NOTICE INVITING e-TENDER**
- 2. TERMS & CONDITIONS FOR SUBMISSION OF TENDER. (Annx. I, II, IV)**
- 3. ITEM SPECIFICATION : (Annexure – III)**
- 4. APPLICATION FORMAT (Annexure-V)**

LAST DATE FOR SUBMISSION OF TENDER (ONLINE): 17/05/2025 (Upto 12:00 Noon)

Publish Date	24/04/2025 at 06:00 P.M.	Document download / Sale end date	17/05/2025 at 12:00 Noon
Document Download / Sale Start Date	24/04/2025 at 06:00 P.M.	Clarification End Date	17/05/2025 at 12:00 Noon
Clarification Start Date	24/04/2025 at 06:00 P.M.	Bid Submission End Date	17/05/2025 at 12:00 Noon
Bid Submission Start Date	24/04/2025 at 06:00 P.M.	Technical Bid Opening Date	19/05/2025 at 12:00 Noon
Pre Bid Meeting Date (Mandatory) (at HQ)	08/05/2025 at 2:00 P.M.	Financial Bid Opening Date	To be informed latter


(Dr. Utpal Kumar Karmakar)
Managing Director
W.B.L.D.C. Ltd.



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NTT No. WBARD/WBLDC/NTT-880e/2025-2026

Dated 24/04/2025

NOTICE INVITING e-TENDER

E-TENDERS ARE INVITED FROM **BONAFIDE MANUFACTURER/AGENCY/SUPPLIERS** FOR **Supply of stationery articles at different units within South Bengal Districts under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake, Kolkata-700106 for the Financial Year 2025-2026. (Submission of Bid through NIC e- tender portal <http://wbtenders.gov.in>)**

LAST DATE FOR SUBMISSION OF TENDER (ON LINE) : 17/05/2025 (Upto 12:00 Noon)

- (1) Necessary Earnest Money / Security Money is to be submitted for participation in the tender through ICICI Bank Payment Gateway (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016) online as per Annexure – IV sl. no. 19 & 20.
- (2) Detailed terms & conditions, BOQ (Bill of Quantities) are obtainable from website <http://wbtenders.gov.in> for free of cost. **Submission of tender by the tenderer can be made with the help of DSC (Digital Signature Certificate) in this website(<http://wbtenders.gov.in>).**
- (3) Tenders should normally be floated in two parts - one Technical Bid (BID-A) and other Financial Bid (BID-B).
- (4) Above tender for Animal Printing items must be supported by:
 - (a) Earnest Money / Security Money shall have to be deposited through ICICI Bank Payment Gateway (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016) **ONLINE** as prescribed in the **TENDER DOCUMENT** in favour of the **West Bengal Livestock Development Corporation Limited, Payable at Kolkata.**
 - (b) **GST Registration Certificate**
 - (c) **Professional Tax Clearance Certificate valid up to 31/03/2026.**
 - (d) **Trade License valid up to 31/03/2026.**
 - (e) **PAN Card.**
 - (f) **I.T. Return as on 31/03/2024. (A.Y. 2024 – 2025)**
 - (g) **Upload copy of N I T duly digitally signed.**
 - (h) **Upload Annexure – II and V (with Seal & Signature on Company Letter Head)**
 - (i) **Rate as per B.O.Q., item-wise must be quoted in per Unit Basis**



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A. TECHNICAL BID : 'BID-A'

(a) **STATUTORY COVER** containing the following documents:

1.	Upload scanned NIT with seal and signature on every pages. (SINGLE FILE MULTIPLE PAGES SCANNED)
2.	Upload Annexure – II and V (with Seal & Signature on Company Letter Head)
3.	Upload ALL DOCUMENTS / CERTIFICATES. (SINGLE FILE MULTIPLE PAGES SCANNED)

(b) **NON-STATUTORY COVER/MY SPACE** containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	(1) PAN Card of the authorized signatory (2) Prof. Tax clearance certificate with challan valid up to 31/03/2026 (3) GST Registration certificate. (4) IT returns of 2024 – 2025 Assessment year. (5) Trade License valid up to 31/03/2026.
2	COMPANY DETAILS (valid up to date), scanned original copy	(6) <i>Details communicational address of the client (within West Bengal) must be indicated in the Credential Certificate.</i>

(Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents).

B. FINANCIAL BID : 'BID-B' (BOQ)

- The Contractor is to quote the rate **for the Items on Item-wise BOQ format** of the components as specified in the ANNEXURE-III & BOQ. **The rate should be quoted per unit basis (Item-wise)** in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid.
- Rate quoted shall be including GST and all other taxes and charges.**
- Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the contractor.

N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN ORIGINAL. Neither Photocopy nor cyclostyled literature/Brochure will be accepted.


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ANNEXURE-I

- 1. Quantity of Stationary Items shown in Annexure III are purely approximate / estimated quantity only. The Corporation invites offers on rate contract basis.**
- 2. Rate Contract:** Rate contract will mean a contract to supply printing items on demand at a fixed agreed rate to a particular Plant during the subsistence of the tender.
- 3. The Corporation reserves the right to make contract / agreement for One Year with more than one supplier for supply of items at the lowest approved rate.**
- 4. Intending bidder(s) must have to attend PREBID MEETING and Sample Verification on 08.05.2025 prior to quote rate at the Head Office. If any bidder fails to attend the Pre-Bid Meeting but participate in said tender except exigency, his/her bid (technical) will summarily be rejected.**
- 5. The suppliers who will be in position to complete supply within 7 days from the date of receipt of the delivery order or earlier if mutually agreed upon and arrange supply in accordance with the delivery schedule of the Corporation are requested to submit offers only. Once order placed or contract made, grounds of non-availability / non-arrival of wagons / trucks or delay in dispatch by principals(s), suppliers(s) etc. will not be accepted and failure to supply materials as per the delivery schedule will be penalized.**
- 6. Selection will be based on quality cum credential basis for all items. If any agency having poor credential on previously supplied items his technical bid will be rejected partially (for selected items) or totally without assigning any clarifications. All sorts of Clarification must be cleared on Pre-Bid Meeting only . No explanation/clarification will be entertained after that. Rate of the items must include the Make/Branding portion of items (finalized by the concerned authority). Selected bidder must have to share the raw copy of Make/Brand of supplied items when he/she asked for it. If any discrepancy shows in between supplied items and rate quoted items by the intending bidder(s) , then actual rate quoted items will be considered and respective penalty/rejection will be issued against this.**
- 7. Technically Selected Supplier(s) have to submit the sample (on demand) for quality check which one have to supply during entire delivery period if financially selected as L1 bidder, prior to opening of Technical Bid.**
- 8. Delivery of materials will be accepted from 9:00 a.m. to 3:00 p.m. at the plant site on working days. The Supplier is required to arrange for unloading and stacking of the materials in go-down as indicated from time to time. In the absence of such arrangement for unloading and stacking during delivery, the supplier will be responsible for any consequential loss / expenditure.**


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ANNEXURE-II

1. Rates quoted above are on **unit basis and including of G.S.T.** and all other charges such as delivery and stacking etc. in your go-down as per instructions of the officer-in-charge, store-in-charge of concerned units.
2. Materials will be supplied in sound & serviceable condition. I / We will be bound to take back the materials packed in torn / damaged. Materials will be free from dirt, adulterants insect and fungus infestation and undesirable odour, foreign materials, toxic materials and metallic pieces. Materials will be supplied from fresh stock as per indent.
3. This offer holds good for a period upto the date stipulated in the work order for which the tender is invited and I am / We are bound to supply the material at the quoted agreed rate if order is placed for any quantity within the validity period for acceptance of this tender.
4. I / We shall be bound to supply the material as per **quantity and quality and as per approved Make/Brand** mentioned in purchase order / delivery schedule. Further I / We shall completed supply within 7 (Seven) days of placement of order / instruction.
5. **I / We shall be bound to lift the materials which is either mismatched or not as per approved sample (both Quality & Quantity) instantly / within 7 days of intimation and will be replaced as required within 3 days without any extra charges. Otherwise, TIA have every right to impose necessary Clause (LD /penalty/ risk purchase /Black listing) against me/my Organization .**
6. I / We shall be bound by the terms and conditions contained in the tender notice and its annexure I, II, III, IV, V and execute the order accordingly. In case of failure to supply as per delivery schedule, the corporation will have the right to take appropriate measures including risk purchase and I / We will be bound to pay the difference in prices, if any.

Yours faithfully,

For and on behalf of _____
(Seal of the Company/Concern)

Name: _____ (Proprietor / Partner / Manager / Chief Executive)

Name of the Concern _____

Address _____

Office & residential telephone No. _____

(In case of partnership firm, name of all the partners should be given in full)



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ANNEXURE-III (ITEM SPECIFICATION)

S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
1.	Acid(Muriatic)[1ltr]	Per bottle	Superior Quality	100
2.	Battery (Pencil) AA (Red)	Per pc.	Eveready	50
3.	Battery (Pencil) AAA (Red)	Per pc.	Eveready	50
4.	Binder clip (Size: 41mm)	Per Dozen	Best Quality	25
5.	Binder clip (Size: 1-1/4" width)	Per Dozen	Best Quality	250
6.	Binder clip (Size: 51mm)	Per Dozen	Best Quality	50
7.	Binder clip(Size: 32mm)	Per Dozen	Best Quality	50
8.	Bleaching Powder (Per 1kg)	Per pkt.	Polpular Branded	50
9.	Board Pin	Per Box	Superior Quality	25
10.	Brown Tape 2" (80cm)	Per pc.	Best Quality	25
11.	Brush (Floor Cleaning)	Per pc.	Best Quality	10
12.	Brush Plastic(Sanitary)	Per pc.	Best Quality	10
13.	Bucket 10ltr.(Plastic)	Per pc.	Best Quality	15
14.	Bucket 18ltr.(Plastic)	Per pc.	Best Quality	25
15.	Calulator 12 digit	Per pc.	Orpat	50
16.	Car log book (no.4)	Per pc.	as per Sample	50
17.	Carbon Paper (210mmx330mm)	Per pkt.	Best Quality	15
18.	Cartridge 12A Black (Refiling))	Per pc.	SERVICE	100
19.	Cartridge 12A Black HP- Compatible	Per pc.	compatible make	150
20.	Cartridge 12A Black HP-Original	Per pc.	HP	10
21.	Cartridge 88A Black (Refiling)	Per pc.	SERVICE	200
22.	Cartridge 88A Black HP- Compatible	per pc	compatible make	150
23.	Cartridge 88A Black HP-Original	Per pc.	HP	10
24.	CD 100pcs	Per box	Best Quality	5
25.	CD Pouch	Per pc.	Best Quality	200
26.	Cello tape White Size: 1" (80cm)	Per pc.	Best Quality	10
27.	Clean – Up Padal Bucket (12 Ltr)	Per pc.	Best Quality	50
28.	Clean – Up Padal Bucket (7 Ltr)	Per pc.	Best Quality	50
29.	Clip Board A4 size (21cmx29.7cm)	Per pc.	Best Quality	100
30.	Colin 500ml	Per bottle	Reckitt Benckiser	50
31.	Computer Mouse with USB Cord	Per Pc.	Frontech	10
32.	Disposable Hand gloves powder free (Wrist length) rubber	Per pc.	Best Quality	200
33.	Door Mat(5ft x 2ft)	Per pc.	Best Quality	50



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
34.	Dust Pan (Plastic)	Per Piece	Best Quality	50
35.	Drum Plastic 100lt. (without lid)	Per pc.	NEELKAMAL/EQUI	20
36.	Drum Plastic 120ltr. (with lid)[Neelkamal]	Per pc.	NEELKAMAL	20
37.	Duster Cloth (55cmx55cm) White/Colour	Per pc.	Best Quality	100
38.	Envelop (11"x5") Brown colour	Per Dozen	Good Quality	100
39.	Envelop A4 (with cloth)	Per Dozen	Good Quality	100
40.	Envelop A3 (with cloth)	Per Dozen	Good Quality	50
41.	Envelop A4 Brown/white	Per Dozen	Good Quality	200
42.	Envelop(10"x4.5") Brown colour	Per Dozen	Good Quality	500
43.	Eraser 20pcs (Apsara)	Per box	APSARA	20
44.	Exercise Book Long No.6	Per Dozen	Good Quality	20
45.	Exercise Book No.4 with binding	Per Dozen	Good Quality	20
46.	Exercise Book No.6 with binding	Per Dozen	Good Quality	10
47.	Extension Cord with socket(Anchor)3pin 4mtr.	Per pc.	ANCHOR	10
48.	Fevi gum (18ml)Synthetic gum, Non toxic	Per pc.	BRANDED	100
49.	Fevi stick glue stick (20pcs) Net wt.15gm, Non Toxic	Per box	BRANDED	50
50.	File - 4 fold file (with lamination)	Per pc.	Best Quality	50
51.	File - Arch	Per pc.	Best Quality	50
52.	File - Clip (with Print)	Per pc.	as per Sample	100
53.	File - Tag file (with print, As per sample)	Per pc.	as per Sample	50
54.	File Binder (25pcs)	Per Bdl.	Best Quality	25
55.	Garbage Bag (Black) Size: 20x26	30 pcs Box	Superior Quality	100
56.	Garbage Bag (Black) Big Size 36x42	30 pcs Box	Superior Quality	100
57.	Good knight Machine Active power	Per pc.	GODREJ	50
58.	Good Quality Cup and Plate Set for office use	per piece Set	Good Quality	25
59.	Harpic disinfected toilet Cleaner (1 Ltr)	Per pc.	BRANDED	50
60.	Hit Sprey godrej (Black) (400ml)	Per pc.	GODREJ	25
61.	Hit Sprey godrej (Red) (400ml)	Per pc.	GODREJ	25
62.	Jems clip Greater grip.bright plated(26mm)	Per box	Best Quality	500



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
63.	Jharoo (Full) Size: Big (Good Quality)	Per pc.	Good Quality	10
64.	Keyboard (Computer)HP/Frontech	Per pc.	hP/Frontech	20
65.	Knife (6")	Per pc.	Best Quality	5
66.	Lock & Key (6 Lever) (godrej)	Per pc.	GODREJ	200
67.	Lock & Key (7 Lever) (godrej)	Per pc.	GODREJ	25
68.	Mopping cloth with stick (Big Size)	Per pc.	Best Quality	30
69.	Mopping cloth Without stick (Big Size)	Per pc.	Best Quality	15
70.	Mosquito Repellent Refill (60days)	Per set	GODREJ	100
71.	Mouse (HP/Frontech)	Per pc.	Best Quality	15
72.	Mug Plastic (1 ltr)	Per pc.	Best Quality	50
73.	Napthalin balls Bengal chemicals (1kg)	Per pkt.	bengal chemical	5
74.	Napthalin balls Bengal chemicals (200gm)	Per pkt.	bengal chemical	10
75.	Nimyle (1Ltr.)	Per Btl.	BRANDED	25
76.	Note Sheet (14"x8.5")	Per rim	Best Quality	15
77.	Odonil Air Freshner	Per pc.	BRANDED	30
78.	Pad Writing (48 pages) [Size: 8"x5.5"]	Per pc.	Best Quality	150
79.	Page Marker (Post it 3M)	Per pkt.	Best Quality	100
80.	Paper - B4 (14.33"x10.12")	Per rim	Best Quality	10
81.	Paper - Bond (14"x8.5")	Per rim	Best Quality	10
82.	Paper - Demi (A-4 size-Green/Off Yellow Colour)	Per rim	Best Quality	15
83.	Paper - Legal (14"x8.5")	Per rim	Best Quality	2
84.	Paper - Photo paper 210x297mm (A4 size)- Kodak	Per rim	Kodak	10
85.	Paper A4 (21cmx29.7cm) copy power	Per rim	copy power	200
86.	Paper Weight glass Made (75 - 100gm)	Per pc.	Best Quality	20
87.	Pen Ball (10pcs)(AGNI 4G 0.5mm)	Per pkt.	(AGNI)	20
88.	Pen Gel (5pcs)(Linc Ocean classic)	Per pkt.	(LINC OCEAN CLASSIC)	20
89.	Pen Gel (Good Quality)	Per pc.	Good Quality	25
90.	Pen Highlighter (5pcs.)(Faber Castell)	Per pkt.	(FABER CASTELL	100
91.	Pen refill (small) (Linc)	Per pc.	LINC	1000
92.	Pen Stand (Good Quality)	Per pc.	Good Quality	25
93.	Pencil (10pcs) (Apsara Extra Dark)	Per box	APSARA	15
94.	Pencil cutter(20pcs) (Faber-Castell)	Per box	FABER-CASTELL	10
95.	Pen-Marker for CD(10pcs) (Faber Castell)-Blue & Black	Per box	FABER CASTELL	10



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
96.	Pen-Marker Parmanant (10pcs) (Faber Castell)	Per box	FABER CASTELL	20
97.	Pen-Marker White Board(10pcs) (Faber Castell)	Per box	FABER CASTELL	100
98.	Phenyl (1 ltr)[white]	Per bottle	Best Quality	200
99.	Phenyl (5 ltr Jar)[white]	Per jar	Best Quality	20
100.	Pin Container Magnetic	Per pc.	Best Quality	15
101.	Plastic channel file (White)-Landscape	per pc.	Best Quality	10
102.	Plastic channel file (White)-Portrait	Per pc.	Best Quality	2000
103.	Plastic file Box/Pending Box	Per pc.	Best Quality	200
104.	Plastic Tap File (Good Quality) White	Per pc.	Good Quality	2000
105.	Punch machine 1 hole 4.5mm (Plastic Coated Kangaro)	Per pc.	kangaro	20
106.	Punch machine Double DP-480 (Plastic coated Kangaro)	Per pc.	kangaro	20
107.	Quick Heal Antivirus (total Security) Renewal (1 yr-10 users.)	Per User	Quick Heal	20
108.	Quick Heal Antivirus (total Security) Renewal (1 yr-3 users.)	Per User	Quick Heal	20
109.	Refill Gel (5pcs) (Linc Ocean classic)	Per pkt.	LINC OCEAN CLASSIC	20
110.	Register - 10 No	Per pc.	Best Quality	15
111.	Register - 12 No	Per pc.	Best Quality	15
112.	Register - 14 No	Per pc.	Best Quality	25
113.	Register - 18 No	Per pc.	Best Quality	25
114.	Register - 2 No	Per pc.	Best Quality	50
115.	Register - 4 No	Per pc.	Best Quality	50
116.	Register - 6 No	Per pc.	Best Quality	50
117.	Register - 8 No	Per pc.	Best Quality	155
118.	Register – Despatch (page 300) As per Sample	Per pc.	as per Sample	10
119.	Register - Received (page 300)As per Sample	Per pc.	as per Sample	20
120.	Register - stock (page 300) As per Sample	Per pc.	as per Sample	20
121.	Register Attendance	Per pc.	as per Sample	10



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
122	Register -Final payment (page 100) As per Sample	Per pc.	as per Sample	10
123	Register -Incoming mail (page 200) As per Sample	Per pc.	as per Sample	25
124	Room freshner (220ml)(Godrej)	Per pc.	GODREJ	200
125	Room freshner auto Spray (225ml)(Godrej)	Per pc.	GODREJ	20
126	Rubber band (100gm) Good Quality	Per pkt.	Good Quality	20
127	Rubber Matress (2.5 ft.x1.5ft)	Per pc.	Best Quality	20
128	(Rubber) Towel Fixing Band , 30x1 cm , multicolour	Per dozen	Best Quality	20
129	Scale plastic 12" (10pcs) Faber Castell	Per box	FABER CASTELL	50
130	Scissors (6")	Per pc.	Best Quality	12
131	Scotch brite (Medium)	Per pc.	Best Quality	25
132	Soap - detergent (500gm)[Sunlight]	Per pkt.	BRANDED	20
133	Soap - Dettol (125gm)	Per pc.	BRANDED	200
134	Soap - Dettol (75gm)	Per pc.	branded	200
135	Soap - Hand wash 125ml pouch (Dettol)	Per pkt.	BRANDED	100
136	Soap - Hand wash 200ml Bottle (Dettol)	Per bottle	BRANDED	10
137	Soap - Hand wash 750ml Bottle (Dettol)	Per bottle	BRANDED	25
138	Soap - Hand wash 900ml Bottle (Dettol)	Per bottle	BRANDED	200
139	Soap - Lifebouy Plus (125gm)	Per Pc.	BRANDED	200
140	Soap - Lifebouy Plus (75gm)	per Pc.	BRANDED	100
141	Stamp Pad Ink 500ml (Camlin/Artline)	Per bottle	Camlin/Artline	10
142	Stamp Pad, Size: 110mm x 69mm (Faber Castell)	Per pc.	FABER CASTELL	25
143	Stapler - pin (Kangaro) No.24/6 (20 boxes)	Per pkt.	kangaro	10
144	Stapler - pin small (Kangaro) No. 10 (20boxes)	Per pkt.	kangaro	50
145	Stapler No.10 with plastic coated (kangaro) HD-10D	Per pc.	Kangaro	20
146	Stapler with plastic coated (kangaro) HP-45	Per pc.	Kangaro	10
147	Storage container Tupperware -1500 ml	100 pcs pack	BRANDED	10
148	Slipper (Size 6-8)	Pair	Bata/Khadim	12
149	Storage container Tupperware -200 ml	Per Piece	BRANDED	25



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
150	Storage container Tupperware -400 ml	Per Piece	BRANDED	20
151	Steel Wool -Stand size	Per Piece	Good quality	50
152	T pin King (Net wt. Per Box 80Gms.)	Per box	Best Quality	20
153	Tag cloth 1000 pcs (10 cm)	Per Bdl.	Best Quality	20
154	Towel (executive for Office Chair & Car)	White Cotton	Best Quality	20
155	Three layer surgical face mask ,disposable	Per pc.	Best Quality	200
156	Tissue Paper (Napkin) -2 ply -100 pcs pack	100 pcs pack	Best Quality	2000
157	Two step Heavy duty Supreme Plastic Stool -46 x47x62 CM	Per piece	Supreme	5
158	Vacuum Based Suction Hook for wall - Acrylonitrile , strong, best quality	Per Piece	Best Quality	50
159	Vim Bar (200gm)	Per pc.	Best Quality	25
160	Water Bottle 1ltr. (6pcs) Milton	Per box	milton	20
161	Whitner (20pcs) [Faber Castell] 7ml	Per box	FABER CASTELL	200
162	Wiper (Big) with stick	Per pc.	Best Quality	20
163	Disposable Hand Gloves half sleeves	Per Pair	Best Quality	200
164	Gum Boot - Heavy Duty , Premium Quality , Long lasting , Rate irrespective of size	Per Pair	Best Quality	50
165	Disposable Caps : Stretchable Caps - Head Cover Hair for Hygiene, Surgical Caps (100 pcs pack)	Per Piece	Best Quality	100
166	Disposable Shoe cover :Universal fitting , Hygienic Keeps place dust free The high quality elastic band not only has the tightness and comfort of wearing, but also can be stored for a long time	Per Pair	Best Quality	100
167	S.S.Knife (Meat cutting)-6” Blade	Per Piece	Cartini Godrej	200
168	Broom Stick (Coconut) with Bamboo handle	Per Piece	Good Finishing	20
169	Old News paper – intact ,good condition	Per Kg.	Best quality	20
170	Full Scape Diata paper (White)	Per Dista	Best quality	50
171	Full Scape Diata paper (Rule)	Per Dista	Best quality	50



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Website: www.wbldc.in Toll Free No. **18001208243**

NTT No. WBARD/WBLDC/NTT-88oe/2025-2026 Dated 24/04/2025

S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
172	Sodium Hypochlorite	Per Lt	Reputed Make	50
173	Lime Powder	Per Kg	Reputed Make	90 Kg/Month
174	Alum	Per Kg	Best Quality	25 kg/Month
175	Disposable Apron	Per Piece	Best Quality	100
176	Cloth Apron	Per Piece	Best Quality	10
177	Sulfuric Acid -96% concentration (For Kalyani Layer Farm)	Per Ltr.	Best Quality	As actual
178	Liquid detergent-Sunlight (For Kalyani Layer Farm)	Per Ltr.	Best Quality	As actual
179	Wooden Coconut brush (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
180	Readymade Broom made by hard coconut sticks (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
181	Chappal (Rubber) (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
182	PPE Kits (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
183	Leather Hand Gloves-Half (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
184	Disposable head cap (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
185	Disposable face mask (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
186	Disposable hand gloves (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
187	Cloth Head Cap (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
188	Cloth Face Mask (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
189	Old Newspaper (For Kalyani Layer Farm)	Per Kg.	Best Quality	As actual
190	Old Cloth-suti (For Kalyani Layer Farm)	Per Kg.	Best Quality	As actual
191	DF-100-NS (Anti foaming agent for Bio-methanation plant) (For Kalyani Layer Farm)	Per Ltr.	Best Quality	As actual
192	Register-8 No. (For Kalyani Layer Farm)	Per Piece	Best Quality	As actual
193	Liquid detergent for front load washing machine (For Kalyani Layer Farm)	Per Ltr.	Best Quality	As actual
194	Liquid detergent for front load washing machine (For Salboni Layer Farm)	Per Ltr.	Best Quality	As actual



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
195	Cartridge HP Laserjet, Black toner 131A (CF210A) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
196	Cartridge HP Laserjet, Yellow toner 131A(CF212A) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
197	Cartridge HP Laserjet, Magenta toner 131A (CF213A) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
198	Cartridge HP Laserjet, Cyan toner 131A (CF211A) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
199	Cartridge HP Laserjet, Yellow toner 230 (W2302A) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
200	Cartridge HP Laserjet, Magenta toner 230 X (W2303X) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
201	Cartridge HP Laserjet, Cyan toner 230X (W2301X) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard	As actual
202	Cartridge HP Laserjet, Black toner 230 (W2300A) (For Academy of Animal Resources Management)	Per Piece	Hewlett-Packard (HP)	As actual
203	Viniger (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Ltr.	Best Quality	As actual
204	Sample collection container (100 pcs pkt) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
205	Spray bottle (500 Ml.) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
206	4 stroke Honda mobil oil (500ml) Brand : HONDA (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Bottle	HONDA	As actual



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NTT No. WBARD/WBLDC/NTT-880e/2025-2026

Dated 24/04/2025

S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
207	Aluminium foil (21 mtr) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Best Quality	As actual
208	Soft dust free wipes paper Brand : Kimtech (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Kimtech	As actual
209	Bottle cleaning brush (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
210	Cleanware swivel head bottle/flask brush (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
211	Roll Tissue paper (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Best Quality	As actual
212	Wash Bottle (1000ml) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
213	Tiles Cleaner (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Bottle	Best Quality	As actual
214	Floor Marking Tape (Yellow, Zebra) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
215	Ear Buds (Container) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
216	Rat killer (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
217	Coconut Coir (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Kg.	Best Quality	As actual
218	Transparent File Envelop type (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Best Quality	As actual



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
219	Autoclavable plastic bag (14"x16") (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
220	Backing Soda (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Kg.	Best Quality	As actual
221	4 stroke Honda Brush cutter were Brand : HONDA (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	HONDA	As actual
222	4 stroke Honda Brush cutter machine head Brand : HONDA (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	HONDA	As actual
223	Plastic Tray (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
224	Double side tape (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
225	Jhul Jharoo (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
226	Nylone Rope (15 meter) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Best Quality	As actual
227	Carbolic Acid (100ml) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Bottle	Best Quality	As actual
228	Disposables Apron (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
229	Mouse Pad (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
230	Pendrive (32 GB) Brand : HP (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual



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S.No.	Name of the Item	Specification	Make/Brand	Min. required Qty.
231	Garden PVC Pipe - 1 inch (25mm) internal diameter / 30 meter(100 Feet) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
232	4 - Inch 30 Meter Flat Tube Hose Pipe (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
233	Mustard cake (Dust) - Reputed make (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Kg.	Best Quality	As actual
234	Pottas- Reputed make (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
235	Urea- Reputed make (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Kg.	Best Quality	As actual
236	Round up Herbicide - Reputed make (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Best Quality	As actual
237	Computer / Desktop cover set (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
238	Key storage Box (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Piece	Best Quality	As actual
239	KEYRINGS WITH NAME LABEL KEY TAGS, MULTICOLOR KEYTAGS (PACK OF 10) (For CENTRE FOR LABORATORY ANIMAL RESEARCH AND TRAINING)	Per Lot	Best Quality	As actual

Bidder should have experience of minimum 2 years in the domain.

- 1) **Pre-Bid meeting on 08/05/2025 at 2.00 P.M. at HQ is Mandatory.**
- 2) Supply will be at South Bengal Districts, if supply made other than South Bengal, Freight will be extra as actual.
- 3) **Offer rate valid for 12 Months (from 01.06.2025 to 31.05.2026) which may be extended on mutual agreement.**
- 4) Intending bidder(s) must have to face Risk Purchase /Penalty Clause in case of Non-supply/delayed supply or supplied material not up to specification.


(Dr. Utpal Kumar Karmakar)
Managing Director
W.B.L.D.C. Ltd.



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ANNEXURE -IV

Terms & Conditions for Purchase of Printing items & Allied Materials etc. through e-tender.

Tender shall be submitted in English.

Price and all other charges shall be quoted in figures.

01. Rate:

- a) Rate should be quoted for supply of materials on unit basis including GST and all other charges such as loading, transportation, unloading and stacking etc. at Plant Site / Go-down as per instruction of the Officer In-charge of the Plant concerned.
Rate should be quoted on **rate contract basis**. The Corporation **does not guarantee purchase of all items as well as the invited quantity** and order/s shall be placed for the actual requirement. Necessary purchase order will be issued as and when required basis throughout the entire contract period.

No oral, telephonic or telegraphic tender/s or modification in tender shall be considered under any circumstances.

- b) Unless invited in writing, counter offers, after opening of tenders, shall not be entertained by the Corporation and all suo motu correspondence or communication or negotiations by a person which forms the basis of such counter offer or which in effect leads to such counter offer shall be void ab-initio.
- c) GST : Registration certificate shall have to be uploaded.
- d) Tenderer shall not be entitled to claim any cost, charges, expenses or incidentals for or in connection with the preparation and submission of their tenders even though the corporation may elect to withdraw, the notice inviting tender or reject all the tenders without assigning any reason.
- e) In the event of the tender being submitted by a partnership firm, it must be signed separately by each partner thereof. In the event of absence of any partner, it must be signed on his behalf by a partner holding, power of attorney authorizing him to do so and a certified copy of power of attorney should be submitted along with tender.
- f) In the case of company the tender should be executed in the manner as laid down in the said Company's Articles of Association & Memorandum of Association.
- g) Tenders not submitted in the prescribed annexure form and if they are not complete in all respects, may be rejected.



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h) Clear Understanding:

When a tenderer submits his tender in response to the corporation's tender notice / enquiry he will be deemed to have understood fully the contents, the requirements, terms & conditions of the tender. No subsequent consideration of any nature, what-so-ever, shall be extended. Any offer made in response to the tender, when accepted by the corporation, will constitute a contract between the parties.

i) Agreement:

The purchase order / contract resulting from the tender and any amendment to be issued subsequently to the terms & conditions and stipulations will constitute the entire agreement relating to the tender between the successful tenderer and the Corporation and both parties shall be bound by the terms & conditions. No execution of separate deed would be necessary.

2. The “**Corporation**” shall mean and include the registered office at Building No. 2, Block: LB 2, Sector-III, Salt Lake City, Kolkata – 700 106 (Land Mark: 16 No. Water Tank) all its branches, as the case may be, authorized to deal with all matters relating to this contract on its behalf.

3. Validity of offer:

Rates offered by the successful tenderers shall remain valid for **Twelve Months (w.e.f : 01.06.2025)** or for such extended period as may be mutually agreed upon and the supply at the accepted rate shall be made up to the last working day of the month / months for which the tender is invited unless a longer period is agreed upon mutually.

No revision / modifications in tender rate or withdrawal of offer will be allowed during the period of validity of the tender or its extended period, if any.

Generally one order for supply of required quantity shall be placed **as per requirement**. However, ordered quantity of any supply order may be revised or more than one supply order per month may be placed upon mutual agreement. When it is so needed.

If any supplier refuses to accept any supply order within the validity period of acceptance after submission of his tender / offer, it will be considered as default and required material shall be purchased at the risk and cost of defaulter.



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4. **Corporation not bound by personal representation:**

The supplier shall not be entitled to any increase in rates or any other rights or claim whatsoever by reason of any representation, explanation or statement or alleged representation, promise or guarantee given or guarantee to have been given by any employee of the corporation.

5. **Quality:**

Goods should conform to the corporation's specification and standard as approved in sample checking. It should be free from adulterants, insect and fungus infestation, undesirable and objectionable odour. It should be free from dirt, extraneous matter including metallic objects, castor seed toxic materials and toxin.

6. **Packing :**

Material should be Packed in sound(**Clear indication of Manufacture Date, Batch No, Brand Name, Manufacturer Trade Mark/Hologram, Composition etc.**) and serviceable items as per manufacturer specification rather custom packing. Supply in torn / damaged items, unprinted, customized size, Non-Specific /non-standard items will not be accepted.

7. **Quantity:**

Quantity of printing items/supplements and packing material which are given in the tender schedule / Annexure - III is provisional (**TENTATIVE**) and actual quantity will be indicated in the orders for supply.

8. **Delivery:**

- a) Time and date of delivery are the essence of the contract and goods must be delivered as per the delivery schedule (**in regular manner**) specified in the purchase order. Generally the delivery period will be completed within 7 (Seven) Days. In the event of falling to effect the supply according to the delivery schedule of the purchase order, the Corporation may deduct 2% of the value of the undelivered quantity as Penalty for non compliance of the delivery schedule against the specific order. Extension of delivery schedule shall not ordinarily be granted except in situations described in **clause 13** herein below. The Corporation will have the option to cancel the whole or any part of order / contract and / or purchase the material from alternative source at the risk, responsibility and cost of defaulting supplier.
- b) Delivery of materials will be accepted from 9:00 a.m. to 3:00 p.m. at the plant site on working days. The Supplier is required to arrange for unloading and stacking of the materials in go-down as indicated from time to time. In the absence of such arrangement for unloading and stacking during delivery, the supplier will be responsible for any consequential loss / expenditure.



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- c) Delivery challans should be in four copies containing name and address of the consignee, purchase order no. & date, item, no. of bags, weight and signature of the sender. Goods once received at plant against deliveries made by any supplier covered by his challan after maintaining the formalities and procedures, can not be transferred to the account of any other supplier even on written requests of both parties.

d) **Inspection of the Stock:**

Goods will be inspected at the plants of corporation. If the consignment is found in conformity with clause no. 6 of the terms and conditions and physical character of the item on visual examination, organoleptic tests appear satisfactory, the same will be accepted provisionally, subject to laboratory test. However, if it is found upon subsequent laboratory tests that consignment contains toxin materials, the consignments shall be confiscated with the approval of the competent authority and no payment shall be made for the confiscated material.

e) **Point of Delivery or Supply within South Bengal Districts:**

Sl. No.	Name of the Office	Actual Delivery Locations/ Supply Address (Units)
1.	In-Charge, Salboni Feed Plant	Salboni , Paschim Medinipur, PIN-721147
2.	Manager (Farm), Salboni Layer Farm	Salboni, Paschim Medinipur, PIN-721147
3.	Manager (Farm), Broiler Integration Programme, Midnapur Unit	Ashoke nagar, Pachim Medinipur, PIN-721101
4.	Cold Store under Manager (Sales) , South Bengal, Midnapur.	Ashoke nagar, Pachim Medinipur, PIN-721101
5.	Cold Store under Manager (Sales), South Bengal, Nandakumar.	Nadakumar, Tamluk, Purba Medinipur.
6.	In-Charge ,Commercial Layer Farm, Purulia	Gobindapur, Purulia-I, Purulia, PIN-723101
7.	In-Charge, Layer Breeding Farm, Saltora	State Livestock Farm Complex, Ranjitpur, Goswamidihi, Saltora, Dist- Bankura, PIN-722158
8.	Manager (Farm), Broiler Integration Programme, Bankura Unit	Christian College More, P.O & Dist.-Bankura, PIN-722101
9.	Manager (Farm), Broiler Integration Programme, Burdwan Unit	Nawabhat, Fagupur, Purba Burdwan- 713104
10.	Manager (Farm), Broiler Integration Programme, Durgapur Unit	DPL Township, Durgapur-2,PS: Cokeoven, Dist : Paschim Burdwan, PIN713202
11.	Cold Store under Manager (Sales), South Bengal, Burdwan.	Nawabhat, Fagupur, Purba Burdwan - 713104
12.	Cold Store under Manager (Sales), South Bengal, Durgapur.	DPL Township, Durgapur-2,PS: Cokeoven, Dist : Paschim Burdwan, PIN713202
13.	Masagram Feed Plant, Purba Burdwan	Vill+ Post : Ajhapur, P.S: Jamalpur, Dist: Purba Burdwan Pin: 713401

Rate for Any unit under South Bengal Districts (Bankura, Purulia, Paschim & Purba Burdwan, Paschim & Purba Medinipur, Jhargram, Howrah, Hooghly, Birbhum) will be equal and applicable for such NIT.

9. (a) **Counting/Quantity:**

Weighment of materials with the approval of the competent authority (where the authorized representatives of the supplier may remain present) done at the plant shall be final and conclusive. In absence of authorized representative as mentioned above, the Corporation may at its discretion, refuse to accept the consignment. No dispute, however, with regards to weighment shall be entertained in either situation.

(b) **Sampling of Material for Quality Check:**

Sampling of materials done at the plant where the authorized representative of the supplier may submit the same prior to placement of order if required . If the submitted sample fails to qualify the Quality Control Measure, order of the said bidder will be replaced/rejected.

10. **Deduction**

- a) The Corporation however may at its discretion accept the consignment in full or part with deduction @ 2% of the contract price for deviation of supplied quantity without any intimation if not intimate earlier .

11. **Lifting of Rejected Stock:**

The Corporation reserves the right to reject whole or part of the consignment not in conformity with the specification given in the purchase order / contract. The rejected stock must be removed by the supplier/s at his / their own cost within 15 days from the date of receipt of the rejection notice, failing which the supplier/s shall be liable for payment of go-down rent @ Rs. 2:00 per Sq. feet or demurrage @ Rs. 5/- per MT per day whichever is higher. If the rejected materials are not lifted within 30 days from the date of receipt of the intimation of rejection, the rejected stock shall be disposed off by the Corporation at the risk and cost of said supplier and any expenses and / or loss incurred / suffered by the Corporation in such event shall be realized from the supplier's security money / bills for payment against the existing contract or any other contract. In no case, the Corporation will undertake any responsibility for the rejected materials.

12. **Non -Supply:**

In the event of non-supply, the Corporation shall at its discretion resort to either of the following option or a combination of these. While working out quantity of non-supply, fractions up to intimate quantity shall be ignored.

a) **Risk Purchase:**

In the event of supplier/s failing to effect the supply according to the delivery schedule of the Purchase order / Contract, the corporation at its discretion may make risk purchase from the open market or from other participant suppliers (other than the defaulter) or in any manner as may be found suitable by it and the supplier/s shall be liable for payment of the difference in price, if any, between the price for the purchase made and the contracted price. This may be realized from the security money and / or from the bills ready for payment against this contract / order or any other contract / order by informing the concerned supplier/s and in case of such repeated occurrence exceeding more than two occasions, they may be liable to be blacklisted. In the event of risk purchase, the defaulter/s shall not be allowed to participate in the tender / quotation / enquiry related to the said risk purchase.

b) **Penalty:**

In the event of suppliers failing to effect the supply according to the delivery schedule of the purchase order / contract the Corporation may at its discretion deduct / forfeit 2% of the value of the undelivered quantity as penalty for non-compliance of the order in full from the suppliers security money / bills pending for payment and treat the defaulted order as cancelled for undelivered quantity.



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13. **Force Majeure:**

- a) If at any time during the currency of the order / agreement, it becomes impossible on the part of supplier to comply with delivery schedule for reasons of war, or likely situation lawful strike and lockouts, riots, civil commotions, epidemic, pestilence, earthquakes, fire, storm or flood or any other act of god the supplier during the continuance of such contingency may not be bound to execute the contract as per order / agreement / contract. The supply shall be resumed immediately after the contingency has ceased or otherwise determined and supplier's obligations shall continue to be enforceable for corresponding extended period after the resumption of execution. The supplier shall, however, inform the Corporation by registered post about such acts duly certified by the local Chamber of Commerce at the beginning and end of the above causes of delay within 7 days of occurrence and cessation of such force majeure conditions.
- b) In the events of the delay lasting over one month arising out of causes of force Majeure, the Corporation reserves the right to cancel the contract / agreement / order without any compensation.
- c) Only that event of force majeure which affects the order progressing at the time of its occurrence shall be taken into consideration. The Corporation shall not be liable to pay extra cost due to delayed supplies made under force majeure.
- d) Delays due to non availability of wagons etc. will not be considered as event of force majeure.
- e) If the Corporation is not in a position to receive material as per terms of delivery due to anyone of the' following reasons, it reserves the right. to suspend normal supply until the position returns to normal or even to terminate the contract if it is beyond its control to accept suppliers in the event of following situations:

“Strike, Lockout, accumulation of stocks or non availability of storage space or any natural calamities or act of god which affected the production in the factory / factories of the Corporation”

14. **Law covering the contract:**

The contract shall be governed by the applicable provisions of the relevant statutes.

15. **Waiver not to Impare the rights of the Corporation:**

Delay in exercising or omission to exercise any right, power or remedy accruing to the Corporation upon any default under the contract shall not impair any such right, power or remedy or shall not be construed to be waiver thereof or any acquiescence in such default, nor shall action or inaction of the Corporation in respect of any default affect or impair any acquiescence by it.

16. **Office Bearers of the Corporation not individually liable:**

No Director, Official or Employee of the Corporation shall in any way be personally bound or liable for the acts or obligation of the Corporation under the contract or answerable for any default or omission in the observance of performance of any act matters or thing, which are herein contained.

17. **Non Performance of Contract / Order, Cancellation of Contract / Order, Rights of the Corporation:**

- a) The Corporation reserves the right to cancel the contract if the quality of the material delivered does not conform to the required specifications and also if the deliveries are not made in accordance with the delivery schedule as indicated by the Corporation.
- b) Any bribe, commission gift or advantage given, promised or offered by or on behalf of the tenderers their partners, agents or servants to any officer / employee / representative of the Corporation for obtaining or for the execution of this existing or any other contract / order or for receiving payments under the contract, shall in addition to the criminal liability that may be incurred, lead to cancellation of the existing or any other contract and shall also make it, obligatory on the part or the tenderer to compensate the Corporation for any loss suffered by it due to cancellation described above. This will be without any prejudice to the Corporation's right & remedies as per the terms of the contract or any other law in force.

18. **Change in Constitution:**

- a) Where the suppliers is a partnership firm, a new partner shall not be introduced in the firm except with the prior consent in writing of the Corporation which may be granted only upon furnishing a written undertaking by the partner to perform the contract and accept all liabilities incurred by the firm under the contract period to the date of such undertaking.
- b) On the death or retirement of any partner of the supplier firm before complete performance of the contract, the Corporation may, at its option cancel the contract and in such case the supplier shall have no claim whatsoever, for compensation against the Corporation.
- c) If the supplier is proprietorship firm and the proprietor dies during the continuance of the contract, the Corporation shall have the option to terminate the contract / order without compensation. This will be without any prejudice to other rights and remedies available to the Corporation under the contract.

19. **Earnest Money/Security Money:**

The supplier shall furnish earnest money through ICICI Bank Payment Gateway **ONLINE** (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016) in favour of - **“WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED”**.

Deposit of Earnest Money : Rs. 10,000.00

Exempted bidders should invariably submit their valid exemption certificate issued by Govt. of West Bengal/Govt. of India / any other competent authority in the technical bid folder .

In case of successful tenders, earnest money shall be converted into security money, which is refundable at the option of the supplier after the supply has been completed in all respects. If the earnest money deposited does not suffice to cover the security money the balance amount shall have to be deposited within the stipulated period of seven working days as mentioned above. Earnest / Security money shall not carry any interest.

20. **Forfeiture of Security Money:**

If the supplier/s falls to perform or observe or neglect any of his / their obligation under the agreement / contract / order, it shall be lawful for the Corporation to forfeit either in whole or in part, in its absolute discretion, the security money furnished by the supplier or any part thereof towards the satisfaction of any sum due to be claimed from the supplier or any damage and / or destruction and / or losses and / or charges and / or expenses or cost and / or deterioration that may be suffered or incurred by the Corporation and its decision in this respect shall be final and binding on the supplier.

21. **Non Acceptance of Offer:**

In cases where the Corporation finds that the rate/s obtained in the tenders for any or all items are much higher than the prevailing market rate/s, for such items, the Corporation holds discretion to procure the material/s from open market through open enquiry or post tender negotiation or in any other manner found suitable by it. Any counter offer from the tenderers however, will not be entertained, unless such offer is called for by the Corporation. Any representation for negotiation in price and quantity after opening of tender/quotation will amount to cancellation of tender / offer of concerned tenderer / offerer.

22. **Payment:**

Subject to compliance on the part of the supplier with the terms & conditions of the tender / contract / order, full payment of the bills of delivery will be made by RTGS/NEFT after 30 days on submission of the same complete in all respect.

23. **Submission of Bill:**

Bill should be submitted in duplicate along with original / 1st copy of receipted challan and original weighment certificate of the plant / certified by the concerned officer of the plant. Purchase Order no. & date, extension latter ref. no. (if any), challan no. & date of delivery item, no. of bags, quantity supplied in net weight, should be mentioned in the bill. The time of payment will be counted form the date of submission of proper bill complete in all respects. The Corporation will not take any responsibility for the wrong / disputed bills and the bill/s, which are not in proper order.

24. **Variation in Quantity**

Variation upto 2% of the ordered quantity and quantity delivered may be accepted by the Corporation. For additional quantity if any over the above said quantity, arising out in order to accommodate a truckload, subject to availability of space, the rate shall be settled at the ordered rate.

25. **Sales Conditions:**

With the acceptance of the tender with all the terms & conditions set forth by the Corporation, all and any other general sales conditions stand waived.

26. **Notice:**

Any notice hereunder may be served on the supplier by registered mail or through special messenger of the Corporation at his last address available with the Corporation. Proof of issue of any such notice shall be conclusive evidence that the supplier has been duly informed.



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. **18001208243**

NIT No. WBARD/WBLDC/NIT-88oe/2025-2026 Dated 24/04/2025

27. **Dispute Under the Contract / Order:**

In the event of any question, dispute, breach / or difference arising in respect of the meaning and scope of the terms and conditions or in connection with any matter under the agreement / contract / order (except for those matters which are to be decided as per the provision made in these terms & conditions) to decide upon mutual discussion.

28. **Exigency:**

In cases of exigency requiring continuity of production, the Corporation, at its discretion may purchase any / all printing items from the open market or in any manner found suitable by it and the terms and conditions, incorporated herein before in guidance of the procedure shall not apply to such act of the Corporation.

29. **Prerogative of the Corporation:**

The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders in full or part and / or increase / decrease the quantity to be supplied and / or split any tender in parts without assigning any reason whatsoever. No claim for compensation etc. whatsoever, will be entertained by the Corporation for rejected tenders.

30. **Right to modify terms:**

The Corporation reserves the right to add / delete / modify / revise any / all clauses of the terms and conditions for supply of printing items.

(Dr. Utpal Kumar Karmakar)
Managing Director
W.B.L.D.C. Ltd.



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ANNEXURE - V

Application Format (MANDATORY)

(To be furnished in the Company's Official Letter Head Pad with full Address with contact no. Telephone No. FAX No., e-mail No., Website etc.)

To
The Managing Director
West Bengal Livestock Development Corporation Limited
Bldg. No. 2, LB-2, Sector – III,
Salt Lake City,
Kolkata-700 106.

Sub : Supply of stationery articles at different units within South Bengal Districts under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake, Kolkata-700106 for the Financial Year 2025-2026.

NIT No. WBARD/WBLDC/NIT-88oe/2025-26 Dated 24/04/2025

Having examined the pre-qualification and other documents published in the NIT, I/We hereby submit all the necessary information and relevant documents for evaluations:

1. That the application is made by me/us on behalf of duly authorized to submit the offer. The authorization letter from the Company is attached with the name of the person authorized to enter into and execute the agreement.
2. We accept the terms & conditions as laid down in the NIT mentioned above and declare that we shall abide by it throughout tender period.
3. **We are offering rates for items (enclosed herewith) as per specifications mentioned Annexure-III. I/We are maintaining the specifications of the items for which rates have been quoted in BOQ (otherwise the Penalty/Risk Purchase / Rejection and Black listing will be applicable) and *details communicational address (within West Bengal) also be indicated in the Credential Certificate.***
4. We are the existing vendor of WBLDCL / We are not the existing vendor
(strike out whichever is not applicable)
5. We understand that :
Tender Selection Committee/ Tendering Authority reserves the right to reject any application without assigning any reason.

.....
Signature & Seal of the Bidder

ANNEXURE-A
PROFORMA FOR AGREEMENT OF CONTRACT

This Agreement is signed and executed on this day of/...../2025 At Kolkata.

BY AND BETWEEN West Bengal Livestock Development Corporation Limited, A Company registered under the Companies Act, 1956 and having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700 106 represented by its Managing Director unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART**.

A N D

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered office/Office at represented by its unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART**.

WHERE AS the First Party is desirous that“ Supply of stationery articles at different units within South Bengal Districts under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake, Kolkata-700106 for the Financial Year 2025-2026, wanted to execute the said work and for the purpose floated open Tender.

A N D

WHEREAS the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witness as follows:-

1. That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.
2. That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same.
3. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Contractor

Managing Director.
W.B.L.D.C. Ltd.

Sea /

Sea /

Witness and address: –

Witness and address: –

1.

1.

2.

2.