



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. 18001208243

NIT No: WBARD/WBLDC/NIT-703e/2024-25

Date of Issue : 07/06/2024

SET OF TENDER DOCUMENTS For

West Bengal Livestock Development Corporation Ltd., LB-2, Sector-III, Salt Lake City, Kolkata–700106 invites on line bids (in two bid system) from the **ONLY MANUFACTURER** for “Supply, Designing and Printing of Packages of Processed Meat and Raw Meat for our Haringhata Meat Brand required at Haringhata Meat Plant, Nadia and Phansidewa Meat Plant, Darjeeling” during the period 2024-25.

Each set contains:-

1. DETAILED TENDER NOTIFICATION
2. TERMS & CONDITIONS FOR SUBMISSION OF TENDER. (Annexure – I)
3. DETAILED SPECIFICATION (Annexure – II)
4. UNDERTAKING (Annexure – III)
5. APPLICATION FORMAT (Annexure – IV)
6. FORMAT FOR CHECK LIST (Annexure – V)
7. FORMAT FOR AGREEMENT

DATE OF PUBLICATION OF e-TENDER (ONLINE) : **07/06/2024** FROM 6:55 P.M.

STARTING OF BID SUBMISSION (ONLINE) : **07/06/2024** FROM 6:55 P.M.

SUBMISSION OF SAMPLE WITHIN **20/03/2023** UPTO 4:30 P.M. at H.Q.

PRE BID MEETING (Mandatory) TO BE HELD ON **19/06/2024** at 2:00 P.M. at H.Q.

LAST DATE FOR ON LINE SUBMISSION OF TENDER : **29/06/2024** UP TO 11:30 A.M.

OPENING OF TECHNICAL BID : **01/07/2024** FROM 11:30 A.M. onwards.

OPENING OF FINANCIAL BID: TO BE NOTIFIED LATER ON.

TENDER FEES: NIL

EARNEST MONEY DEPOSIT : **Rs. 50,000/-** (FIXED)


(Dr. Gouri Shankar Koner)
Managing Director
W.B.L.D.C. Ltd.



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NOTICE INVITING e-TENDER

West Bengal Livestock Development Corporation Ltd., LB-2, Sector-III, Salt Lake City, Kolkata-700106 invites on line bids (in two bid system) from the **ONLY MANUFACTURER** for “Supply, Designing and Printing of Packages of Processed Meat and Raw Meat for our Haringhata Meat Brand required at Haringhata Meat Plant, Nadia and Phansidewa Meat Plant, Darjeeling” during the period 2024-25.

LAST DATE FOR SUBMISSION OF TENDER (ONLINE): 29/06/2024 (up to 11:30 A.M.)

- (1) Necessary Earnest Money / Security Money is to be submitted for participation in the tender through ICICI Bank Payment Gateway (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016) online as per sl. no. 23.
- (2) Intending bidder(s) must have to attend **Pre-Bid meeting held on 19.06.2024 at 2.00PM** at the office of the undersigned , if any bidder fails to attend the meeting but participate in the said tender his/her bid will be rejected as decided by the tender Inviting Authority (TID) without showing any reason.
- (3) After publication of e-tender in news paper, detailed terms & conditions, BOQ (Bill of Quantities) are obtainable from website <http://wbtenders.gov.in> for free of cost. **Submission of tender by the tenderer can be made with the help of DSC (Digital Signature Certificate) in this website(<http://wbtenders.gov.in>).**
- (4) Tenders should normally be floated in two parts - one Technical Bid (BID-A) and other Financial Bid (BID-B).
- (5) Above tender for **Supply, Designing and Printing of Packets.**

A. TECHNICAL BID : 'BID-A'

(a) **STATUTORY COVER** containing the following documents:

PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):

1.	Upload Scan copy of N.I.T. with Seal & Signature on every pages.
2.	Upload Annexure – III, IV & V (SINGLE FILE MULTIPLE PAGES SCANNED)
3.	Upload Scanned copy of Valid Manufacturing License
4.	Upload ALL DOCUMENTS / CERTIFICATES. <u>(Annex-I-3)</u>

(b) NON-STATUTORY COVER/MY SPACE containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	i) PAN Card of the authorized signatory ii) Prof. Tax clearance certificate with challan valid up to 31/07/2024 (applicable within the State only). iii) I.T. Return Assessment Year 2023 – 2024. iv) G.S.T Registration Certificate. v) Valid Trade License (upto 31 st March 2025) vi) Scanned copy of Valid Manufacturing License.
2	COMPANY DETAILS (valid up to date), scanned original copy	i) Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) Power of Attorney (For Partnership Firm/ Private Limited Company, if any).
3	Credential	Credential for satisfactorily completion of delivery as a prime agency during last 5 (five) years prior to the date of issue of this tender notice, at least single supply of similar nature under Govt. Department/ Govt. sponsored organization / Govt. undertaking/ Statutory bodies / Private organizations or firm of good repute. Completion certificate indicating estimated amount, value of supply done, date of completion of the supply and detailed communicational address along with contact number of the client should be submitted by the bidder. Supply order may be uploaded.

(Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents).

B. FINANCIAL BID : ‘BID-B’ (BOQ)

- i) The supplier is to quote the rate **for ALL ITEMS on Item-wise BOQ (PER Kg. BASIS)** for **Supply, Designing and Printing of Packets** on per kg basis at Haringhata Meat Plant, Haringhata, Nadia and Phansidewa Meat Plant, Phansidewa, Darjeeling of the components as specified in the BOQ. & Annexure - II. **The Item-wise Rate** will be quoted in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid.
- ii) **Rate quoted shall be PER Kg. BASIS inclusive of GST, all other taxes, surcharges, cess, Transportation, Loading / Unloading if any.**
- iii) **In Financial Bid shall stands L1 Bidder on Cumulative Lowest. Intending bidder has to offer positively for all the items (B.O.Q. Sl. No. 1 to 22). If rate is not offered for all the items, the Bid will summarily be rejected.**
- iv) **Item-wise details for supply as a whole may be found under Annexure - I, II, III, & IV in NIT document.**
- v) Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the contractor.


Managing Director
W.B.L.D.C. Ltd.



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ANNEXURE – I

TERMS & CONDITIONS :-

1. Quantity :

The quantity of packets mentioned in the tender schedule is only indicative and not final. The Corporation shall be at liberty to reduce or increase the quantity of bags to be supplied by the supplier without assigning any reason and will not be liable for any claims whatsoever for reduction or increase in quantity.

2. Rate :

Prices of items should be inclusive of all taxes and duties including, Customs Duty, Excise Duty, etc. It should also include packing, forwarding, transport, etc. Rate should be quoted only in Indian Rupees (INR) on DOOR Delivery Basis and as per specified in BOQ. Note : No other charges would be payable by the Corporation except mentioned in BOQ.

No modification in tender shall be considered under any circumstances.

3. GST Registration Certificate, Test report for Thickness and Natural Food Grade Certificate shall have to be submitted (otherwise bid will be rejected).

4. Valid Submission of Tender:

Tender shall not be entitled to claim any cost, charges, expenses or incidentals for or in connection with the preparation and submission of their tenders even though the corporation may elect to withdraw, the notice inviting tender or reject all the tenders without assigning any reason.

- a) In the event of the tender being submitted by a partnership firm, it must be signed separately by each partner thereof. In the event of absence of any partner, it must be signed on his behalf by a partner holding, power of attorney authorizing him to do so and a certified copy of power of attorney should be submitted along with tender.
- b) In the case of company the tender should be executed in the manner as laid down in the said Company's Articles of Association & Memorandum of Association.
- c) Tenders not submitted in the prescribed annexure form and if they are not complete in all respects, may be rejected.

5. Delivery: (a) The delivery period (14 days)/ intimated by the Corporation in the order will be considered as an essence of the contract. If the supplier fails to deliver the bags within the period fixed for such delivery in the schedule or as extended or at any time repudiates the contract before expiry of such period, the Corporation may without prejudice to its other rights, cancel the contract or a portion thereof, if so desired, or purchase the same from the market at the risk and cost of the contractor/supplier as per clause 15 (a) or recover penalty as per clause 15

(b) described hereafter. In case of termination of contract due to non supply of bags, the security deposit shall be forfeited.

- b) In case of exigency, a consignment meant for one plant may be diverted to another plant. **In such event, the additional transport cost shall be borne by the Corporation on mutual agreement as actual basis.**
- (c) **Concerned Agency have to supply the Materials on specific Plant as mentioned in Award of Contract / Purchase Order (no alternative locations allowed) in time from 10.30 AM to 3.30 PM on Working Day . If the Agency fails to supply in schedule date and time , materials will be rejected / penalty Clause will be imposed/rejection will be from Plant Level . Corporation have every right to receive the materials in time irrespective of vehicle reached beyond schedule time . No detention charge will be allowed . However if the Agency forced to unload/ stack the materials beyond schedule time (after 5.00 PM) necessary Charges (OT/ Labour) will be deducted from running bill/security deposit of the Agency . No prayer will be granted for such situation.**
- (d) **Regular delayed supplied will be penalized and Black Listed as per Tender Rules . Credentials of Existing Agency in such case will be rejected and his/her bid also be rejected in such tender .**

6. Clear Understanding :

When a tenderer submits his tender in response to the corporation's tender notice / enquiry he will be deemed to have understood fully the contents, the requirements, terms & conditions of the tender. No subsequent consideration of any nature, what-so-ever, shall be extended. Any offer made in response to the tender, when accepted by the corporation, will constitute a contract between the parties.

7. Agreement :

The purchase order / contract resulting from the tender and any amendment to be issued subsequently to the terms & conditions and stipulations will constitute the entire agreement relating to the tender between the successful tenderer and the Corporation and both parties shall be bound by the terms & conditions. An agreement with the successful bidder shall have to be executed **on Rs. 100/- (Hundred) Non Judicial Stamp Paper.**

8. Validity of offer :

Rates offered by the successful tenderers shall remain valid for acceptance for a period of **12 (Twelve) Months (up to 30.06.2025)** /from the date of opening of tender or for such extended period as may be mutually agreed upon and the supply at the accepted rate shall be made upto the last working day of the month / months for which the tender is invited unless a longer period is agreed upon mutually.

No revision / modifications in tender rate or withdrawal of offer will be allowed during the period of validity of the tender or its extended period, if any.

Generally one order for supply of required quantity shall be placed. However, ordered quantity of any supply order may be revised or more than one supply order may be placed upon mutual agreement, when it is so needed.

If any supplier refuses to accept any supply order within the validity period of acceptance after submission of his tender / offer, it will be considered as default and required material shall be purchased at the risk and cost the of defaulter, as per clause 14 (a).

9. Corporation not bound by personal representation :

The supplier shall not be entitled to any increase in rates or any other rights or claim whatsoever by reason of any representation, explanation or statement or alleged representation, promise or guarantee given or guarantee to have been given by any employee of the corporation.

10. Quality of goods:

(a) The firm will be entirely responsible for quality of supplied goods/ materials. The supplier should replace the rejected/ damaged stores **within 14 days**, failing which penalty will be imposed 0.5% per week of the total ordered value shall be levied subject to maximum of 10 % of the total ordered value by the Corporation.

(b) In case of excess of ash content than the specification mentioned in the order / contract, deduction will be made for actual percentage of deviation @ 1% of the contract price for deviation of each percentage up to a limit of 4% in excess under the warranted percentage. Beyond the aforesaid acceptable limits, consignment will summarily be rejected.

11. Packing :

Supply of packets should mention the lot no. with manufacturing date of the packets in the wrapper/ bag in which the packets are to be supplied. **Poor quality in respect of printing defect, sealing defect , quantity deficit etc. have to be be lifted and replaced within 3 days otherwise penalty will be imposed .**

12. Weighment & Specification:

Weighment of materials with the approval of the competent authority (where the authorized representatives of the supplier may remain present) done at the plant shall be final and conclusive. In absence of authorized representative as mentioned above, the Corporation may at its discretion, refuse to accept the consignment. No dispute, however, with regards to weighment shall be entertained in either situation.

13. Replacement :

If any packet get tears during packing operation the same shall be replaced by the supplier at his risk and cost within 3 days from the date of intimation.

14. Non Supply :

In the event of non-supply/ delayed supply, the Corporation shall at its discretion resort to either of the following option or a combination of these.

a) Risk Purchase :

In the event of supplier/s failing to effect the supply according to the delivery schedule of the Purchase order / Contract, the corporation at its discretion may make risk purchase from the open market or from other participant suppliers (other than the defaulter) or in any manner as may be found suitable by it and the supplier/s shall be liable for payment of the difference in price, if any, between the price for the purchase made and the contracted price. This may be realized form the security money and / or from the bills ready for payment against this contract / order or any other contract / order by informing the concerned supplier/s and in case of such repeated occurrence exceeding more than two occasions, they may be liable to be blacklisted. In the event of risk purchase, the defaulter/s shall not be allowed to participate in the tender / quotation / enquiry related to the said risk purchase.

b) Penalty :

In the event of suppliers failing to effect the supply according to the delivery schedule of the purchase order / contract the Corporation may at its discretion deduct / forfeit 2% of the value of the undelivered quantity as penalty for non compliance of the order in full from the suppliers security money / bills pending for payment and treat the defaulted order as cancelled for undelivered quantity.

15. Force Majeure :

- a) If at any time during the currency of the order / agreement, it becomes impossible on the part of supplier to comply with delivery schedule for reasons of war, or likely situation lawful strike and lockouts, riots, civil commotions, epidemic, pestilence, earthquakes, fire, storm or flood or any other act of God the supplier during the continuance of such contingency may not be bound to execute the contract as per order / agreement / contract. The supply shall be resumed immediately after the contingency has ceased or otherwise determined and supplier's obligations shall continue to be enforceable for corresponding extended period after the resumption of execution. The supplier shall, however, inform the Corporation by registered post about such acts duly certified by the local Chamber of Commerce at the beginning and end of the above causes of delay within 7 days of occurrence and cessation of such force majeure conditions.
- b) In the events of the delay lasting over one month arising out of causes of force Majeure, the Corporation reserves the right to cancel the contract / agreement / order without any compensation.
- c) Only that event of force majeure which affects the order progressing at the time of its occurrence shall be taken into consideration. The Corporation shall not be liable to pay extra cost due to delayed supplies made under force majeure.
- d) Delays due to non availability of wagons etc. will not be considered as event of force majeure.
- e) If the Corporation is not in a position to receive material as per terms of delivery due to anyone of the following reasons, it reserves the right to suspend normal supply until the position returns to normal or even to terminate the contract if it is beyond its control to accept suppliers in the event of following situations:

“Strike, Lockout, accumulation of stocks or non availability of storage space or any natural calamities or act of god which affected the production in the factory / factories of the Corporation”

16. Law covering the contract:

The contract shall be governed by the applicable provisions of the relevant statutes.

17. Waiver not to Impair the rights of the Corporation:

Delay in exercising or omission to exercise any right, power or remedy accruing to the Corporation upon any default under the contract shall not impair any such right, power or remedy or shall not be construed to be waiver thereof or any acquiescence in such default, nor shall action or inaction of the Corporation in respect of any default affect or impair any acquiescence by it.

18. Office Bearers of the Corporation not individually liable:

No Director, Official or Employee of the Corporation shall in any way be personally bound or liable for the acts or obligation of the Corporation under the contract or answerable for any default or omission in the observance of performance of any act matters or thing, which are herein contained.

19. Non Performance of Contract / Order, Cancellation of Contract / Order, Rights of the Corporation:

- a) The Corporation reserves the right to cancel the contract if the quality of the material delivered does not conform to the required specifications and also if the deliveries are not made in accordance with the delivery schedule as indicated by the Corporation.

- b) Any bribe, commission gift or advantage given, promised or offered by or on behalf of the tenderers their partners, agents or servants to any officer / employee / representative of the Corporation for obtaining or for the execution of this existing or any other contract / order or for receiving payments under the contract, shall in addition to the criminal liability that may be incurred, lead to cancellation of the existing or any other contract and shall also make it, obligatory on the part or the tenderer to compensate the Corporation for any loss suffered by it due to cancellation described above. This will be without any prejudice to the Corporation's right & remedies as per the terms of the contract or any other law in force.

20. Change in Constitution:

- a) On the death or retirement of any partner of the supplier firm before complete performance of the contract, the Corporation may, at its option cancel the contract and in such case the supplier shall have no claim whatsoever, for compensation against the Corporation.
- b) If the supplier is proprietorship firm and the proprietor dies during the continuance of the contract, the Corporation shall have the option to terminate the contract / order without compensation. This will be without any prejudice to other rights and remedies available to the Corporation under the contract.

21. Earnest Money/Security Money :

The supplier shall furnish earnest money through ICICI Bank Payment Gateway ONLINE (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016) in favour of – WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED”.

Deposited Earnest money : Rs. 50,000/=

In case of successful tenders, earnest money shall be converted into security money, which is refundable at the option of the supplier after the supply has been completed in all respects. Earnest/security money shall not carry any interest. EMD of successful tenderers will be refunded automatically, once the AOC is uploaded.

22. Forfeiture of Security Money :

If the supplier/s falls to perform or observe or neglect any of his / their obligation under the agreement / contract / order, it shall be lawful for the Corporation to forfeit either in whole or in part, in its absolute discretion, the security money furnished by the supplier or any part thereof towards the satisfaction of any sum due to be claimed from the supplier or any damage and / or destruction and / or losses and / or charges and / or expenses or cost and / or deterioration that may be suffered or incurred by the Corporation and its decision in this respect shall be final and binding on the supplier.

23. Non Acceptance of Order :

In cases where the Corporation finds that the rate/s obtained in the tenders for any or all items are much higher than the prevailing market rate/s, for such items, the Corporation holds discretion to procure the material/s from open market through open enquiry or post tender negotiation or in any other manner found suitable by it. Any counter offer from the tenderers however, will not be entertained, unless such offer is called for by the Corporation. Any representation for negotiation in price and quantity after opening of tender/quotation will amount to cancellation of tender / offer of concerned tenderer / offerer.

24. Payment :

Subject to compliance on the part of the supplier with the terms & conditions of the tender / contract / order, full payment of the bills of delivery will be made by NEFT/R.T.G.S. after submission of the same complete in all respect.

25. Submission of Bill :

Bill should be submitted in duplicate along with original / 1st copy and 3rd copy of receipted challan and original weightment certificate of the plant / certified by the concerned officer of the plant. Purchase Order no. & date, extension letter ref. no. (if any), challan no. & date of delivery item, no. of packet, quantity supplied in net weight, should be mentioned in the bill. The time of payment will be counted from the date of submission of proper bill complete in all respects. The Corporation will not take any responsibility for the wrong / disputed bills and the bill/s, which are not in proper order.

26. Variation in Quantity :

Ordered quantity may vary ($\pm 2\%$) which the Corporation, at its discretion, may accept. The period of contract may be extended till supply of ordered quantity with ($\pm 2\%$) variation is completed without prejudice to clause 16 (a) & (b) appended hereinabove.

27. Sales Conditions :

With the acceptance of the tender with all the terms & conditions set forth by the Corporation, all and any other general sales conditions stand waived.

28. Notice :

Any notice hereunder may be served on the supplier by registered mail or through special messenger of the Corporation at his last address available with the Corporation. Proof of issue of any such notice shall be conclusive evidence that the supplier has been duly informed.

29. Dispute Under the Contract / Order :

In the event of any question, dispute, breach / or difference arising in respect of the meaning and scope of the terms and conditions or in connection with any matter under the agreement / contract / order (except for those matters which are to be decided as per the provision made in these terms & conditions) appropriate court of law in Kolkata shall have the Jurisdiction to decide or adjudicate upon.

30. Exigency :

In cases of exigency requiring continuity of production, the Corporation, at its discretion may purchase from the open market or in any manner found suitable by it and the terms and conditions, incorporated herein before in guidance of the procedure shall not apply to such act of the Corporation.


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Managing Director
W.B.L.D.C. Ltd.



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ANNEXURE – II

Supply, Designing and Printing of Packages of Processed Meat and Raw Meat for our Haringhata Meat Brand required at Haringhata Meat Plant, Nadia and Phansidewa Meat Plant, Darjeeling.

Cylinders are ready available and of following sizes.

<u>Name of the packet</u>	<u>Packet Size</u>	<u>Cylinder Size</u>
(i) 500 gm with zipper packet for VAP items	229mm x 270mm	460 x 610 sqmm
(ii) 500 gm without zipper packet for VAP items	230mm x 200mm	460 x 470 sqmm
(iii) 250 gm VAP without zipper packet	205mm x 190mm	410 x 450 sqmm
(iv) 500 gm raw meat packet or 5 pc quail packet without zipper	230mm x 180mm	530 x 540 sqmm
(v) 1000 gm raw meat packet without zipper	292.1 mm x 222.25 mm	<u>620 x 445</u> sqmm
(vi) 250 gm raw meat packet without zipper	200mm x 180mm	470 x 540 sqmm
(vii) 250 gm Raw meat / 2 pc quail content packet without zipper	190 mm x 170 mm	450 X 510 sqmm

(*VAP= Value Added Product)

The printing and supply should have to meet the following criteria:

- A. There will be 7 – 8 cylinders per packets for printing as per the **design for sl.no. (i) to (vii)** and **2-3 Colours/Cylinders per packet for Printing as per the design for sl.no. (iv) & (vi)**. The cylinders are the property of WBLDC Ltd. and will be supplied to the successful bidder, who should have to maintain the same in good condition throughout the work period and need to be returned after the terms or whenever asked for.

- B. Printing should be crispy clear with zero tolerance towards registration error or position mismatching.
- C. Supply of packets should mention the lot no. with manufacturing date of the packets in the wrapper/ bag in which the packets are to be supplied.
- D. Packing Materials should be of 2-layer laminated pouch in **12-micron polyester with 90 micron natural poly (3-layer, frozen food grade transparent), as per the ISO & FSSAI approved Guideline for meat and meat products.**
- E. Lamination need to be done in solvent less process. But care should be taken to laminate in proper way, **so that layer separation should not happened.**
- F. Packing Materials should withstand **(-) 40 degree Celsius blast freezing and not to be easily teared.** It should support long term storage and **vacuum sealing or heat sealing.**
- G. It should support laser batch printing and printing not necessarily be washed away after blast freezing. **(Data erase /unmarked /faulty printing not allowed) .**
- H. **Supply destination should be at Haringhata Meat Plant, Mohanpur, District – Nadia – 741246 and Phansidewa Meat Plant, Hatiram, P.O. – Phansidewa, District – Darjeeling – 734434. The offer rate thus should include FOR price to supply at aforesaid destination point separately.**


(Dr. Gouri Shānkar Koner)
Managing Director
W.B.L.D.C. Ltd.



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ANNEXURE - III

(On Non Judicial Stamp Paper of Rs.100/-)

Tender No. : WBARD/WBLDC/NIT-703e/2024-25 dated 28.02.2024

UNDERTAKING :-

01. Rates quoted above are inclusive of G.S.T. and all other charges such as delivery, Printing and stacking etc. in your go down as per instructions of the officer in charge / Store -in charge of concerned plant.
02. Weighment and sampling of consignment / supply to be done at your factory, will be accepted by me / us.
03. **The above offer holds good for (12) Twelve months w.e.f. **July 2024 to June 2025** and I am / We are bound to supply the material at the quoted / agreed rate if order is placed for any quantity within the validity period of this tender (at specific location from 10.30 AM to 3.30 PM on working day).**
04. I/We shall be bound to supply the material as per quantity and quality mentioned in purchase order / delivery schedule, further I / We shall commence supply within 10 (ten) days of placement of order / instruction. **Otherwise , Corporation have every right to take necessary action (Penalty / Black Listing)against my Organization.**
05. I/We shall be bound by the terms and conditions of both these documents and execute the order accordingly. In case of failure to supply as per delivery schedule, the Corporation will have the right to make risk purchase and I / We will be bound to pay the difference in price, if any.

Yours faithfully,

For and behalf of _____
(Seal of the Company / Concern)

Name : _____ (Proprietor/Partner/Manager/Chief Executive)

Name of the Concern : _____

Address: _____

Office & Residential telephone no.: _____

ANNEXURE - IV

Application Format

(To be furnished in the Company's Official Letter Head Pad with full Address with contact no. Telephone No. FAX No., e-mail No., Website etc.)

The Managing Director

West Bengal Livestock Development Corporation Limited
Bldg. No. 2, LB-2, Sector - III,
Salt Lake City,
Kolkata-700 106.

Sub: Supply, Designing and Printing of Packages of Processed Meat and Raw Meat for our Haringhata Meat Brand required at Haringhata Meat Plant, Nadia and Phansidewa Meat Plant, Darjeeling” during the period for 2024-25

Ref.: NIT No: WBARD/WBLDC/NIT-703e/2024-25 Dt 07/06/2024

Sir,

Having examined the pre-qualification and other documents published in the NIT, I/We hereby submit all the necessary information and relevant documents for evaluations:

1. That the application is made by me/us on behalf of duly authorized to submit the offer. The authorization letter from the Company is attached with the name of the person authorized to enter into and execute the agreement.
2. We accept the terms & conditions as laid down in the NIT mentioned above and declare that we shall abide by it throughout tender period.
3. We are offering rates for the following item/items.
4. We are the manufacturer of Poly bag and having valid Factory License.
5. We understand that :
Tender Selection Committee/ Tendering Authority reserves the right to reject any application without assigning any reason.

Yours faithfully,

For and behalf of _____
(Seal of the Company / Concern)

Name : _____ (Proprietor/Partner/Manager/Chief Executive)

Name of the Concern : _____

Address: _____

Office & Residential telephone no.: _____

ANNEXURE - V
CHECK LIST

Information about Bidders
(To be uploaded with the Technical Bid)

Sl.	Description	Particulars
1	Name of the Firm	
2	a) Registered Address with PIN etc. b) Sole owner or Partnership Firm/Company	
3.	Phone No.	
4.	E-mail	
5.	Name of the Person authorized to enter into & execute contractual agreement	
6.	Earnest Money, whether submitted, if not, Exemption Certificate to be submitted	
7.	PAN Card whether submitted	
8.	GST Registration Certificate (Whether submitted)	
9.	Original Prof. Tax Clearance Certificate (if available) with latest Paid Challan valid Upto 31/07/2024 whether submitted (for bidders within WB)	
10.	Original Trade License (upto 31 st March 2025) whether submitted.	
11.	Original I.T. Return (Assessment Year 2023 - 2024) whether submitted	
12.	Company Details whether submitted	
13.	Copy of NIT (with Seal & Signature on every pages) whether submitted.	
14.	Annexure – III, IV & V whether submitted.	
15.	Valid Manufacturing License whether submitted (Mandatory)	

For and behalf of _____
(Seal of the Company / Concern)

PROFORMA FOR AGREEMENT OF CONTRACTUAL AGREEMENT

(may be modified as per situation at the time of execution)

This Agreement is signed and executed on this day of, 2024 at Kolkata.

BY AND BETWEEN

West Bengal Livestock Development Corporation Limited, A Company registered under the Companies Act, 1956 and having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Managing Director unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART**.

A N D

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at represented by its unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART**.

WHEREAS the **First Party** is desirous that the work of Supply, Designing and Printing of Packages of Processed Meat and Raw Meat for our Haringhata Meat Brand required at Haringhata Meat Plant, Nadia and Phansidewa Meat Plant, Darjeeling” during the period for 2024-25 and wanted to execute the said work and for the purpose floated open Tender online.

A N D

WHEREAS the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witnessed as follows:-

That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.

1. That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any

liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same.

2. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.
3. That all disputes shall be subject to the jurisdiction of the Calcutta High Court.

In witness whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Successful Bidder

Managing Director.
W.B.L.D.C. Ltd.

Seal

Seal

Witness and address: –

1.

Witness and address: –

1.

2.

2.