



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Tele: (033)-2335 5298 E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. 18001208243

NIT No: WBARD/WBLDC/NIT-691e/2024-25

Date of Issue: 09/05/2024

SET OF TENDER DOCUMENTS

For

“Non-Comprehensive Annual Maintenance Contract (AMC) of Plant and Machineries’ installed at different Layer Farms within West Bengal under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake City, Kolkata-700106”.

Each Set Contains:-

1. Notice Inviting e-Tender.
2. General Instruction to Bidders.
3. Eligibility Criteria for Participation in the Tender.
4. Evaluation of Tender.
5. Tender Terms & Conditions.
6. Scope of Work (**Annexure – A & BOQ**)
7. Forms-I, II, III & Check List - IV.

DATE OF PUBLICATION OF e-TENDER (ONLINE): 09/05/2024 FROM 06:55 P.M.

STARTING OF BID SUBMISSION (ONLINE): 09/05/2024 FROM 06:55 P.M.

**PRE BID MEETING (Mandatory) TO BE HELD ON 22/05/2024 at 2:00 P.M., H.Q.
SITE/PLANT/FARM VISIT : 13.05.2024 to 27.05.2024 (From 10.00 A.M to 3.00 PM)**

LAST DATE FOR ON LINE SUBMISSION OF TENDER: 01/06/2024 UP TO 11:30 A.M.

OPENING OF TECHNICAL BID: 03/06/2024 FROM 11:30 A.M. onwards.

JOB ORIENTED PRESENTATION : TO BE NOTIFIED LATER ON OFFICIAL E-MAIL

OPENING OF FINANCIAL BID: TO BE NOTIFIED LATER ON.

TENDER FEES: NIL

EARNEST MONEY DEPOSIT: 50,000/- (fixed)


(Dr. Gouri Shankar Koner)
Managing Director
W.B.L.D.C. Ltd.



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NOTICE INVITING e-TENDER

The Managing Director, West Bengal Livestock Development Corporation Ltd., LB-2, Sector-III, Salt Lake City, Kolkata-700106 invites on line bids (in two bid system) from reputed resourceful, bonafide Manufacturer/Agencies/Suppliers, having adequate experience and expertise in similar nature of work specially in Govt./Semi Govt./ Public sector Undertakings, registered under the relevant laws in India and fulfilling requisite eligibility criteria as stated in the e-NIT for **“Non-Comprehensive Annual Maintenance Contract (AMC) of Plant and Machinerics’ installed at different Layer Farms within West Bengal under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake City, Kolkata-700106”**.

- 1) Earnest Money **Rs.50,000/- (Fifty Thousand)** only is to be remitted online through Govt. of West Bengal e-Tender portal (<https://wbtenders.gov.in>). The payment transaction slip / receipt in pdf format is to be uploaded along with the statutory documents for tender submission.
- 2) In case bidder wants to be exempted from EMD submission, a valid Exemption certificate is to be scanned & uploaded along with the statutory documents in the e-tender portal for participation in the tender.
- 3) After publication of e-tender Notice in the Medias, detailed terms & conditions, BOQ (Bill of Quantities) may be obtained from the website <https://wbtenders.gov.in> at free of cost. Submission of tender by the bidder can be made with the help of Class- 3DSC (Digital Signature Certificate) in this website <https://wbtenders.gov.in>. Notice inviting e-tender will **only be viewed** in the Corporations website www.wbldc.in simultaneously.
- 4) Tenders should normally be floated in two parts one Technical Bid (BID-A) and other Financial Bid (BID-B).
- 5) Tender must be supported by:

A. TECHNICAL BID : ‘BID-A’

(a) **STATUTORY COVER** containing the following documents:

PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):

1	Upload NIT with Seal & Signature on every pages.
2	Upload Scanned Application in the prescribed format (Form - I)
3.	Upload Declaration by the Tenderer (Form - II)
4.	Upload Working (Credential) Format (Form-III)
5.	Upload Scanned Check List in the prescribed format (Form-IV)
6.	Upload All Documents / Certificates & Technical Literatures



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(b) NON-STATUTORY COVER/MY SPACE containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date. ✓ All certificates are to be furnished in English Vernacular ✓ Affidavits are not valid ✓ Scanned original copy	✓ PAN Card of the authorized signatory ✓ Prof. Tax clearance certificate with challan valid up to 30/06/2024 ✓ GST Registration certificate. ✓ IT returns of 2022 – 2023 Assessment year. ✓ Trade License valid upto 30/06/2024. ✓ Valid documentary proof of: ✓ The agency / company should have minimum annual turnover of Rs. 100 lakh
2	COMPANY DETAILS (valid up to Date), scanned original copy	i) Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) Power of Attorney (For Partnership Firm/ Private Limited Company, if any). iv) List of Technical staffs along with structure & organization.
3	Credential	(i) Intending tenderers should have inhouse team of expert/ consultants having experience of involvement in similar nature of work or should have association or tie ups with Electrical & machineries experience of involvement in any government directly or through contractor and documentary evidence of the same must be produced in the tender documents. (ii) Intending tenderers should produce credentials of setting up similar works or major involvement in the AMC related to Machineries during last 3 (Three) years prior to the date of issue of this tender notice; (iii) Intending tenderers should have capacity to complete the job within time frame in expert team in relevant fiels. (iv) Intending tenderers should have inhouse team of technical expertise from the field of machineries and documentary evidence of the same must be produced in the tender documents.
4	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency.	Declaration in this regard by the authorized signatory of the bidder.

The vendor must fulfill the above eligibility criteria/ pre-qualification conditions. Technical bid of vendors fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of vendors not fulfilling the pre-qualification conditions given above will be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. The authority reserves the right to verify/confirm all original documentary evidence submitted by vendors in support of above mentioned clauses of eligibility criteria.



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B. FINANCIAL BID : 'BID-B' (BOQ)

- i) The Bidder is to quote the **rate as Item-Wise in BOQ** format of the components as specified in the BOQ. **The item piece** will be quoted in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid. Each bidder have to quote rate for both items (S.No.1 & 7) . If any bidder fails to quote rate for two items , then Bid will be technically may be disqualified and cancelled. Selection based on Item wise Lowest and only single bidder will be selected per unit from the Technically qualified bidder(s).
- ii) **Rate quoted shall be including GST, Cess, other taxes / all other charges.**
- iii) **Scope of work As per Annexure-A and BOQ**
- iv) Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the contractor.

N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN ORIGINAL. Neither Photocopy nor cyclostyled literature/Brochure will be accepted.

No Hard copy of bid documents will be entertained for consideration for selection of this tender. Bidders must have to participate the tender through online only at www.wbtenders.gov.in.


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NAME OF WORKS :-

Name of the work	Work Details	Non-Comprehensive AMC	Period of completion of the work.
1	2	3	4
“e-Tender on Non-Comprehensive Annual Maintenance Contract (AMC) of Plant and Machineries’ installed at different Layer Farms within West Bengal under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake City, Kolkata-700106”.	Details of work schedule item-wise may be found in the ANNEXURE-A & BOQ.	Location as per Annexure -I	AMC valid for One year per Unit from the date of Issuing Award of Contract AOC)

MANAGING DIRECTOR, W.B.L.D.C. LTD., RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES. No objection in this respect will be entertained raised by any Bidder. **Bidders or their authorized representatives need not to be present in the office of the undersigned at the time of opening of the Technical or Financial Bid (BID-B).** Decision of Tender committee at every stages of evaluation shall be intimated and uploaded on the website (<https://wbtenders.gov.in>) portal.

No informal bidder will be entertained in the bid further.

However, at any stage before awarding the contract, the Tender Selection Committee reserves the right to cancel the tender process due to unavoidable circumstances and no claim in this respect will be entertained.


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A. GENERAL INSTRUCTION TO BIDDERS

- 1) Total AMC (non Comprehensive) work is to be completed positively **for 365 Days** or the time specified in the order from the date of issue of order. Validity for AMC -1 Year.
- 2) The intending bidders are requested to submit their tender along with prescribed application form in e-tender portal <https://wbtenders.gov.in> . The software shall make automatic encryption of the Technical as well as Financial Bid and no one shall be allowed to open two Bids prior to the date and time earmarked for opening by the Tendering Authority.
- 3) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero. All safety, security and preventive measure should be taken/ arrange by the intending bidder to avoid any untoward incidents during renovation works at his own cost. **The bidder must have to visit the plant/Farm for Inspection prior to quote rate at his own cost (Mandatory) . Date and time as per Annex-III .**
- 4) **Intending bidder(s) must have to attend Pre-Bid Meeting at WBLDCL,HQ on 22.05.2024 at 2.00 PM prior to quote rate .(Mandatory)**
- 5) After evaluation of Technical Bid, those who will qualify, their Financial Bid shall only be opened. The technical proposal (BID-A) will be opened on line.
- 6) Evaluation summary report of technical evaluation will be uploaded online to the portal from the office of the undersigned immediately after committee arrives at a decision regarding the same.
- 7) The Financial bid may be opened within a very short notice (on the same day afternoon or next day forenoon), once technical evaluation is completed.
- 8) Bidders having any query / objection / claim regarding the evaluation or any decision taken by the tender selection committee may communicate in writing to the Corporation's official mail id info@wbldc.in within 48 hrs of taking such decision. Communications received after the due time, will not be entertained for consideration in any way.
- 9) For further information, the bidders are requested to please contact the undersigned.
- 10) **No Tender will be accepted across the table and no such receipt will be issued thereon.**
- 11) In the event of any discrepancy between downloaded tender document and master copy of the same available in the office then the latter will be accepted & binding on the bidder. No claim will be entertained.
- 12) N.I.T. to be downloaded properly and to be uploaded duly digitally signed as a token of acceptance by the bidder with all the general & special (if any) terms & conditions laid down in the tender document.
- 13) **In case quoting the rate anywhere other than BOQ, the tender is liable to be summarily rejected.**



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- 14) The Bidder is required to carefully study all the tender documents and prepare his tender to comply with all the provisions thereof. Submission of a Tender shall be taken as evidence and confirmation that the Bidder has acknowledged all the provisions of the Tender Documents and has fully acquainted himself with site conditions and all factors which may influence the preparation of his Tender. Negligence of the Bidder to observe instructions in the matter of preparation of his Tender shall be attributable to him and shall not be a ground for securing relief from any error as may be found or discrepancies as may be contained in his Tender and would not give him any liberty to withdraw his Tender after the same being opened.
- 15) All the tender documents including N.I.T., terms & conditions for submission of tender & B.O.Q. will be the part & parcel of the bid documents.
- 16) The undersigned reserves the right to cancel the tender at any stage without assigning any reason thereof.
- 17) The offer shall remain valid for **365 (Thee Sixty Five)** days from the date of opening of the financial bid.
- 18) Test certificate of cable and other equipment shall have to be submitted at site with the supply.

ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE TENDER

- 1) The contractors who have been delisted or debarred by any government department shall not be eligible in any way.
- 2) Contractors must have work credentials of **Similar Nature of works** with at least 3 years experience in the field.
- 3) Having experience to work **preferably at Govt./Private Offices anywhere in India.**
- 4) Credentials as Prime agency will only be taken into account. That means tie up with one or more company for execution of similar nature of work cannot be claimed as a sole credential of the claimant company.
- 5) Valid up to date clearance of Income Tax return, Professional Tax Clearance Certificate, P.T. (Deposit Challan), PAN Card, GST Registration Certificate, Valid Trade License with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted. [Non statutory Documents].
- 6) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application, if applicable. (Non-Statutory documents)
- 7) Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Current N.O.C. from A.R.C.S., Minutes of last A.G.M. and also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering.
- 8) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

Managing Director

W.B.L.D.C. Ltd



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EVALUATION OF TENDERS

During the tender Evaluation Process, the **Technical proposal (BID-A)** will be opened first. Those bidders who will qualify the **Technical proposal** as described in BID-A **containing Statutory/Non statutory documents including credentials** will be identified and after qualifying Technical Score as mention below then only their **Financial Cover (BID-B)** shall be opened. The **Financial cover (BID-B)** will not be opened and will be summarily rejected **if that Bidder fails to meet the technical requirements participating in the tender as well as Presentation which will be intimated via Official e-Mail ID mentioned in floated tender in 24 hrs. in advance** . Technical Evaluation of the Tender will be held on two parts, i.e. opening & evaluation of Presentation (scoring method) of tender. The Tender Inviting Authority reserves the right to relax the minimum qualification criteria for the work if necessary. The Tender Inviting & Accepting Authority through an 'Evaluation Committee' will determine the eligibility of each bidder, considering the following criteria: -

- a) Financial Capacity.
- b) Technical capability comprising of personnel & equipment capability .
- c) **Experience in similar nature of work through credentials.**

While evaluation the committee may summon the Bidders & seek clarification / information or additional documents in original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

The credentials will broadly cover the following areas –

- Competence in all the credential activities and sectors noted in the campaign outline at invitation for bid section of this document, in case a bidder does not meet the criteria for eligibility, his Technical Bids will not be opened.
- For all bidders eligible according to the prescribed criteria, the completed /ongoing Credentials will be evaluated by a technical Committee **on presentation** that may include external expert/s. The qualified bidders will be given the opportunity to make presentation/s to the Committee on a specified date onward. The criteria for evaluation of the Technical / scope proposal are at below.

Sl. No.	Bid Component (Technical Offer Evaluation)	Total Marks	Marks Scored
1.	Presentation/Demonstration of completed / ongoing of similar works AMC related in Govt Sector/Private sectors on specific date to be intimated through official Mail ID (at least two sets of creative to be submitted /presented for evaluation)	40	
2.	Authorization /Approval from Manufacturer of Equipment/machineries'	20	
3.	The agency/company should have experience under any department of State Government for similar works (satisfactory completion certificate to be provided).	10	
4	Details Organization Set up (Comprises Board ,Project Manager, Civil engineer , Mechanical, Electrical Engineer , Admin & Accounts Assistant, Project coordinator	20	
5	The qualification and relevant experience of the key experts / professionals Working in Agency for such AMC related job in India and Local office in West Bengal	10	
Total: Marks for Technical Evaluation :		100	



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Intending bidder(s) must have to attend Pre-Bid meeting held on 22/05/2024 at 2.00 P.M at the office of the undersigned , if any bidder fails to attend the meeting and site visit but participate in the said tender his/her bid will be rejected as decided by the tender Inviting Authority (TID) without showing any reason.

The Evaluation Committee shall evaluate and rank each Technical Proposal on the basis of the Proposal's responsiveness to the scope using the evaluation criteria and score system specified above. Each Technical Proposal shall receive a technical score. The Proposal shall be rejected if it does not achieve the minimum technical mark of **50 (Fifty)** out of maximum of **100 (Hundred)** marks.

Final selection based on based on L-1 bidder in Financial Part in Financial bid . Financial bid will be opened only technically qualified bidders.

Scoring will be evaluated only after qualifying the criteria for submission of Statutory & Non-Statutory documents as stated in NIT by the intending Bidder(s).

Bidders would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the Clause(s), conditions etc. of the tender documents before the Tender Inviting Authority inwriting within a period of 2 (two) days from the date of publication of tender documents and beyond such period no Representation in that behalf will be entertained by the Tender Inviting Authority. Written clarification or amendments etc, as may be issued by the tender inviting authority in pursuance to the representation made by the Bidders shall be final and binding on the Bidders and shall form part of the tender documents. Tender Inviting Authority, however, reserves its right to have pre bid conference with the Bidders.

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SCOPE OF WORK (ANNEXURE-A)

Job: Non-Comprehensive Annual Maintenance Contract (AMC) of Plant and Machineries' installed at different Layer Farms within West Bengal under West Bengal Livestock Development Corporation Limited , LB-2, Sector-III, Salt Lake City , Kolkata-700106.

ANNEXURE-I

❖ Unit-wise machineries (Installation : Make)

Sl No.	Name of the Unit (s) with address & Contact No.	Plants & Machineries
1.	Commercial Layer Farm (Phase -I & II) , Rathtala , Kalyani , Nadia , West Bengal , PIN : 721235 , Contact : +91-9875633164	Bigdutchmen
2.	Commercial Layer Farm , Krishi Farm Complex, Bhotbari, Mekhliganj, Coochbehar, West Bengal -735301 Contact : +91-8100983731	Quality System (Brooder Shed) Supreme Equipment Pvt Ltd.
3.	Commercial Layer Farm , State Poultry Farm Complex, Makdampur , Malda, West Bengal ,PIN-732103 Contact : +91-6291977061	Dhumal Industries
4.	Commercial Layer Farm , Haringhata, Mohanpur, 3 No. Gate, Dist-Nadia, PIN – 741234, Contact : +91-9735309531	Supreme Equipment Pvt Ltd.
5.	Layer Breeding Farm, State Livestock Farm Complex, Ranjitpur, Goswamidihi , Saltora , Dist- Bankura,West Bengal PIN-722158 , Contact : +91-8100983729	Supreme Equipment Pvt Ltd.
6.	Commercial Layer Farm, Salboni , Paschim Medinipur PIN-721147 , Contact : +91-9434753419	Zukami / Supreme Equipment Pvt. Ltd.
7.	Commercial Layer Farm, Gobindapur, Purulia-I, Purulia, West Bengal ,PIN-723101 , Contact : +91-8653788471	Supreme Equipment Pvt. Ltd.

ANNEXURE-II

❖ Major Components to covered under non-Comprehensive AMC

1. Brooder cum Grower Shed battery cages (as per shed length & width -Location wise)
2. Layer Battery Cages (as per shed length & width -Location wise)
3. Environment Control System for Grower Shed, Layer Shed & Egg Room.
4. Automatic Feeding System
5. Automatic Drinking System
6. Feed Silo with Fill System
7. Manure Belt system with different conveyors
8. Automatic egg collection systems in Layer Room and egg room.
9. Water softner Plant
10. Biosecurity System
11. Power substation



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ANNEXURE-III

❖ Unit-wise Plant Visit (Mandatory)

FORM -II must be signed by Plant In-Charge / Representative of WBLDCLtd. and uploaded in said tender

SI No.	Name of the Unit (s) with address & Contact No.	Date & Time
1.	Commercial Layer Farm (Phase -I & II) , Rathtala , Kalyani , Nadia , West Bengal , PIN : 721235 Contact : +91-9875633164 ; klf@wbldc.in	13.05.2024 -14.05.2024 from 10.00 AM to 3.00 PM
2.	Commercial Layer Farm , Krishi Farm Complex, Bhotbari, Mekhliganj, Coochbehar, West Bengal 735301 Contact : +91-8100983731 mglf@wbldc.in	15.05.2024 -16.05.2024 from 10.00 AM to 3.00 PM
3.	Commercial Layer Farm , State Poultry Farm Complex, Makdampur , Malda, West Bengal ,PIN-732103 Contact : +91-6291977061 mlf@wbldc.in	17.05.2024 -18.05.2024 from 10.00 AM to 3.00 PM
4.	Commercial Layer Farm , Haringhata, Mohanpur, 3 No. Gate, Dist-Nadia, PIN – 741234 Contact : +91-9735309531 hlf@wbldc.in	19.05.2024 -20.05.2024 from 10.00 AM to 3.00 PM
5.	Layer Breeding Farm, State Livestock Farm Complex, Ranjitpur, Goswamidihi , Saltora , Dist- Bankura, West Bengal PIN-722158 Contact : +91-8100983729 slbf@wbldc.in	21.05.2024 -22.05.2024 from 10.00 AM to 3.00 PM
6.	Commercial Layer Farm, Salboni , Paschim Medinipur PIN-721147 Contact : +91-9434753419 slf@wbldc.in	24.05.2024 -25.05.2024 from 10.00 AM to 3.00 PM
7.	Commercial Layer Farm, Gobindapur, Purulia-I, Purulia, West Bengal ,PIN-723101 Contact : +91-8653788471 plf@wbldc.in	27.05.2024 from 10.00 AM to 3.00 PM

- All intending Bidder(s) are requested to contact with manager (Farm) of respective Unit prior to visit for proper timing and date as mentioned above for maintaining FARM BIOSECURITY . Instruction of Manager(Farm) is FINAL for the same.
- In Emergency respective bidder(s) also contact with following number :
Manager (Project), WBLDCLtd., HQ : 8100983730 / 9433275200
e-Mail : project@wbldc.in c.c to purchase@wbldc.in and e-mail of respective Plant .



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Scope of Works :

Servicing/overhauling/Inspection of Plants and machineries as mentioned in different layer Farms under WBLDCL within West Bengal four times in a year after 03 months interval or as per site requirement to keep them in good running condition, which includes the following works:-

For Electrical Appliances:

- Air cleaning with blower and cleaning of circuit breaker body and bushings. Cleaning and assembling of front cover, push button, locking latches, assembling of arc chute cover and cover and terminal shield, Chassis, etc.
- Cleaning and tightening of every point of auxiliary and control unit connection block. Cleaning, greasing and assembling of hand pullout System, racking mechanism of chassis and function position indicators.
- Use of anti-corrosion spray where required. Physical inspection and setting of contact gap & pull rod. Inspection, cleaning and setting of tripping releases. Checking and sealing of cable entry holes , Cleaning and assembling of electrical spring charging motor. Cleaning, greasing and assembling of mechanical charging system.
- Checking and measuring the closing coil resistance, trip coil resistance and Contact resistance. Cleaning of all components of ACBs/VCB should be done with petrol and Contacts with CRC as per standard.
- Any complaint of ACBs/VCB has to attended within a specific period of time given by Engineer in charge or his authorized representative. Spare parts would be provided by WBLDCL. The breakdown maintenance or repair work has to be carried out with materials within a specific period of time given by Engineer-in-charge or his authorized representative. The field service reports shall be submitted by the service engineer, for the fault attended & remedial action taken & suggestion /advices if any.
- The damaged/rusted or not working components has to be replaced with new one as per direction . Cost of Spare parts would be provided by WBLDCL.
- Providing all types of tools to carryout the work in time. Providing the cleaning materials like petrol, CRC, Collin, cloths, etc. Routine inspections and checking of ACBs/VCB as per Standard of Company has to be carried out on quarterly basis and reports have to be submitted accordingly.
- The contract of work includes repairing to damages caused by Calamities, fire, accident, vandalism (Act of God) which will be paid separately on mutual discussion in between both, All the work has to be carried out without hampering the utilities of premises.

For Plants and Machineries :

- To plan and attend preventive maintenance of chiller every after 3 months as per manufacturer's standards and attend any number of breakdown calls during the contract period.
- Checking the set parameters in the controller and take safety fault trips, taking control trips, taking control test, contact cleaning. Checking actual parameters /operating parameters with the help of log readings recorded by the WBLDCL operators and to suggest & take remedial action wherever necessary.
- Preventive / breakdown maintenance of controller panel, VFD panel & all other electrical parts & circuits connected with the All plants and machineries' at Farm Level.



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Tele: (033)-2335 5298 E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. 18001208243

NIT No: WBARD/WBLDC/NIT-691e/2024-25

Date of Issue: 09/05/2024

- All the types of tools and tackles will have to be arranged by the firm for maintenance. Agency will have to strictly follow the preventive maintenance Schedule and will have to start attending break down calls within 24 hours from the time of receipt of the intimation by them regarding break down. A history register will have to be maintained where all the details of preventive & break down maintenance shall be recorded which shall be signed jointly. While carrying out preventive & break down maintenance the firm's representative engineer will follow complete security measures. Complete responsibility of firm's employee will lie on them.
- The firm has to nominate one of the competent supervisor, who in addition to his duty will also be responsible to look after the safety of employees working under them and safety of nearby other plant equipment. The name, address and mobile number should be informed to the safety department WBLDCL before commencement of the work. The firm will have to submit date wise detail of work schedule/work plan in prescribed format to the safety department at least 3 days in advance before the start of the work. This is very essential so as to identify the risks and for job safety analysis.
- Agency should have to make direct lesion with the OEM (list as mentioned above) before initiation of job. Corporation may require relevant documents from OEM for such work at Plant Level with a clear indication of the Engaged Agency for such works.
- Related paper / document for Plants & machineries installed at Farms level under Warranty Period direct from OEM / Agency will be informed Engaged Agency prior to issue Award of Contract . After that , Engaged Agency will be sole responsibilities to maintain such Warranty / Guarantee / Commitment upto such tenure . Agency shall at all time keep WBLDCL **indemnified against any claim from Agency or its personnel/workers** in case any Plants & Machineries of the WBLDCL is damaged due to misuse or mishandling or carelessness (except Act of God).

(Dr. Gouri Shankar Koner)

Managing Director

W.B.L.D.C. Ltd



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SPECIAL TERMS & CONDITIONS

1. The contractor or his representative should not remove, disturb, and dislocate the existing equipment and its parts from its positions until and unless it is authorized by the Engineer-in – Charge/ Officer In-Charge.
2. The Contractor shall inspect and examine the Site and its surrounding and shall satisfy himself before submitting his tender as to the nature of the Site, the quantities and nature of works and material necessary for the providing the services
3. The contractor should deploy adequate number of skilled/semi-skilled persons for servicing. The operators are to be competent and have experience in handling Environment Controlled (EC) Plants.
4. The performance of the firm shall be reviewed in every quarter and if the performance is not found satisfactory, the contract will be terminated by giving on 15 days notice.
5. Any part taken out for repairing or changing or for any other purpose must be authorized by engineer in charge by valid gate pass. The contractor has to maintain a register for the periodical inspections (normal routine surveillance) as well as on call and emergency visits , which have to be signed by officer in - charge of WBLDCL. The contractor should depute only qualified/experienced technicians for carrying out the preventive maintenance work. Arrangement of necessary tools, instruments and other necessary items for operation, maintenance and servicing work will be the sole responsibility of the contracting agency.
6. The WBLDCL shall only assist to supply the consumable materials and spare parts as required on AMC from Original Manufacturer or Market (compatible). Payment will be made by Agency and reimbursed (on actual basis) by Corporation in due time.
7. The contractor should intimate the essential and necessary spare parts during contract period in the offer so that it can be considered and procured by WBLDCL for ready requirement. Scrap generated out of replacement or during work is to be handed over to the NSIC against written documentation.
8. During the process of overhauling or routine maintenance if any modification/ improvement of plant/Farm is required to be undertaken that has to be cleared by the Competent Authority of the Corporation in writing. Supervision of personnel provided by the Contractor shall be his responsibility. The Contractor shall ensure the quality of job performed by his personnel and in case of any complaint; the Contractor shall have to replace the concerned personnel.
9. As far as possible, the contractor will engage same manpower for the job defined in the work-scope so that there is continuity of work and the job quality does not suffer.



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10. Corporation shall not be responsible for payment of wages and/ or any other emoluments to the personnel/workers of the Contractor so deployed and it shall be the sole responsibility of the Contractor to make payment to the said personnel/workers in time and the Contractor shall at all time keep WBLDCL indemnified against any claim from its personnel/workers in this regard.

The service provider shall at his own risk and cost ensure that his employees deployed to carry out the work of WBLDCL are insured against all attendant risks that may be associated with the job. The contractor shall ensure necessary safety measures in compliance with tandard norms and practices for preventive and breakdown maintenance of Electrical / Mechanical job.

11. In case any material/property of the WBLDCL is damaged due to misuse or mishandling or carelessness by the Contractor or his employees, the Contractor will immediately inform the Engineer in charge or authorized Departmental Head of Works division. In such a case, the Contractor will be liable to replace the item at his own cost or the WBLDCL shall have the right to recover the loss from the Contractor's bill. The decision of the WBLDCL in this matter will be final.
12. Penalty @ Rs. 500/- per day shall be deducted from the payment if complaints are not attended within the given period of time or within 12 hrs. from the time of lodging the intimation. After carrying out the repair, the service personnel shall submit the service report.

(Dr. Gouri Shankar Koner)

Managing Director

W.B.L.D.C. Ltd



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TENDER TERMS & CONDITIONS

01. OPENING OF THE TECHNICAL PROPOSAL:

- (a) Technical proposal will be opened by the authorized officer of the undersigned, electronically from the website using their Digital Signature Certificate (DSC).
- (b) Cover (folder) for Statutory Documents and non statutory documents will be opened. If there is any deficiency in the **Statutory Documents** the tender will summarily be rejected.
- (c) Decrypted (transformed into readable formats) documents of the Statutory & Non statutory Cover will be downloaded and handed over to the Tender Evaluation Committee.
- (d) Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible bidders will be uploaded in the web portals.
- (e) The Financial Cover (BID-B) of those bidders passing the technical requirements will only be opened. **THE DECISION OF UNDERSIGNED/TENDER COMMITTEE WILL BE FINAL & BINDING UPON THE BIDDER IN THIS RESPECT.**

02. PENALTY FOR SUPPRESSION / DISTORTION OF FACTS:-

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates or Work Orders as proof of credential) or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the bidder will be suspended from participating in the tenders on e-Tender platform for 3 (three) years.

03. AWARD OF CONTRACT:-

The Tender Inviting Authority reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time and prior to the issue of Award of Contract without incurring any liability to the affected Tenderer or Tenderers thereby or shall have any obligation to inform the affected Bidder or Bidders of the ground for Employer's action. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter cum Award of Contract.

04. AGREEMENT

The corporation will execute an agreement with the successful bidder **as per the prescribed format or as will deem fit as per the condition in a Non-judicial Stamp Paper worth Rs.100/-** (Rupees Hundred) only to be provided by the successful bidder. The notification of award will constitute the formation of the Contract or the agreement between the Tender Accepting Authority and the successful Bidder. All the tender documents including NIT & B.O.Q. will be the part & parcel of the Contract Documents. Prescribed Agreement must be signed by the both parties, the Authorized Signatories of the Corporation & Tendering firm concerned. The Original agreement will be retained by the Corporation in the concerned case file and the photocopy of the same will be provided to the concerned firm.



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05. SECURITY MONEY DEPOSIT

Successful tenderer shall be required to deposit Security Money at the rate of 10% (Ten P.C.) of the contract value. However earnest money of the successful tenderer may be converted/adjusted with the Security Money and the balance Security Money (upto 10% of contract value) to be deducted from deducted from **first bill** to make **10% security deposit** as per terms of the contract. (As per G'O. No. 201-F(Y) Dated-18/01/2021 of Finance Department Govt. of WB. The Security Money will not carry any interest.

In the event of non-completion or defective work by the contractor the Corporation will have the right to get the work done through any agency at the risk and cost of the contractor and also the Corporation will have the right to forfeit the security money in full or part at its discretion which will be binding upon the contractor.

The security money will be released **on One Months after the satisfactory completion** of the defect liability period and satisfactory remedy or rectification or amendment or modification or all, and settlement of accounts.

06. PENAL MEASURE

If the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by this Corporation. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3 (three) years.

- i) The security money deposit furnished by a bidder is liable to forfeit in full along with cancellation of order without prejudice in the event of failure/refusal to maintain the terms & conditions of tender and/or contracted specification and/or quality/quantity and the authority will be at liberty to terminate the contract as a whole or part.
- ii) In consequence of submission of false or fabricated documents by any firm/ company for participating in the tender, if proved later on shall liable to be Black Listed for 3 (three) years.
- iii) **Total offered job is to be maintained positively for 365 (Three sixty five) Days or the time specified in the order from the date of issue of order.**

07. PAYMENT

- No payment in **advance** shall be considered.
- Payment will be made on **quarterly pro-rata basis** after satisfactory services certified by the engineer in charge/ Plant In-Charge . Quarter shall mean three months. No extra charges will be paid for attending the complaints in frequent manner.
- The present quantity may vary due to condemnation of equipment or new purchase during the period of AMC. **No extra payment in such cases would** be made during the period of such AMC.
- The repair of equipment should be done as per schedule / SOP / Routine / Breakdown / upgradation / Optimum utilization of Asset failing which WBLDC reserves the right to get any other authorized party to service the Repairing Work on emergency to overcome the situation and the service charge (except the cost of new machineries) if any in such cases will be **recovered from the payable amount or from the EMD/ Security deposit** of the bidder.



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- The required tools and plants for carrying out the work shall have to be arranged by the Contractor at his cost and no tools will be arranged by Corporation. However, necessary approval have to take from Competent Authority prior to Installation. Cost of Plant and Machineries' to be installed other than spares (kept at plants /Farms previously) **to be paid separately by the Corporation in due time.** The Contractor shall keep/arrange all required tools at site for repairing / Installation at his own cost/ risk.
- **Statutory taxes** like income tax, work contract tax/service tax etc. as applicable in the state shall be deducted from the payment.
- This is the sole responsibility of the contractor to submit the service reports of scheduled / breakdown service report at the time of submission of bill.

08. CONDITION IN EXTENDED PERIOD (if applicable):

When an extension of time for completion of work is authorized by the Engineer-in-charge/ Officer In-Charge beyond One Year, it will be taken for granted that the validity of the contract is extended automatically up to the extended period with all terms and conditions rates, etc. remaining unaltered, i.e the tender is revalidated up to the extended period.

09. CO-OPERATION AND DAMAGES AND COMPLETION OF WORK:

All works are to be carried out in close co-operation with the Department and other contract or contracts that may be working in the area of work. The work should also be carried out with due regard to the convenience of the road/building users and occupants, if any. All arrangements and programme of work must be adjusted accordingly. All precautions must be taken to guard against chances of injury or accidents to workers, road users, occupants etc. The contractor must see that all damages to any property which, in the opinion of the Engineer-In-Charge are due to the negligence of the contractor are promptly rectified by the contractor at his own cost and expenses and according to the direction and satisfaction of the Engineer-In-Charge.

10. AUTHORISED REPRESENTATIVE OF AGENCY:

The contractor shall not assign the agreement or sublet any portion of the work. The contractor, may however, appoint and authorize representative in respect of one or more of the following purpose only-

- a) General day to day management of work.
- b) To attend measurements when taken by the Departmental Officers and sign the records of such measurements which will be taken of acceptance by the Contractor. The selection of the authorized representatives subject to the prior approval of the Engineer concerned and the

contractor shall in writing seek such approval of the Engineer giving therein the name of work, Tender No., the Name, Address and the specimen signature of the representative he wants to appoint and the specific purposes as specified the representative will be authorized for even after first approval, the Engineer may issue at any subsequent date.

Revised directions about such authorized representative and the contractor shall be bound to abide by such directions. The Engineer shall not be bound to assign any reason for any of his directions with regard to the appointment of authorized representative. Any notice correspondence etc. issued to the authorized representative or left at his address, will be deemed to have been issued to the contractor himself.

11. CLEARING OF MATERIALS:

Before starting any work, work site, where necessary, must be properly dressed after cutting clearing all varieties of jungles shrubs, bamboo clusters or any undesirable vegetation from the alignment or site of works on completion of works all temporary structure or obstruction including some pipes in underground work, if any, must also be removed. All scars of construction shall be obliterated and the whole site shall be left in a clear and neat manner to the satisfaction of the Engineer-In-Charge. No separate payment shall be made for all these works, the cost thereof being deemed to have been included in the rates of various items of works quoted by the contractor in the schedule of probable items of works.

12. CONTRACTOR'S RISK FOR LOSS OR DAMAGE:

All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the contractor without any extra claim towards department.

13. SAFETY, SECURITY AND PROTECTION OF THE ENVIRONMENT:

The Contractor shall, throughout the execution and completion of the Works and the remedying of any defects therein:

- a) Have full regard for the safety of all persons and the Works (so far as the same are not completed or occupied by the department),
- b) Provide and maintain at his own cost all lights, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer-in-Charge for the protection of the Works or for the safety and convenience of the public or others,
- c) Ensure that all lights provided by the Contractor shall be screened so as not to interfere with any signal light of the railways or with any traffic or signal lights of any local or other authority.
- d) Take all reasonable steps to protect the environment on and off the Site and to avoid damage or nuisance to persons or to property of the public or others resulting from pollution, noise or other causes arising as a consequence of his methods of operation.

14. TRANSPORTATION ARRANGEMENT:

The contractor shall arrange for all means of transport including Railways Wagons required for carriage and supply of materials and also the materials required for the construction work. The Department may however, at their own discretion grant necessary certificates, if required, for procurement of railways Wagons. But, in case of failure of the Department to help the Contractor in this respect, the contractor will have to procure wagons at his own initiative and no claim whatever on the ground of non-availability of wagons shall be entertained under any circumstances. If Railways Wagons are not available, the Contractor will have to depend on transport of materials by road as necessary to complete the work in time and the contractor must consider this aspect while quoting rate.



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15. PRECAUTIONS DURING WORKS:

The contractor shall carefully execute the work without disturbing or damaging underground or overhead service utilities viz. Electricity, Telephones, Gas, Water pipes, Sewers etc. in case disturbances of service utilities is found unavoidable the matter should immediately be brought to the notice of the Engineer-In-Charge and necessary precautionary measures as would be directed by the Engineer-In-Charge shall be carried out at the cost and expenses of the contractor. If the service utilities are damaged or disturbed in any way by the contractor during execution of the work, the cost of rectification or restoration of damages as would be fixed by the Engineer will be recovered from the contractor.

16. TIMELY COMPLETION OF WORK:

All the supply and the work must have to be completed in all respects within the time specified in Notice Inviting Tender from the date of work order. Time for completion as specified in the tender shall be deemed to be the essence of the contract.

17. DEFECT LIABILITY PERIOD:

Full security Deposit should be refunded to the contractor after one month of expiry of One Month of AMC Period . If any defect/ damage is detected during this period as mentioned the Contractor shall make the same good at his own expense to the satisfaction of the Engineer-In-Charge or in default the Engineer-In-Charge may cause the same to be made good by other agency and deduct the cost (of which the certificate of the Engineer-In-Charge shall be final) from his security deposit or any sums that may be then, or at any time thereafter become due to the Contractor. EPC contractor shall be responsible for all guarantees/warrantees related to material, equipment etc.

18. If more than one Bidder quoted same rate and which are found lowest at the time of opening, such similar multiple rates will not be entertained/ accepted. Lowest offer will be ascertained by sealed bid amongst the lowest bidder.

19. The Earnest Money may be forfeited if ;-

- If the Bidder withdraws the Bid during the period of Bid validity.
- In case of successful Bidder, if the Bidder fails to execute formal agreement within the stipulated time period.
- During scrutiny, if it is come to the notice of tender inviting authority that the credential or any other document which were uploaded & digitally signed by the Bidder are incorrect / manufactured / fabricated.

(Dr. Gouri Shankar Koner)

Managing Director

W.B.L.D.C. Ltd

**APPLICATION FORMAT
(FORM – I)**

(To be furnished in the Company's Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

To
Managing Director
West Bengal Livestock Development
Corporation Limited,
LB-2, Sector-III, Salt Lake City,
Kolkata – 700 106.

Sub: ***"e -Tender on Non-Comprehensive Annual Maintenance Contract (AMC) of Plant and Machineries' installed at different Layer Farms within West Bengal under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake City, Kolkata-700106.***

Ref: WBARD/WBLDC/NIT-691e/2024-25 Dated: 09/05/2024.

Dear Sir,

With reference to your NIT under reference, I am/we are furnishing my/our rates tendered for as per your specification, terms & conditions.

Should this tender be accepted, the work shall be completed within stipulated period from the date of work order.

I/We further declare that I/we have inspected the site and are fully conversant with all aspects of the site and appraised the condition of the site in regards to the execution of this contract.

I / We understand that: -

- a) Tender Inviting and Accepting Authority can amend the scope & value of the contract bid under this NIT.
- b) Tender Inviting and Accepting Authority reserve the right to reject any tender without assigning any reason.

I/We also agree that the decision of the Managing Director, West Bengal Livestock Development Corporation Ltd. in all matters in respect of this tender will be final & binding on me.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address with PIN:

DECLARATION BY THE TENDERER
(FORM-II)

(To be uploaded under Company letter head with full address, phone no., mail id etc., duly signed & sealed)

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein along with the drawing attached if any. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Tender to complete the proposed construction as per drawings referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and to carry out and complete the work to the full satisfaction of the Engineer-In-Charge.

I/We also agree to procure tools and plants, at my/our own cost required for the work.

***Signature & Seal of the Bidder
with Date***

(FORM-III)

(To be furnished in the Official Letter Head of Firm/Bidder with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

WORKING (CREDENTIAL) DETAIL

1. Name of Applicant:

2. List of similar type of work completed / ongoing:

Name of Employer	Name, location and nature of work	Reference of Work Order (Memo. No. and Date)	Contract Value	Date of Start of Work	Present Status (If completed, please mention date of completion)

Note :Copy of Work Order or Completion Certificate from the employer to be attached.

Signature of applicant including title and capacity in which applicant is made

CHECK LIST (FORM – IV)

Information about Bidders under Company Letter-Head (To be uploaded with the Technical Bid)

Sl.	Description	Particulars
1	Name of the Firm	
2	Registered Address with PIN, Phone No, Fax No. E-mail address etc. Sole owner or Partnership Firm/Company	
3	Name of the Person authorized to enter into & execute contractual agreement	
4	Earnest Money Transaction slip, whether uploaded, if not, Exemption Certificate to be uploaded	
5	Application Form as per FORM-I whether uploaded.	
6	Self-declaration as per FORM-II whether uploaded.	
7	Original PAN Card whether uploaded.	
8	Original Prof. Tax Clearance Cert./Paid Challan (valid up to 30/06/2024) whether uploaded	
9	Original GST registration Certificate whether uploaded.	
10	IT returns of 2022 – 2023 Financial year whether uploaded.	
11	Trade License valid up to 30/06/2024 whether uploaded	
12	Credential of similar nature of work whether uploaded.(FORM-III)	
13.	Submitted Authorization / MoU for Plant / Machineries of	Make :
14.	Credential / MoU/ MoA for Electrical Works (certification) whether submitted	

Signature & Seal of the Bidder with Date

ROFORMA FOR AGREEMENT OF CONTRACTUAL CONTRACT

This Agreement is signed and executed on this day of....., 2024 At Kolkata.

BY AND BETWEEN

West Bengal Livestock Development Corporation Limited, A Company registered under the Companies Act, 1956 and having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Managing Director unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART.**

A N D

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at represented by its unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART.**

WHEREAS the **First Party** is desirous that the work of ***"e -Tender on Non-Comprehensive Annual Maintenance Contract (AMC) of Plant and Machineries' installed at different Layer Farms within West Bengal under West Bengal Livestock Development Corporation Limited , LB-2, Sector-III, Salt Lake City , Kolkata-700106"***. wanted to execute the said work and for the purpose floated open Tender on line.

A N D

WHEREAS the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witnessed as follows:-

That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.

That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same.

In respect of any dispute or any point arising out of the above business, the same shall be tried to be settled mutually between the parties. However if the disputes are not so settled in the manner as mention above it may be settled under ARD Department, Govt. of West Bengal and the decision of the Administrative Department shall be final and binding on both the parties.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Contractor

Managing Director.

W.B.L.D.C.Ltd.

Seal

Seal

Witness and address: –

Witness and address: –

1.

1.

2.

2.