



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Tele: (033)-2335 5298 : E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. 18001208243

NIT No: WBARD/WBLDC/NIT-641e/2023-24

Date of Issue: 22/01/2024

SET OF TENDER DOCUMENTS

For

Supply of Customized Dress (Uniform) at Different units under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake City , Kolkata-700106 for 2023-24.

Each Set Contains:-

1. Notice Inviting e-Tender.
2. General Instruction to Bidders.
3. Eligibility Criteria for Participation in the Tender.
4. Evaluation of Tender.
5. Tender Terms & Conditions.
6. Scope of Work / Job Schedule (**Annexure – A & B**)
7. Forms-I, II, III, IV & Check List.

DATE OF PUBLICATION OF e-TENDER (ONLINE) : **22/01/2024** FROM 6:00 P.M.

STARTING OF BID SUBMISSION (ONLINE) : **22/01/2024** FROM 6:00 P.M.

PRE BID MEETING (Mandatory) TO BE HELD ON **05/02/2024** at 1:00 P.M., H.Q.

LAST DATE FOR ON LINE SUBMISSION OF TENDER : **13/02/2024** UP TO 11:30 A.M.

OPENING OF TECHNICAL BID : **15/02/2024** FROM 11:30 A.M. onwards.

OPENING OF FINANCIAL BID: TO BE NOTIFIED LATER ON.

TENDER FEES: NIL

EARNEST MONEY DEPOSIT: **Rs. 20,000/-** (Fixed)


(Dr. Gouri Shankar Koner)
Managing Director
W.B.L.D.C. Ltd.



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NOTICE INVITING e-TENDER

The Managing Director, West Bengal Livestock Development Corporation Ltd., LB-2, Sector-III, Salt Lake City, Kolkata-700106 invites on line bids (in two bid system) from Reputed Firms/Agency/ Authorized Dealers / Distributors / Bonafide Suppliers for **“Supply of Customized Dress (Uniform) at Different units under West Bengal Livestock Development Corporation Limited , LB-2, Sector-III, Salt Lake City , Kolkata-700106 for 2023-24”**.

- 1) **Earnest Money Rs. 20,000/-** only is to be remitted online through Govt. of West Bengal e-Tender portal (<https://wbtenders.gov.in>). The payment transaction slip / receipt in pdf format is to be uploaded along with the statutory documents for tender submission.
- 2) In case bidder wants to be exempted from EMD submission, a valid Exemption certificate is to be scanned & uploaded along with the statutory documents in the e-tender portal for participation in the tender.
- 3) After publication of e-tender Notice in the Medias, detailed terms & conditions, BOQ (Bill of Quantities) may be obtained from the website <https://wbtenders.gov.in> at free of cost. Submission of tender by the bidder can be made with the help of Class- 3 DSC (Digital Signature Certificate) in this website <https://wbtenders.gov.in>. Notice inviting e-tender will **only be viewed** in the Corporations website www.wbldc.in simultaneously.
- 4) **Intending bidder(s) must have to attend PREBID MEETING on 05.02.2024 prior to quote rate . If any bidder fails to attend the Pre-Bid Meeting but participate in said tender , his/her bid (technical) will summarily be rejected.**
- 5) Tenders should normally be floated in two parts one Technical Bid (BID-A) and other Financial Bid (BID-B).
- 6) Tender must be supported by:

A. TECHNICAL BID : ‘BID-A’

- (a) **STATUTORY COVER** containing the following documents:

PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):

1	Upload Transaction Slip / Receipt challan for EMD amount of Rs. 50,000/- only in favor of ICICI Payment Gateway OR Valid Exemption Certificate issued by the Competent Authority claiming EMD exemption.
2	Upload Scanned Application in the prescribed format (Form - I)
3.	Upload Declaration by the Tenderer (Form - II)
4.	Upload Supply Credential (Form-III)
5.	Upload Affidavit Proforma (Form - IV)
6.	Upload Scanned Check List in the prescribed format (Form-V)
7.	Upload All Documents / Certificates

(b) NON-STATUTORY COVER/MY SPACE containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date. ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	✓ PAN Card of the authorized signatory ✓ Prof. Tax clearance certificate with challan valid up to 31/03/2024 ✓ GST Registration certificate. ✓ IT returns of 2022 – 2023 Assessment year. ✓ Trade License valid up to 31/03/2024. ✓ Valid documentary proof of: ✓ The agency / company should have minimum annual turnover of Rs. 50 lakh ✓ Proof of Office Address in West Bengal. ✓ Work experience including work of Government of West Bengal in last two years.
2	COMPANY DETAILS (valid up to Date), scanned original copy	i) Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) In Case Proprietorship & Partnership Firms, the Tax Audited Report in 3CD Form along with Balance Sheet & Profit and Loss A/c. for the last 3 (three) years (year just preceding the current Financial Year will be considered as year-1). The balance sheet, Profit & Loss account should be in favor of applicant's name only. iv) Power of Attorney (For Partnership Firm/ Private Limited Company, if any). v) List of Technical staffs along with structure & organization.
3	Credential	Credential for satisfactorily completion as a prime agency during last 2 (Two) years prior to the date of issue of this tender notice, execution of work of similar nature for the Government having a magnitude not below 30% of the Tendered amount put to the tender derived from the scope of work. Completion certificate indicating tendered amount, value of work done, date of completion of the work and detailed communicational address along with contact number of the client (within West Bengal) should be submitted by the tenderer. Completion certificate at the concerned Engineer / authorized person from the organization will be treated as valid credential only.
4	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency.	Declaration in this regard by the authorized signatory of the bidder.
5	Ability for Repairing and restoration work in case of emergency on urgent basis.	✓ Declaration in this regard by the authorized signatory of the bidder. ✓ He has to declare the shortest possible time period for this work.

The vendor must fulfill the above eligibility criteria/ pre-qualification conditions. Technical bid of vendors fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of vendors not fulfilling the pre-qualification conditions given above will be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. The authority reserves the right to verify/confirm all original documentary evidence submitted by vendors in support of above mentioned clauses of eligibility criteria.



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B. FINANCIAL BID : 'BID-B' (BOQ)

- i) Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected. Final selection will be based on QCBS method on Cumulative Lowest Rate (summation of all items' rate)**
- ii) The Agency/bidder is to quote the rate **on Item-wise BOQ format** of the components as specified in the BOQ. **The rate should be quoted per PC. Basis** in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid.
- iii) **Rate quoted shall be including GST other taxes and all other charges.**

Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the Supplier.

N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN ORIGINAL. Neither Photocopy nor cyclostyled literature/Brochure will be accepted.

- No Hard copy of bid documents will be entertained for consideration for selection of this tender. Bidders must have to participate the tender through online only at www.wbtenders.gov.in.

(Dr. Gouri Shankar Koner)

Managing Director

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GENERAL INSTRUCTIONS TO BIDDER

- ❖ The intending bidders are requested to submit their tender along with prescribed application form in e-tender portal <https://wbtenders.gov.in>. The software shall make automatic encryption of the Technical as well as Financial Bid and no one shall be allowed to open two Bids prior to the date and time earmarked for opening by the Tendering Authority.
- ❖ The EMD will be remitted through online gateway only. After successful transaction of EMD amount, a transaction slip / receipt will be generated. Bidder will have to save the screenshot / receipt as PDF format and upload along with Statutory documents under BID-A. In case where bidder intends to claim EMD exemption, a valid exemption certificate issued by competent authority / department must be attached in place of EMD receipt, failing which the bid will be summarily rejected.
- ❖ After evaluation of Technical Bid, those who will qualify, their Financial Bid shall only be opened only. The technical proposal (BID-A) will be opened on line. There is no need to be present of Bidders or authorized representatives in the office of the undersigned at the time of opening of the Technical Proposal (BID-A).
- ❖ Total supply is to be completed positively **within 14 days** specified in the work order from the date of issue of order.
- ❖ For further information, the bidders are requested to please contact the undersigned.
- ❖ No Tender will be accepted across the table and no such receipt will be issued thereon.
- ❖ In the event of any discrepancy between downloaded tender document and master copy of the same available in the office then the latter will be accepted & binding on the bidder. No claim will be entertained.
- ❖ N.I.T. *to be downloaded properly and to be uploaded duly digitally signed by a **Class-3 Digital Signature Certificate**.*
- ❖ **In case quoting the rate anywhere other than BOQ, the tender is liable to be summarily rejected.**
- ❖ THE OFFERED RATES SHOULD BE VALID FOR AT LEAST **365 (Three Hundred Sixty Five) DAYS FROM THE DATE OF APPROVAL OF RATE**, which may be extended for a year upon mutual discussion/agreement.
- ❖ All the tender documents including N.I.T., terms & conditions for submission of tender & B.O.Q. will be the part & parcel of the bid documents.
- ❖ The undersigned reserves the right to reject any tender/all tenders at any stage without assigning any reason thereof.



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ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE TENDER

- 1) The Suppliers who have been delisted or debarred by any government department shall not be eligible in any way.
- 2) Bidder must submit all the statutory documents in the prescribed format (Form-I, Form-II, Form-III, Form-IV & Check list) under the letter head of the company / firm duly sealed & signed by the authorized signatory and EMD transaction slip / exemption certificate as desired under Statutory Cover.
- 3) Valid up to date clearance of Income Tax Return / Professional Tax Clearance Certificate / P.T. (Deposit Challan) / PAN Card / G.S.T. Registration Certificate, Trade License, Annual Turnover, Local Office Address with the Technical Bid Documents, Income Tax Acknowledgement Receipt for latest assessment year to be submitted. [Non statutory Documents]
- 4) Registered Partnership Deed (for Partnership Firm only) along with Power of Attorney to be submitted along with application (Non-Statutory documents).
- 5) Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Current N.O.C. from A.R.C.S., Minutes of last A.G.M. and also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering.
- 6) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.



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EVALUATION OF TENDERS

EVALUATION METHODOLOGY OF PROPOSALS

Bids will be evaluated on Quality-cum-Cost Basis (QCBS) to ensure a fair and transparent method of selection.

Evaluation of Technical Proposal

Pursuant to the qualification of Bidders as per the Minimum Eligibility Criteria, and Responsiveness of the bids, the Evaluation Committee intends to evaluate the Technical Proposals, by applying the evaluation criteria as detailed below. Each responsive Proposal shall be given a technical score.

PROCESS OF EVALUATION AND SELECTION

Bids will be evaluated on Quality-cum-Cost Basis (QCBS) to ensure a fair and transparent method of selection. The credentials of the bidders as uploaded online will be examined first. The credentials will broadly cover the following areas –

- Competence in all the credential activities and sectors noted in the campaign outline at invitation for bid section of this document, in case a bidder does not meet the criteria for eligibility, his Technical Bids will not be opened.
- For all bidders eligible according to the prescribed criteria, ***the forthcoming proposals based on as per scope of works*** will be evaluated by a technical Committee ***after opening of Technical Bid*** that may include external expert/s. The qualified bidders will be given the opportunity to make presentation/s to the Committee on a specified date onward. The criteria for evaluation of the Technical / scope proposal are at below.
- This is a very important matter which is expected to be evaluated after Technical presentation Hence, while the technical Bid would be evaluated as per the rules, it is deem necessary that the ability to perform all such work should be verified with utmost care.

HEAD	Bid Component (Technical Offer Evaluation)	Total Marks	Marks Scored
Concept & Business Model	Bidders has to present the concept, detailed business plan, Revenue Model & Execution Plan, to the committee (Presentation/ of forthcoming works and one similar work in Govt Sector/Private sectors on specific date to be circulate later after opening of Technical Bids for evaluation)	60	
Average Turnover	The agency/company should have turnover of 1.5 Cr. Yearly with State Government. Financial average turnover during the last three financial year (1) Rs. 3,00,00,001 and above = 20 Marks (2) Rs. 2,00,00,001to Rs. 3,00,00,000/- = 15 Marks (3) Rs. 1,00,00,000/- to Rs. 2,00,00,000/- = 10 Marks (4) Rs. below 1,00,00,000/- = 0 Marks	20	
Credentials	Project credential: Must have managed a operation of similar in nature such as Govt/ Parastatal / Undertaking / Big House Supply with Client List within last 3 years	10	
Net worth	Profitability and Net worth of the company to be positive in at least one Financial Year during last 3-year period.	10	
Total: Marks for Technical Evaluation :		100	



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The Evaluation Committee shall evaluate and rank each Technical Proposal on the basis of the Proposal's responsiveness to the scope using the evaluation criteria and score system specified above. Each Technical Proposal shall receive a technical score. The Proposal shall be rejected if it does not achieve the minimum technical mark of **50 (Fifty)** out of maximum of **100 (Hundred)** marks.

Final selection based on weightage of **80:20 (Technical : Financial)** based on highest scoring in Technical Part as well as Lowest Scoring in Financial bid . financial bid will be opened only technically qualified bidders.

Scoring will be evaluated only after qualifying the criteria for submission of Statutory & Non-Statutory documents as stated in NIT by the intending Bidder(s).

Final selection will be based on Cumulative Lowest Rate (summation of all items' rate) after weightage 80:20 on QCBS . Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected.

The Tender Inviting & Accepting Authority through an 'Evaluation Committee' will determine the eligibility of each bidder, considering the following criteria: -

- Financial Capacity.
- Technical capability
- Experience in similar nature of work through credentials.

While evaluation the committee may summon the Bidders & seek clarification / information or additional documents in original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Bidders would be at liberty to point out any ambiguities, contradictions, omissions etc. seeking clarifications thereof or interpretation of any of the Clause(s), conditions etc. of the tender documents before the Tender Inviting Authority in writing within a period of 2 (two) days from the date of publication of tender documents and beyond such period no Representation in that behalf will be entertained by the Tender Inviting Authority. Written clarification or amendments etc, as may be issued by the tender inviting authority in pursuance to the representation made by the Bidders shall be final and binding on the Bidders and shall form part of the tender documents. Tender Inviting Authority, however, reserves its right to have pre bid conference with the Bidders.

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Managing Director

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TENDER TERMS & CONDITION

PENALTY FOR SUPPRESSION / DISTORTION OF FACTS:-

If any bidder fails to produce the original hard copies of the documents (specially Completion Certificates) or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the bidder will be suspended from participating in the tenders on e-Tender platform for 3 (three) years. In addition, his Earnest Money Deposit may stand forfeited.

AWARD OF CONTRACT:-

The Tender Inviting Authority reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time and prior to the Award of Contract without thereby incurring any liability to the affected Tenderer or Tenderers or any obligation to inform the affected Bidder or Bidders of the ground for Employer's action. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract or the agreement between the Tender Accepting Authority and the successful Bidder. **AOC may be issued against Full or Part of the items as mentioned in Annexure-A against the delivery location as mentioned in Annexure-B.**

AGREEMENT

The successful bidder will have to enter into a contractual agreement with the Corporation in the standard format (Proforma of draft agreement already uploaded along with NIT) embodying the tender terms & conditions in Non-judicial Stamp Paper worth Rs.100/- (Rupees One Hundred) only to be provided by the successful bidder. Prescribed Agreement must be signed also by the Authorized Signatory of the Tendering firm concerned.

SECURITY MONEY DEPOSIT

- ❖ The successful bidder will have to deposit Security Money Rs. 20,000/- or @ 10% ad-valorem and is to be deducted from their bills.
- ❖ The Security Money will not carry interest. This Corporation is not liable for deposition of excess Security Money.
- ❖ Security Money will be refunded after satisfactory completion of the work. No proportionate refund of security money will be allowed.

PERFORMANCE GUARANTY:

- (i) Upon selection of the bidder in the financial evaluation and after issuance of 'Letter of Acceptance' the tender inviting authority, if deemed appropriate considering the demonstrated capability of the agency, may demand the successful bidder to produce a Performance guaranty in shape of Bank Guarantee for an amount of **3% of the Tender Value**, payable to the West Bengal Livestock Development Corporation Ltd., Kolkata.

PENAL MEASURE

The earnest money deposit furnished by a firm will be liable to be forfeited in full (Including excess amount of earnest money, if deposited), if the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by this Corporation. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3 (three) years.

1. The security money deposit furnished by a bidder is liable to be forfeited in full along with cancellation of order without prejudice in the event of failure/refusal to maintain the terms & conditions of tender and/or contracted specification and/or quality/quantity and the authority will be at liberty to terminate the contract as a whole or part.
2. In consequence of submission of false or fabricated documents by any firm/ company for participating in the tender, if proved later on shall liable to be Black Listed for 3 (three) years.
3. Quoting absurdly high or low rate in opinion of tender selection committee, with the intention to vitiate the tender process will be dealt with in the context of existing tender rules/ norms under Govt. of W.B.
4. Any legal dispute arising during the tender process shall be dealt only under the jurisdiction of Calcutta High Court.
5. **Total work / supply is to be completed positively within 14 (Fourteen Days) or the time specified in the order from the date of issue of order.**

PAYMENT

Any request for Advance Payment will not be entertained.

1. Bills to be produced in DUPLICATE.
2. Payment shall be made after executing the order satisfactorily in all respect. However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. The payment of bills shall be withheld in case of violation of any tender terms & conditions.
3. No arbitration for the work will admissible and any mobilization/secured advance will not be allowed.

The Supplier shall be capable to establish field testing laboratory equipped with requisite instruments and technical staff.

The Applicant must inspect the site of work and get acquainted with site condition, facility available and problems to be faced during works and take into account all such factors before quoting rate.

SUPPLY & DELIVERY:

Total supply is to be completed positively within 14 (Fourteen Days) or the time specified in the order from the date of issue of order. Supply (set of items) will be made to the locations as mentioned in the Scope of Work or as in Award of Contract. For general conditions and specifications of items (as per Scope of work) related to supply and carriage , rate as approved/quoted inclusive of all taxes and Feight Charges.

TERMS & CONDITIONS IN ORDER TO PRECEDENCE:

If the stipulations of the various components of the contract documents be at variance in any respect, one will override the other (only in so far as those are at variance) in the order of precedence as given below:

- (a) Special terms and conditions
- (b) Special specifications
- (c) General specifications
- (d) Notice Inviting e-Tender
- (e) Schedule of probable items with approximate quantities
- (f) Tender Form.

The word "Engineer-In-Charge" means the Executive / Assistant Engineer, WBLDC Ltd. The word "Department" appearing anywhere in the tender documents mean WBLDC Ltd. (A Government of West Bengal Undertaking). The word "approved" appearing anywhere in the documents means approved by the Engineer-In-Charge. The work shall have to be taken up within seven days of the receipt of the work order. Failure to do so will constitute a violation of the contract stipulation as regards proportionate progress and timely completion of work and the Supplier will thereby make himself liable to pay compensation or other penal action as per stipulation of the printed tender form.

CONDITION IN EXTENDED PERIOD:

When an extension of time for completion of supply is authorized by the Officer-In-Charge, it will be taken for granted that the validity of the contract is extended automatically up to the extended period with all terms and conditions rates, etc. remaining unaltered, i.e. the tender is revalidated up to the extended period.

CO-OPERATION AND DAMAGES AND COMPLETION OF WORK:

All supply is to be carried out in close co-operation with the Department and other contract or contracts that may be working in the area of Operation. The supply work should also be carried out with due regard to the convenience of the road/building users and occupants, if any. All arrangements and programme of work must be adjusted accordingly. All precautions must be taken to guard against chances of injury or accidents to workers, road users, occupants etc. The Supplier must see that all damages to any property which, in the opinion of the Engineer-In-Charge are due to the negligence of the Supplier are promptly rectified by the Supplier at his own cost and expenses and according to the direction and satisfaction of the Engineer-In-Charge.

TRANSPORTATION ARRANGEMENT:

The Supplier shall arrange for all means of transport including Railways Wagons required for carriage and supply of materials and also the materials required for the construction work. The Department may however, at their own discretion grant necessary certificates, if required, for procurement of railways Wagons. But, in case of failure of the Department to help the Supplier in this respect, the Supplier will have to procure wagons at his own initiative and no claim whatever on the ground of non-availability of wagons shall be entertained under any circumstances.

If Railways Wagons are not available, the Supplier will have to depend on transport of materials by road as necessary to complete the work in time and the Supplier must consider this aspect while quoting rate.

INCIDENTAL AND OTHER CHARGES:

The cost of all materials, hire charges to Tools and plants, Labour, Corporation/Municipal Fees for water supply, Royalty or road materials (if any), Electricity and other charges of Municipalities or statutory Bodies, Ferry charges, Toll Charges, Loading and unloading charges, Handling chargers overhead charges etc. will be deemed to have been covered by the rates quoted by the Supplier inclusive of Sales Tax (Central and/or State), Income Tax, Octroi Duty/Terminal Tax, Turnover Tax etc., all other charges for the execution of the complete or finished work or in case of supply of materials and for carriage to the entire satisfaction of the Engineer-In-charge of the work. No claim whatsoever in this respect will be entertained.

AUTHORISED REPRESENTATIVE OF SUPPLIER:

The Supplier shall not assign the agreement or sublet any portion of the work. The Supplier, may however, appoint and authorized representative in respect of one or more of the following purpose only.

- a) General day to day management of work.
- b) To attend measurements when taken by the Departmental Officers and sign the records of such measurements which will be taken of acceptance by the Supplier. The selection of the authorized representatives subject to the prior approval of the Engineer concerned and the Supplier shall in writing seek such approval of the Engineer giving therein the name of work, Tender No., the Name, Address and the specimen signature of the representative he wants to appoint and the specific purposes as specified the representative will be authorized for even after first approval, the Engineer may issue at any subsequent date.

Revised directions about such authorized representative and the Supplier shall be bound to abide by such directions. The Engineer shall not be bound to assign any reason for any of his directions with regard to the appointment of authorized representative. Any notice correspondence etc. issued to the authorized representative or left at his address, will be deemed to have been issued to the Supplier himself.

EXTENSION OF TIME:

For cogent reasons over which the Supplier will have no control and which will retard the progress, extension of time for the period lost will be granted on receipt of application from the Supplier before the expiry date of contract. No claim whatsoever for idle labour, additional establishment, cost of materials and labour and hire charges of tools & Plants etc., would be

entertained under any circumstances. The Supplier should consider the above factor while quoting his rate. Applications for such extension of time should be submitted by the Supplier.

MATERIALS TO BE SUPPLIED:

Suggested /Specified Brand Name/ names of different type of items are to be use for such supply as specified in Scope of Work as per direction of Officer-In-Charge/competent authority. Quality / details of items specification either deviated or not must be approved prior to supply , Otherwise rejection may occur after supply at site . if required , Installation , Fitting & Fixing are included (Mandatory) at site after supply. Approved bidder must have to hand over the Warranty Card/ Technical details to the competent authority during supply and have to provide presentation if required in Free of Cost.

CLEARING OF MATERIALS:

All scars/litters of packing materials shall be obliterated and the whole site shall be left in a clear and neat manner to the satisfaction of the Engineer-In-Charge. No separate payment shall be made for all these works, the cost thereof being deemed to have been included in the rates of various items of works quoted by the Supplier in the schedule of probable items of works.

APPROVAL OF SAMPLE:

Samples of all materials to be supplied by the Supplier and to be used in the work shall have to be approved by the Engineer-in-charge and checking the quality of such materials shall have to be done by the concerned Department prior to utilization in work.

UNSERVICEABLE MATERIALS:

The Supplier shall remove all unserviceable materials, obtained during execution at place as directed. The Supplier shall dress up and clear the work site after completion of work as per direction of the Engineer-in-Charge. No extra payment will be made on this account.

SUPPLIER'S RISK FOR LOSS OR DAMAGE:

All risk on account of railway or road carriage or carriage by boat including loss or damage of vehicles, boats, barges, materials or labour, if any, will have to be borne by the Supplier without any extra claim towards department.

IDLE LABOUR:

Whatever the reasons may be no claim of idle labour, enhancement of labour rate additional establishment cost, cost of TOLL and hire and labour charges of tools and plants Railway freight etc. would be entertained under any circumstances.

CHARGES AND FEES PAYABLE BY SUPPLIER:

- a) The Supplier shall be all notices and pay all fees required to be given or paid by any statute or any regulation or by law and any local or other statutory authority which may be applicable to the works and shall keep the department against all penalties and liability of every kinds for breach of such statute regulation or law.
- b) The Supplier shall have save harmless and indemnify the department from and against all claims demands suit and proceedings for or an account of infringement of any patent rights design, trade mark of name of other Protected write in respect of any constructional Plant machine, work, materials, thing or process used for or in connection with works or temporary works or any of them.

PRECAUTIONS DURING WORKS:

The Supplier shall carefully execute the work without disturbing or damaging underground or overhead service utilities viz. Electricity, Telephones, Gas, Water pipes, Sewers etc. in case disturbances of service utilities is found unavoidable the matter should immediately be brought to the notice of the Engineer-In-Charge and necessary precautionary measures as would be directed by the Engineer-In-Charge shall be carried out at the cost and expenses of the Supplier. If the service utilities are damaged or disturbed in any way by the Supplier during execution of the work, the cost of rectification or restoration of damages as would be fixed by the Engineer will be recovered from the Supplier.

TESTING OF QUALITIES OF MATERIALS & WORKMANSHIP:

All materials and workmanship shall be in accordance with the specifications laid down in the contract and the Engineer-In-Charge/ Concerned officer(s) reserves the right to test, examine and measure the materials/workmanship direct at the place of manufacture, fabrication or at the site of works or any suitable place. The Supplier shall provide such assistance, instrument machine, labour and materials as the Engineer-In-Charge may require for examining, measuring and testing the works and quality, weight or quantity of materials used and shall supply samples for testing as may be selected and required by the Engineer- In-Charge without any extra cost. Besides this, he will carry out tests from outside Laboratory as per instruction of Engineer-In-Charge. The cost of all such tests would be borne by the agency.

PROCUREMENT OF MATERIALS:

All materials required for complete execution of the work shall be supplied by the Supplier after procurement from authorized and approved source.

PREROGATIVE OF THE CORPORATION :

The Corporation is not bound to accept the lowest tender and reserves the right to accept or reject any or all tenders in full or part and / or increase / decrease the quantity to be supplied and / or split any tender in parts without assigning any reason whatsoever. No claim for compensation etc. whatsoever, will be entertained by the Corporation for rejected tenders.

REJECTION MATERIALS:

All materials brought to the site must be approved by the Engineer-In-Charge/Offier in-charge . Rejected materials must be removed by the Supplier from the site within 24 hours of the issue of order to that effect. In case of non-compliance of such order, the Officer-In-Charge shall have the authority to cause such removal at the cost and expense of the Supplier and the Supplier shall not be entitled to claim for any loss or damage of that account.

TENDER'S RATE:

The Supplier should note that the tender is strictly based on the rates quoted by the Supplier on the priced schedule of probable item of work. The quantities for various other items of works as shown in the priced schedule of probable items of works are based on the drawing and design prepared by the Department. If variations become necessary due to design consideration and as per actual site conditions, those have to be done by the Supplier at the time of execution at the rate prescribed in the tender clause in Pro-rata basis. No conditional rate will be allowed in any case.

DEFECT LIABILITY PERIOD:

This should construe to mean the period of **warranty** (in general six months for branded items) commencing from the actual date of handing over after completion of the work/supply in all respect.

DEFECT AFTER COMPLETION:

Any defect or other defaults that may appear within the defect liability period, arising solely from faulty design or materials, or workmanship or inferior quality, the Supplier shall remain liable for repairing or replacement as the case may be. If any defects be not remedied within a reasonable time, the Corporation/concerned authority may proceed to do the work at the Supplier's risk and expenses, but without any prejudice to any other right which the Corporation/ concerned authority may have against the Supplier in respect of such defects. The Supplier will bear reasonable cost of minor repairs carried out on his behalf at site. At the end of this period, the Supplier's liability shall cease.



(Dr. Gouri Shankar Koner)
Managing Director
W.B.L.D.C. Ltd.



WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Tele: (033)-2335 5298 : E-mail: info@wbldc.in

Website: www.wbldc.in Toll Free No. 18001208243

NIT No: WBARD/WBLDC/NIT-641e/2023-24

Date of Issue: 22/01/2024

ANNEXURE – A

SCOPE OF WORK : Supply of Customized Dress (Uniform) at Different units under West Bengal Livestock Development Corporation Limited, LB-2, Sector-III, Salt Lake City , Kolkata-700106 for 2023-24.

Delivery Location : LB-2 , Sector-III, Salt Lake City , Kolkata-700106, Tender Inviting authority deserve the right to supply materials directly to concerned units in emergency within Kolkata without any extra charges.

Sl. No.	Item	Specification (Fabric Brand)	Tentative Qty
1	Officers' Shirt	LG, Pink - 1209	50 nos.
2	Officer's Trouser	Raymond Trovine 2824 / 49	50 nos.
3	Staff Shirt	Valji, Marcos - 1015	150 nos.
4	Staff Trouser	Raymond Trovine 2824 / 49	150 nos.
5	Dungaree	Sagar, Master Blaster - Green 10 / Light Blue 3 / Maroon 4	200 nos.
6	Dispatch section Shirt	Sagar, Binny, Navy Blue 2	50 nos.
7	Dispatch section Trouser	Sagar, Binny, Navy Blue 2	50 nos.
8	Supervisor Scrub Shirt (Ladies)	Bharti, Gold Chain - (Green - 7106 / Grey - 947 / Sky Blue - 939 / Navy Blue - 922)	30 nos.
9	Supervisor Scrub Trouser (Ladies)	Bharti, Gold Chain - (Green - 7106 / Grey - 947 / Sky Blue - 939 / Navy Blue - 922)	30 nos.
10	Supervisor Scrub Shirt (Gents)	Bharti, Gold Chain - (Green - 7106 / Grey - 947 / Sky Blue - 939 / Navy Blue - 922)	100 nos.
11	Supervisor Scrub Trouser (Gents)	Bharti, Gold Chain - (Green - 7106 / Grey - 947 / Sky Blue - 939 / Navy Blue - 922)	100 nos.
12	Supervisor Salwar Suit (Ladies)	Bharti, Gold Chain - (Green 10 / Light Blue 3)	20 nos.
13	Officers' Nehru Jacket	Slub Gold Sretchable Premium - Navy Blue	30 nos.
14	Cook Shirt	LG, Poly Cotton - Maroon 1271 + Grey Piping	20 nos.
15	Cook Trouser	Sangam, Matt - Black 212	20 nos.
16	Cook Assistant T - Shirt	Kulti, Cotton - Maroon	16 nos.
17	Cook Assistant Trouser	Sangam, Matt - Black 212	16 nos.
18	Serving Boys' Shirt	LG, Poly Cotton - Grey 1253 + Royal Blue Piping	15 nos.
19	Serving Boys' Trouser	Sangam, Matt - Black 282	15 nos.
20	Kitchen Apron	S Kumar Cotton Trovine - Maroon 282	20 nos.
21	Female Staff Saree	Mafatlal, South Silk - (SS - 06)	20 nos.



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- ❖ Intending bidders must have their own arrangement to collect actual measurement from all employee (both male & female) in respective field units in due time as per instruction from TIA in due time.
- ❖ Intending bidder(s) must have to supply materials as per specification as mentioned above. No excuse related to unavailability of dress materials , labour charge , manpower shortage will be entertained . In case of non-supply / delayed supply / poor quality supply/ Non-specific materials supply / defect supply , necessary penalty @ 2% of defective value will be imposed which will be deducted /adjusted from submitted bills / from security deposit .
- ❖ Defective / Improper stitching / fault measurement must be checked and supplied within 7 days without any additional charges.
- ❖ In case of Unnecessary delayed even after given warning / intimation necessary risk purchase will be imposed along with penalty .
- ❖ Corporation have every right to prepared the customized dress from Open Market / any supplier except approved supplied , if the agency fails to supply in time , in that case balance amount will be deducted from approved agency's account as per risk purchase .
- ❖ Approved agency must have to appoint one male and female personnel dedicated to such job for timely taking measurement and supply the dress.
- ❖ In case of non-availability of a particular fabrics in genuine reason , only it may be alter after prior approval from TIA without changing any approved rate .
- ❖ Fabric may be changed/ altered in some unavoidable circumstances as desired by the Corporation even after finalization of tender .
- ❖ Corporation have every right to cancel any items from above schedule . The quantity as mentioned purely as tentative , it may be altered .
- ❖ Intending Agency must have to capability to cater quality service all units within West Bengal (nearly 30 units) in due time .

For details specifications : Attend Pre-Bid meeting on 05.02.2024 at 1.00 PM

MANAGING DIRECTOR, W.B.L.D.C. LTD., RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES. No objection in this respect will be entertained raised by any Bidder. Bidders or their authorized representatives need not to be present in the office of the undersigned at the time of opening of the Technical / Financial Bid (BID-B). No informal bidder will be entertained in the bid further. The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

(Dr. Gouri Shankar Koner)

Managing Director

W.B.L.D.C.Ltd.

DECLARATION BY THE TENDERER
(FORM-II)

(To be uploaded under Company letter head with full address, phone no., mail id etc., duly signed & sealed)

I/We have acknowledged the site of supply and have made myself/ourselves fully acquainted with local conditions in and around the site of supply. I /We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein along with the drawing attached if any. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Tender to complete the proposed construction as per drawings referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and to carry out and complete the work to the full satisfaction of the Engineer-In-Charge.

I/We also agree to procure tools and plants, at my/our own cost required for the work.

***Signature & Seal of the Bidder
with Date***

SUPPLY CREDENTIAL
(FORM-III)

(To be uploaded under Company letter head with full address, phone no., mail id etc., duly signed & sealed)

Name of the Firm:

Documentary evidence for similar nature of works in last two years.

Name of Institute/Organization	Name, Location & nature of work	Contract price in Indian Rs.	Work order no. & Date	Validity period	Qty. supplied	Whether successfully executed or not	Reasons for unsuccessful execution, if so

Note: Attach extra sheets if required.

Certificate of Completion from the Organization to be attached

Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made.

Affidavit Proforma
(On Non Judicial Paper worth Rs. 50/-)
(FORM – IV)

(Sworn before the Notary Public / Judicial Magistrate/Executive Magistrate on or after the date of publication of the Quotation Notice)

I, Sri/Smt. the Managing Director/Proprietor (etc.) of the Firm. ,
(Name of the firm)

At (address).....

P.O.....

P.S.....Dist.....

do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified for any work of Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law in the State of West Bengal or other State or States .
3. That my firm is not debarred/blacklisted as a whole or part thereof at present by any Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States of India.
4. That, I also declare that if any information subsequently found incorrect or false will it automatically render the quotation submitted by me cancelled and make me liable for penal/legal action as per law of the country.
5. That I do further affirm that the statements made by me in this quotation are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Signature of the Deponent(s).

Name in Block letters :

Designation :

CHECK LIST
(FORM – V)

Information about Bidders under Company Letter-Head (To be uploaded with the Technical Bid)

Sl.	Description	Particulars
1	Name of the Firm	
2	Registered Address with PIN, Phone No, Fax No. E-mail address etc. Sole owner or Partnership Firm/Company	
3	Name of the Person authorized to enter into & execute contractual agreement	
4	Earnest Money Transaction slip, whether uploaded, if not, Exemption Certificate to be uploaded	
5	Original PAN Card whether uploaded.	
6	Original Prof. Tax Clearance Cert./Paid Challan (valid up to 31/03/2024) whether uploaded	
7	Original GST registration Certificate whether uploaded.	
8	IT returns of 2022 – 2023 Assessment year whether uploaded.	
9	Trade License valid up to 31/03/2024 whether uploaded	
10	Credential of similar nature of work whether uploaded.	
11.	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency whether uploaded.	

Signature & Seal of the Bidder with Date

PROFORMA FOR AGREEMENT OF CONTRACTUAL CONTRACT

This Agreement is signed and executed on this day of....., 2024 At Kolkata.

BY AND BETWEEN

West Bengal Livestock Development Corporation Limited, A Company registered under the Companies Act, 1956 and having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Managing Director unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART.**

A N D

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at represented by its unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART.**

WHEREAS the **First Party** is desirous that the work of “**Supply of Customized Dress (Uniform) at Different units under West Bengal Livestock Development Corporation Limited , LB-2, Sector-III, Salt Lake City , Kolkata-700106 for 2023-24**” wanted to execute the said work and for the purpose floated open Tender on line.

A N D

WHEREAS the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witnessed as follows:-

That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.

1. That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same.
2. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the

parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.

3. That all disputes shall be subject to the jurisdiction of the Calcutta High Court.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Supplier

Managing Director.
W.B.L.D.C.Ltd.

Seal

Seal

Witness and address: –

1.

2.

Witness and address: –

1.

2.