



# WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: [info@wbldc.in](mailto:info@wbldc.in)

Website: [www.wbldc.in](http://www.wbldc.in) Toll Free No. 18001208243

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**NIT No: WBARD/WBLDC/NIT-463e/2023-24**

**Date of Issue: 15/02/2023**

## SET OF TENDER DOCUMENTS

For

***Lighting arrangement, Flower decoration & other allied miscellaneous decorative works of the “SUBHAKHAN” guest house of WBLDCL at 37, K.B. Sarani, Kolkata-700037.***

Each Set Contains:-

1. Notice Inviting e-Tender.
2. General terms and conditions.
3. Eligibility Criteria for Participation in the Tender.
4. Evaluation of Tender.
5. Scope of Work / Job Schedule
6. Forms-I, II, III & Check List.

**DATE OF PUBLICATION OF e-TENDER (ONLINE) : 15/02/2023 FROM 6:55 P.M.**

**STARTING OF BID SUBMISSION (ONLINE) : 15/02/2023 FROM 6:55 P.M.**

**PRE BID MEETING (Mandatory) TO BE HELD ON 23/02/2023 at 2:00 P.M., H.Q.**

**LAST DATE FOR ON LINE SUBMISSION OF TENDER : 11/03/2023 UP TO 11:30 A.M.**

**OPENING OF TECHNICAL BID : 13/03/2023 FROM 11:30 A.M. onwards.**

**OPENING OF FINANCIAL BID: TO BE NOTIFIED LATER ON.**

**TENDER FEES: NIL**

**EARNEST MONEY DEPOSIT: Rs. 50,000/- (Fixed)**

  
(Dr. Gouri Shankar Koner)  
**Managing Director**  
W.B.L.D.C. Ltd.



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# NOTICE INVITING e-TENDER

West Bengal Livestock Dev. Corporation Ltd., a Govt. of WB Undertaking has a well decorated G+2 (two) storied building “SUBHAKHAN” at 37 K.B. Sarani , Paikpara , Kolkata-700037 with guest house provisions at the 1<sup>st</sup> & 2<sup>nd</sup> floor only, having **4 no. of AC double bedded** Suit & 10Nos. Non-AC (54 dormitory beds) Room, at the ground floor having AC conference Hall, AC Dinning Hall , Kitchen and well protected open space with adjacent Garden Lawn could be utilized exclusively as guest house or holding conferences/Meeting , Occasional Ceremony etc. for this corporation.

For the purpose, The Managing Director, West Bengal Livestock Development Corporation Ltd., LB-2, Sector-III, Salt Lake City, Kolkata-700106 invites on line bids (in two bid system) from the Bona-fide Contractor/Agency/Firm/Company having experience in organizing conferences and/or providing Ceremony facilities for “**Lighting arrangement, Flower decoration & other allied miscellaneous decorative works of the “SUBHAKHAN” guest house of WBLDCL at 37, K.B. Sarani, Kolkata-700037**”. The parties may physically inspect the building from **24/02/2023 and 28/02/2023 between 11:00 AM to 4:00 PM.**

- 1) Earnest Money **Rs. 50,000/-** only is to be remitted online through Govt. of West Bengal e-Tender portal (<https://wbtenders.gov.in>). The payment transaction slip / receipt in pdf format is to be uploaded along with the statutory documents for tender submission.
- 2) In case bidder wants to be exempted from EMD submission, a valid Exemption certificate is to be scanned & uploaded along with the statutory documents in the e-tender portal for participation in the tender.
- 3) After publication of e-tender Notice in the Medias, detailed terms & conditions, BOQ (Bill of Quantities) may be obtained from the website <https://wbtenders.gov.in> at free of cost. Submission of tender by the bidder can be made with the help of Class- 3 DSC (Digital Signature Certificate) in this website <https://wbtenders.gov.in>. Notice inviting e-tender will **only be viewed** in the Corporations website [www.wbldc.in](http://www.wbldc.in) simultaneously.
- 4) Tenders should normally be floated in two parts one Technical Bid (BID-A) and other Financial Bid (BID-B).
- 5) Tender must be supported by:

### A. TECHNICAL BID : ‘BID-A’

(a) **STATUTORY COVER** containing the following documents:

#### PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):

1	Upload NIT with Seal and Signature on every pages.
2	Scanned Application in the prescribed format (Form - I)
3.	Declaration by the Tenderer (Form - II)
4.	<b>Affidavit Proforma in Stamp Paper</b> (Form - III)
5.	Scanned Check List in the prescribed format (Form-IV)
6	Upload All Documents / Certificates

**(b) NON-STATUTORY COVER/MY SPACE containing the following documents:**

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date. ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	✓ PAN Card of the authorized signatory ✓ GST Registration certificate. ✓ IT returns of 2022 – 2023 Assessment year. ✓ Trade License valid up to 31/03/2023. ✓ Valid documentary proof of: Work experience including the work related to <b>similar works in Govt/ Semi Govt /Undertaking Organization.</b> ✓ <b>Local Address Proof (valid document)</b>
2	COMPANY DETAILS (valid up to Date), scanned original copy	i) Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) Power of Attorney (For Partnership Firm/ Private Limited Company, if any.
3	Credential	Credential for satisfactorily completion as a prime agency prior to the date of issue of this tender notice, execution of work of similar nature of business

(Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents’ to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents). The vendor must fulfill the above eligibility criteria/ pre-qualification conditions. Technical bid of vendors fulfilling the pre-qualification conditions will only be evaluated by the duly constituted evaluation committee. Bid of vendors not fulfilling the pre-qualification conditions given above will be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances. The authority reserves the right to verify/confirm all original documentary evidence submitted by vendors in support of above mentioned clauses of eligibility criteria.

**B. FINANCIAL BID : ‘BID-B’ ( BOQ ) (Important):**

- 1. Intending bidder has to offer rate positively for all the items (B.O.Q. ). If rate is not offered for all the items, the bid will summarily be rejected.**
- 2. Intending bidder(s) must have to attend on Pre-bid Meeting. If any bidder fails to attend the same Corporation have sole right to cancel his /her bid without showing any reason.**
- 3. The Contractor is to quote the rate on Item-wise BOQ format of the components as specified in the BOQ. The rate should be quoted per Unit Basis (Sq.Ft/Pc) in the BOQ in one cover (folder) encrypted in the B.O.Q. under Financial Bid.**
- 4. Rate quoted shall be including GST other taxes and all other charges.**
- 5. selection will be based on Cumulative Lowest Rate (summation of all items’ rate/Unit). Intending bidder has to offer rate positively for all the items (B.O.Q. ). If rate is not offered for all the items, the bid will summarily be rejected.**
- 6. Fixed item-wise rate as approved (finalized) to be collected from booking party or W.B.L.D.C.Ltd.**
- 7. Fixed rate @ 10% ( Ten percent ) on Final work execution value to be submitted W.B.L.D.C.Ltd. just after completion of work which is supported by copy of executed job invoice (authenticated/Triplicate copy) / work order value.**

Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the contractor.

N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN SCANNED ORIGINAL. No Hard copy of bid documents will be entertained for consideration for selection of this tender. Bidders must have to participate the tender through online only at [www.wbtenders.gov.in](http://www.wbtenders.gov.in).

  
(Dr. Gouri Shankar Koner)  
Managing Director



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### GENERAL TERMS & CONDITIONS

1. Interested Resourceful & Eligible individuals / Company/ Firms/ LLP/ Proprietorship Concerns preferably having experience in similar nature of work are eligible to participate, directly or through their sponsored entity, be it a company, firm or LLP provided they fulfil the conditions. Sponsored participating bidders must furnish authorization from its sponsoring entity.
2. The Bidder must have to register and participate online at <https://wbtenders.gov.in> and upload necessary statutory & non-statutory documents in technical folder and BOQ in prescribed format only in financial folder.
3. The period of agreement will be initially for **1 year** which may further be renewed for such further period depending upon the performance of the concern. After expiry of 1 year an evaluation will be made by W.B.L.D.C.L and on the basis of such evaluation, the **Service Charge** may be increased to such extent as may be agreed to by both the parties, Licensor and Licensee and if not agreed to the contract will cease immediately without absolving the Licensee from any liability the Licensee may have incurred during the period the Agreement was in force.
4. Before or at the time of entering into this contract the selected party shall have to furnish a security deposit of **Rs. 1,00,000/- (Rupees One Lakh) only** in form of a bank draft drawn in the favour of '**WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED**', payable at **Kolkata**. The selected party must enter into an Agreement with this Corporation. The Security money will be refunded back to the party after expiry of the contract period or on cessation of the Agreement subject to the condition that such security money may be adjusted against any dues, loss and/or damages to the properties of the Corporation to the extent of Security Money. If the loss is more than the Security Money the Licensee shall have to pay the balance amount to the Licensor immediately. Security money will not earn any interest.
5. As the guest house is well furnished provisions at the 1<sup>st</sup> & 2<sup>nd</sup> floor only, having **4 no. of AC double bedded** Suit & 10Nos. Non-AC (54 dormitory beds) Room, at the ground floor having AC conference Hall, AC Dinning Hall , Kitchen and well protected open space with adjacent Garden Lawn could be utilized exclusively as guest house or holding conferences/Meeting , Occasional Ceremony etc. for this corporation . The Party will be entitled to utilize the booked items only of guests house. **But maintenance, up-keeping and cleaning of Ground Floor including covering area shall be sole responsibility of the awarded party.**
6. The Licensee shall have to deposit the accepted Service Charge as offered by him within 7 days of the next succeeding occasion whether he receives bill for the same or not.

7. The representative of the Corporation may inspect/present the guest house any time during working hours on any occasion.
8. **Any items/service not mentioned in the said tender ( either standard or customized ) should be provided after prior approval from concerned Officer-in-Charge of WBLDCLtd. on demand of customer time to time in entire agreement periods at justified rate available in the market.**
9. That whenever any party after booking the said house ‘**Subhakshan**’ desires to take possession of the house for the specific purpose for which he has booked it from WBLDCL and desires services of decorators and electricians and flower decorators he should contact the officer concerned at the Belgachia Central Stores and Sales Office and fix up either a consolidated rate for all the jobs or separate rates for each of the jobs the party desires. That after the jobs rates for the said ancillary activities are settled it be written in a job offers slip with specific mention of the specified jobs and the amounts agreed to be paid by the party to intending bidder/WBLDCL be delivered to the party which must contain major rules, terms & conditions. Corporation will not responsible for make recovery/adjustment /addition/alteration to customer . Whereas the approved Agency is solely responsible for such things including a situation arise related to Law & Order in between customer to Agency.
10. The maintenance cost including the cost of electricity and water charges shall have to be borne by the Licensee on the basis of meter/sub-meter or as may be billed by the local authority. In case of major damage / accidental loss etc., the incident must be brought to the notice of the undersigned immediately for taking necessary course of action.
- 11. In case of continuous unsatisfactory performance of the Licensee or noise pollution or mis-management , the Corporation may terminate his Licence Agreement without any notice and the Licensee shall also be liable to pay for any penalty/damage/charge that may be imposed by the appropriate Authority or he shall have to indemnify the Licensor if the Licensor had to bear that cost.**
12. The selected party shall have to abide by the terms & conditions as are laid down in the Agreement to be executed by the party. The general terms and condition as contained herein shall also be part and parcel of the said Agreement. Moreover both the Parties may mutually agree other terms and conditions to be abided by both of them.
13. Any damage or missing of any such assets be noted immediately and the Licensee shall have to make good such damage and/or loss within a reasonable periods failing which the Licensor shall have the liberty to replace/repair at his own cost and deduct the money from his **SECURITY DEPOSIT**. The Licensee shall then be asked to immediately make good the loss in his security deposit by providing the necessary sum of money to restore the same to its original position of Rs. 1,00,000/-.
14. In case the Licensee or any of his person carrying on or allow to carry on any unlawful deeds and/or acts any time within the building or within the precincts of the building he shall be solely responsible for such unlawful.
15. Use of liquor, drugs, or smoking in the building premises, shall not be allowed in any way. If found, the licensee shall be held responsible for the unlawful activities and dealt with strictly as per Govt. rules.

  
(Dr. Gouri Shankar Koner)  
**Managing Director**  
W.B.L.D.C. Ltd



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**Date of Issue: 15/02/2023**

## **ELIGIBILITY CRITERIA FOR PARTICIPATION IN THE TENDER**

1. Interested & Eligible individuals / Company/Firms/LLP/Proprietorship Concerns preferably having experience in similar nature of work are eligible to participate, directly or through their sponsored entity, be it a company, firm or LLP provided they fulfil the following conditions. Sponsored participating bidders must furnish authorization from its sponsoring entity.
2. The contractors/bidder who have been delisted or debarred by any government department shall not be eligible in any way.
3. Bidder must submit all the statutory documents in the prescribed format (Form-I, Form-II, Form-III, Form-IV & Checklist) under the letter head of the company / firm duly sealed & signed by the authorized signatory and EMD transaction slip / exemption certificate as desired under Statutory Cover.
4. Valid up to date clearance of Income Tax Return / PAN Card / G.S.T. Registration Certificate, Trade License, Local Office / Declaration with the Technical Bid Documents to be submitted. [Non statutory Documents]
5. **Rate for all items , should be quoted for items as per Annexure-I for all items (Mandatory) . Any items/service not mentioned in the said tender ( either standard or customized ) should be provided after prior approval from concerned Officer-in-Charge of WBLDCLtd. on demand of customer time to time in entire agreement periods at justified rate available in the market.**
6. Successful bidder shall have to make a security deposit of **1,00,000/- (Rupees One Lakh )** only with the corporation for the period this agreement will continue which may be **for one year** from the date of this Agreement or earlier as may be decided by the WBLDCL. The security deposit will not earn any interest and the amount will be refunded to the bidder against his applications for refund after the cessation of this agreement but only after deduction of any dues receivable from the bidder.
7. *i) Selected bidder must have the responsibility to obey Govt. Rules & Regulations.(Mandatory).*  
*ii) Bidder must quote the rate for all items.*  
*iii) Rate quote for single item rather than all items should be rejected. Single bidder will be selected for all items on the basis of Cumulative Lowest Value (as per summation of unit rate of all items).*
8. **If the bidder shows any negligence after final selection for making agreement ,it will be treated as a violation of the terms of this agreement and the corporation shall have the right to cancel the letter of acceptance and forfeit the EMD/security deposit without any notice period. Such bidder's offer will not be taken into consideration in future and shall liable to be black listed for 3 (Three) years.**
9. Either party may terminate this Agreement by giving a written notice of 30 days period to the other party. It may, however, be made clear that during this 30 day notice period both the parties shall strictly abide by the terms of this Agreement subject to the provisions.
10. If any dispute arise at any stage during the continuation of this Agreement the same could be first tried to be solved mutually and if such endeavor fails that the matter may be referred for final decision of the Managing Director of the Corporation as a sole arbitrator and the award of such arbitrator be the final and both the parties shall have to abide by such award.



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11.The successful bidder will have to enter into a contractual agreement with the Corporation in the standard format embodying the EOI terms & conditions in **Non-judicial Stamp Paper worth Rs.100/- (Rupees Hundred)** only to be provided by the successful bidder. Prescribed Agreement must be signed before execution of work.

12.That all disputes shall be subject to the jurisdiction of the Calcutta High Court.

### EVALUATION OF TENDERS

#### EVALUATION METHODOLOGY OF PROPOSALS

Bids will be evaluated to ensure a fair and transparent method of selection.

**Evaluation of Technical Proposal** : Pursuant to the qualification of Bidders as per the **Minimum Eligibility Criteria, and Responsiveness of the bids and Credentials** , the Evaluation Committee intends to evaluate the Technical Proposals, by applying the evaluation criteria as detailed mentioned in NIT.

**Final selection will be based on Cumulative Lowest Rate (summation of all items' rate). Intending bidder has to offer rate positively for all the items (B.O.Q.). If rate is not offered for all the items, the bid will summarily be rejected.**

Considering the urgent nature of work, and the Quality , Quantity Hygienic and to overcome Bio-Hazard the tender inviting authority may decide to offer the bidders who qualified the technical evaluation but could not become the L1 bidder, an opportunity to express their willingness to execute the work at the L1 rate. In case of such an exercise, the tender inviting authority reserves all rights to distribute the work as per administrative convenience.

(Dr. Gouri Shankar Koner)

**Managing Director**

W.B.L.D.C. Ltd.



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**Date of Issue: 15/02/2023**

### SCOPE OF WORK

#### ❖ Scope of Work:

West Bengal Livestock Dev. Corporation Ltd., a Govt. of WB Undertaking has a well decorated G+2 (two) storied building “SUBHAKHAN” at 37 K.B. Sarani , Paikpara , Kolkata-700037 with guest house provisions at the 1<sup>st</sup> & 2<sup>nd</sup> floor only, having 4 no. of AC double bedded Suit & 10Nos. Non-AC (54 dormitory beds) Room, **at the ground floor having AC conference Hall, AC Dinning Hall , Kitchen and well protected open space with adjacent Garden Lawn could be utilized exclusively as guest house or holding conferences/Meeting , Occasional Ceremony etc. for this corporation. WBLDCLtd would like to engage an agency (empaneled/selected) for performing the *lighting arrangement, Flower decoration & other allied miscellaneous decorative works related to any occasion celebrated /observed by the individual /Firm/Organization on advance / current booking basis.***

The Agency will provide the service as per requirement of the guest as an empaneled /enlisted service provider. Agency will make engorgement as per requirement from enlisted fixed price of all items /service through out the period . **Party will pay the actual amount to the enlisted Agency and Agency will pay 10% Service Chage on Total ordered value within 7 days of said programme.**

**Validity period is 365 (Three Hundred & Sixty Five) Days** which may further be renewed , for such further period depending upon the performance of the concern. After expiry of 1 year an evaluation will be made by W.B.L.D.C.L and on the basis of such evaluation, the **Service Charge** may be increased to such extent as may be agreed to by both the parties, Licensor and Licensee and if not agreed to the contract will cease immediately without absolving the Licensee from any liability the Licensee may have incurred during the period the Agreement was in force. The list of items required to quote in BOQ as follow (Annex-I). The additional item(s) is/are not mentioned in the list , rate will be finalized (if required) on current market rate by the corporation.

**THE DECISION OF UNDERSIGNED/TENDER COMMITTEE WILL BE FINAL BINDING & ABSOLUTE IN THIS RESPECT.**

#### **PENALTY FOR SUPPRESSION / DISTORTION OF FACTS:-**

If any bidder fails to produce statutory or any other documents on demand of the Tender Opening Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression of facts, the bidder will be suspended from participating in the tenders on e-Tender platform for 3 (three) years.



**ANNEXURE-I**

Sl.No.	Name of the Items	Unit Rate to be quoted in BOQ
<b>1</b>	<b>MAIN DECORATION</b>	
1.01	Pandel water proof set with plain cloth wall, plain ceiling	Sq.Ft
1.02	Pandel water proof set with semi fancy cloth wall, plain ceiling	Sq.Ft
1.03	Pandel water proof set fancy cloth wall, fancy ceiling	Sq.Ft
1.04	Pandel Non-water proof set fancy cloth wall, fancy ceiling	Sq.Ft
1.05	Pandel Non-water proof set fancy cloth wall, fancy ceiling	Sq.Ft
1.06	Pandel Non-water proof set fancy cloth wall, fancy ceiling	Sq.Ft
1.07	Plain cloth wall with battern frame	Sq.Ft
1.08	Plain cloth wall with ply frame	Sq.Ft
1.09	Flex Wall I with ply frame	Sq.Ft
1.1	Décor Ply Wall with Plain Design	Sq.Ft
1.11	Décor Ply Wall with Semi-Fancy Design	Sq.Ft
1.12	Décor Ply Wall with Fancy Design	Sq.Ft
1.13	Synthetic Mat	Sq.Ft
1.14	Jute Mat	Sq.Ft
1.15	Stage/Platform' - 6" Height (Without Carpet / Mat)	Sq.Ft
1.16	Stage/Platform - 1'6" Height (Without Carpet / Mat)	Sq.Ft
1.17	Stage/Platform - 2' Height (Without Carpet / Mat)	Sq.Ft
1.18	Stage/Platform - 4' Height (Without Carpet / Mat)	Sq.Ft
1.19	FL Flex Print & Fitting without Frame	Sq.Ft
1.2	FL Flex Print & Fitting with Battern Frame	Sq.Ft
1.21	FL Flex Print & Fitting with Ply Frame	Sq.Ft
1.22	BL Flex Print & Fitting with Battern Frame	Sq.Ft
1.23	BL Flex Print & Fitting with Ply Frame	Sq.Ft
1.24	Solvent Vinyl Print with Lamination	Sq.Ft
1.25	Solvent Vinyl Print without Lamination	Sq.Ft
1.26	Eco-Solvent Vinyl Print with Lamination	Sq.Ft
1.27	Eco-Solvent Vinyl Print without Lamination	Sq.Ft
1.28	Latex Vinyl Print with Lamination	Sq.Ft
1.29	Latex Vinyl Print without Lamination	Sq.Ft
1.3	Sunboard 2MM	Sq.Ft
1.31	Sunboard 3MM	Sq.Ft
1.32	Sunboard 5MM	Sq.Ft
1.33	Sofa - 2 Seater - Steel with Cover	Piece
1.34	Sofa - 2 Seater - Steel without Cover	Piece
1.35	Sofa - 2 Seater - Fancy	Piece
1.36	Sofa - 1 Seater - Leather	Piece
1.37	Sofa - 2 Seater - Leather	Piece
1.38	Armless Plastic Chair with Cover	Piece
1.39	Armless Plastic Chair without Cover	Piece
1.4	Steel Chair / Garden Chair with Cover	Piece
1.41	Steel Chair / Garden Chair without Cover	Piece
1.42	Banquet Chair with Cover	Piece

Sl.No.	Name of the Items	Unit Rate to be quoted in BOQ
1.43	Banquet Chair without Cover	Piece
1.44	Executive Chair (Leather)	Piece
1.45	Single Throne Chair - Normal	Piece
1.46	Single Throne Chair - Fancy	Piece
1.47	Couch - 2 Seater - Normal	Piece
1.48	Couch - 2 Seater - Fancy	Piece
1.49	Wooden Table (5' x 3')	Piece
1.5	Banquet Table (5' x 3')	Piece
1.51	Wooden Table (Round)	Piece
1.52	Banquet Table (Round)	Piece
1.53	Plastic Table (5' x 3')	Piece
1.54	Plastic Table (Round)	Piece
1.55	Tea Table / Coffee Table	Piece
1.56	Table Cover - Normal	Piece
1.57	Table Cover - Semi Fancy	Piece
1.58	Table Cover - Fancy	Piece
1.59	Table Frill - Normal	Piece
1.6	Table Frill - Semi Fancy	Piece
1.61	Table Frill - Fancy	Piece
1.62	Wooden Chowki - 6' x 3'	Piece
1.63	Portable Wash Basin - Normal	Piece
1.64	Portable Wash Basin - Fancy	Piece
1.65	Garden Umbrella	Piece
1.66	Steel Almirah	Piece
1.67	Mattress	Piece
1.68	Pillow	Piece
1.69	Bolster	Piece
1.7	Satranji	Piece
1.71	White Bed Sheet	Piece
1.72	Marriage Stool (Biyer Piri) - Normal	Piece
1.73	Marriage Stool (Biyer Piri) - Fancy	Piece
1.74	Homkundo	Piece
1.75	Sil Nora	Piece
<b>2</b>	<b>FLORAL DECORATION (including allied materials)</b>	
2.01	Gate (24 ft x9 ft) – Dry flower	per piece
2.02	Gate ( 10 ft x10 ft) -Dry flower	per piece
2.03	Gate ( 10 ft x10 ft x 8 ft ) -Dry flower(3D)	per piece
2.04	Gate (24 ft x9 ft) – Live flower	per piece
2.05	Gate ( 10 ft x10 ft) -Live flower	per piece
2.06	Gate ( 10 ft x10 ft x 8 ft ) -Live flower (3D)	per piece
2.07	Background (Backdrop) with Dry flower	Sq.Ft
2.08	Background (Backdrop) with Live flower	Sq.Ft
2.09	Background (Backdrop) with Dry flower (3D)	Cu.Ft.
2.1	Background (Backdrop) with Live flower (3D)	Cu.Ft.

Sl.No.	Name of the Items	Unit Rate to be quoted in BOQ
2.11	Mandap decoration with Dry Flower (Normal)	Sq.Ft
2.12	Mandap decoration with Dry Flower ( Semi Fancy)	Sq.Ft
2.13	Mandap decoration with Dry Flower ( Fancy)	Sq.Ft
2.14	Mandap decoration with Live Flower (Normal)	Sq.Ft
2.15	Mandap decoration with Live Flower ( Semi Fancy)	Sq.Ft
2.16	Mandap decoration with Live Flower ( Fancy)	Sq.Ft
2.17	Table Top Décor (Small)	per piece
2.18	Table Top Décor (Medium)	per piece
2.19	Table Top Décor (Large)	per piece
2.2	Pillar with Dry Flower Décor	per piece
2.21	Pillar with Live Flower Décor	per piece
<b>3</b>	<b>LIGHTING ARRANGEMENT</b>	
3.01	Metal light (400 Watt)	per piece
3.02	Rice Light 100 Pcs Chain	per piece
3.03	RGB Light 100 Pcs Chain	per piece
3.04	Pixel Light 100 Pcs Chain	per piece
3.05	LED Par	per piece
3.06	Sharpee	per piece
3.07	Profile	per piece
3.08	Follow Spot	per piece
3.09	Laptop (windows- 8 hrs /Shift)	per piece
3.1	Projector (3500 lumens)	per piece
3.11	Dropdown Projecton Screen with Stand (6' x 4')	per piece
3.12	Back Projection Screen (6' x 4' / 8' x 6')	per piece
3.13	PAR	per piece
3.14	Spot Light	per piece
3.15	Sound Mixer-Digital -24 Channel	per piece
3.16	LED Tube	per piece
3.17	Celling fan	per piece
3.18	Stand fan	per piece
3.19	Display Board	per piece
3.2	Rice Umbrella – 70 ft Diameter	per piece
3.21	Rice Umbralla -RGB-70 ft Diameter	per piece
3.22	Pixel Umbrella 70 ft Diameter	per piece
3.23	Halogen (250W)	per piece
3.24	Halogen (500W)	per piece
3.25	Halogen (1000W)	per piece
3.26	Water fall curtain	per piece
3.27	Neon LED light	per piece
3.28	Cordded Mic	per piece
3.29	Cordless Mic	per piece
3.3	Gooseneck Mic	per piece
3.31	Podium Mic	per piece
3.32	25KVA Genset with 8hrs. Fuel (1st Shift)	per piece
3.33	25KVA Genset with 4hrs. Fuel (Additional Shift)	per piece

## **AWARD OF CONTRACT:-**

The Tender Inviting Authority reserves the right to accept or reject any tender and to cancel the tendering process and reject all tenders at any time and prior to the issue of Award of Contract without incurring any liability to the affected Tenderer or Tenderers thereby or shall have any obligation to inform the affected Bidder or Bidders of the ground for Employer's action. The Bidder who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter cum Award of Contract.

The corporation will execute an agreement with the successful bidder as per the prescribed format or as will deem fit as per the condition. The notification of award will constitute the formation of the Contract or the agreement between the Tender Accepting Authority and the successful Bidder. All the tender documents including NIT & B.O.Q. will be the part of the Contact Documents.

## **AGREEMENT**

The successful bidder will have to enter into a contractual agreement with the Corporation in the standard format (already uploaded along with NIT) embodying the tender terms & conditions in Two Non-judicial Stamp Paper worth Rs.100/- (Rupees Hundred) only to be provided by the successful bidder. Prescribed Agreement must be signed also by the Authorized Signatory of the Tendering firm concerned.

## **PENAL MEASURE**

If the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by this Corporation. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3 (three) years.

1. The security money deposit furnished by a bidder is liable to forfeit in full along with cancellation of order without prejudice in the event of failure/refusal to maintain the terms & conditions of tender and/or contracted specification and/or quality/quantity and the authority will be at liberty to terminate the contract as a whole or part.
2. In consequence of submission of false or fabricated documents by any firm/ company for participating in the tender, if proved later on shall liable to be Black Listed for 3 (three) years.
4. Quoting absurdly high or low rate in opinion of tender selection committee, with the intention to vitiate the tender process will be dealt with in the context of NPPA norms or any other norms under Govt.

*(Dr. Gouri Shankar Koner)*

**Managing Director**  
W.B.L.D.C. Ltd.



**DECLARATION BY THE TENDERER**  
**(FORM-II)**

**(To be uploaded under Company letter head with full address, phone no., mail id etc., duly signed & sealed)**

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein along with the drawing attached if any. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Tender to complete the proposed schedule as per Annexure-I referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and to carry out and complete the work to the full satisfaction of the Plant-In-Charge.

I/We also agree to procure/carry the logistics at my/our own cost required for the work.

***Signature & Seal of the Bidder  
with Date***

**Affidavit Proforma**  
(On Non Judicial Paper worth Rs. 50/-)  
**(FORM – III)**

(Sworn before the Notary Public / Judicial Magistrate/Executive Magistrate on or after the date of publication of the Quotation Notice)

I, Sri/Smt. .... the Managing Director/Proprietor (etc.) of the Firm. ,.....  
(Name of the firm)

At (address).....

P.O. ....

P.S.....Dist.....

do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified for any work of Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law in the State of West Bengal or other State or States .
3. That my firm is not debarred/blacklisted as a whole or part thereof at present by any Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States of India.
4. That, I also declare that if any information subsequently found incorrect or false will it automatically render the quotation submitted by me cancelled and make me liable for penal/legal action as per law of the country.
5. That I do further affirm that the statements made by me in this quotation are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

Signature of the Deponent(s).

Name in Block letters :

Designation :

## **CHECK LIST (FORM – IV)**

Information about Bidders under Company Letter-Head (To be uploaded with the Technical Bid)

<b>Sl.</b>	<b>Description</b>	<b>Particulars</b>
1	Name of the Firm	
2	Registered Address with PIN, Phone No, Fax No. E-mail address etc. Sole owner or Partnership Firm/Company	
3	Name of the Person authorized to enter into & execute contractual agreement	
4	Earnest Money Transaction slip, whether uploaded, if not, Exemption Certificate to be uploaded	
5	Original PAN Card whether uploaded.	
6	Original GST registration Certificate whether uploaded.	
7	IT returns of <b>2022– 2023 Assessment year</b> whether uploaded.	
8	Trade License valid up to 31/03/2023 whether uploaded	
9	Credential of similar nature of work whether uploaded.	
10	Application Form ( Format-I) -Submitted or Not	
11	Bidder Declaration (Form-II) -Submitted or Not	
12	The Bidder shall not be under a Declaration of Ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government Agency whether uploaded.	
13	Rate for all items Quoted in BOQ or Not (if NO then Technical Bid will be rejected)	
14	Proof of Office Address in Locality whether uploaded.	

**Signature & Seal of the Bidder with Date**



**ANNEXURE - A**

**PROFORMA FOR AGREEMENT OF CONTRACTUAL CONTRACT**

This Agreement is signed and executed on this ..... day of....., 2023 At Kolkata.

**BY AND BETWEEN**

**West Bengal Livestock Development Corporation Limited**, A Company registered under the Companies Act, 1956 and having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Managing Director unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART**.

AND

.....a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at ..... represented by its ..... unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART**. *WHEREAS* the **First Party** is desirous that the work of ***“Lighting arrangement, Flower decoration & other allied miscellaneous decorative works of the “SUBHAKHAN” guest house of WBLDCL at 37, K.B. Sarani, Kolkata-700037”*** wanted to execute the said work and for the purpose floated open Tender on line.

**Whereas** the WBLDCL has a well built up two storied building known as ‘Subhakhani’ used for the purpose of marriage or other festive purposes by a designated lease holder the customers of whom often needs decorator’s services and services of electrical as well as flower decoration.

AND

**Whereas** the WBLDCL has intended to appoint an agent to take up the said jobs as an executing and implementing agent for such ancillary activities on behalf of WBLDCL to do the job.

AND

**Whereas** for the purpose WBLDCL invited offers through e tender notice on 07.12.2021 from interested parties with some specific terms & conditions specified in the Tender document on the basis of which the interested parties agreed to the said terms & conditions may apply with their offer for ***Fixed Items’ Rate with 10% (percentage) Service Charge*** for the said ancillary activities.

AND

Whereas () represented by its proprietor () made the Lowest Items Rate offer and 10 % Service Charge of contact price of each single day business engagement with the Licensee/Marriage Party/Other Party has been accepted by the First Party (WBLDCL) . The Service Charge @10% and Item-wise rate as has been offered by the Second Party will remain valid for a period of 12 (Twelve) months (w.e.f .....).

AND

**Whereas** Agency () expressed his willingness to do the job as Agent in respect of the ancillary activities on the **General Terms & Conditions** as has been specified herein which was a part of Tender document and which was accepted by the **Agent** while submitting application before **WBLDCL**.

**NOW THESE PRESENTS WITNESSETH** and the parties hereto agree as follows :

1. That whenever any party after booking the said house ‘Subhakhani’ desires to take possession of the house for the specific purpose for which he has booked it from WBLDCL and desires services of decorators and electricians and flower decorators he should contact the officer concerned at the Belgachia Central

Stores and Sales Office and fix up either a consolidated rate for all the jobs or separate rates for each of the jobs the party desires.

2. That after the jobs rates for the said ancillary activities are settled it be written in a job offers slip with specific mention of the specified jobs and the amounts agreed to be paid by the party to WBLDCL be delivered to the party which must contain other terms & conditions regarding payments.

3. A part of the said amount must be paid immediately on placement of order by the party and the balance amount of the agreed sum for the agreed jobs be handed over either on the same day or on the next day before vacating the premises to the officer of the Corporation or his authorized agent.

4. The agent shall be bound to make payment to the In-charge of Belgachia Central Stores or to the person as per his direction either in cash or online transfer on the same day or on the next day by the agent for his services as per this Agreement.

5. Either party may terminate this Agreement by giving a written notice of 30 days period to the other party. It may, however, be made clear that during this 30 day notice period both the parties shall strictly abide by the terms of this Agreement subject to the provisions as contained at Clause 6 above.

6. If any dispute arise at any stage during the continuation of this Agreement the same could be first tried to be solved mutually and if such endeavor fails that the matter may be referred for final decision of the Managing Director of the Corporation as a sole arbitrator and the award of such arbitrator be the final and both the parties shall have to abide by such award.

7. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.

8. That all disputes shall be subject to the jurisdiction of the Calcutta High Court.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Contractor

Managing Director.  
W.B.L.D.C.Ltd.

Seal

Seal

Witness and address: –

Witness and address: –

1.

1.

2.

2.