



# WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: [info@wbldc.in](mailto:info@wbldc.in)

Website: [www.wbldc.in](http://www.wbldc.in) Toll Free No. 18001208243

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**NIT No: WBARD/WBLDC/NIT-253e/2020-2021**

**Date of Issue : 18/11/2020**

**SUPPLY, INSTALLATION AND COMMISSIONING OF LABORATORY EQUIPMENTS FOR STATE CENTRE FOR LABORATORY ANIMALS BREEDING, Buddha Park, Kalyani, Nadia - 741235. SUBJECT TO THE TERMS AND CONDITIONS AS LAID DOWN IN ANNEXURE- I, II, III, IV & V.**

## **SET OF TENDER DOCUMENTS (ON LINE)**

### **Each set contains:-**

- 1. NOTICE INVITING e-TENDER**
- 2. Job Details (Annexure-I)**
- 3. TERMS & CONDITIONS FOR SUBMISSION OF TENDER. (Annx. II, III, IV)**
- 4. SUBMISSION OF EMD ( Annexure – v )**
- 5. DECLARATION BY THE TENDERER ( Annexure – VI )**
- 5. CHECK LIST (Annexure-VII)**
- 6. APPLICATION FORMAT (Annexure-VIII)**

**DATE OF PUBLICATION OF e-TENDER (ONLINE) : 18/11/2020 FROM 5:00 P.M.**

**STARTING OF BID SUBMISSION (ONLINE) : 18/11/2020 FROM 5:00 P.M.**

**PRE BID MEETING TO BE HELD ON 23/11/2020 at 2:00 P.M., H.Q.**

**LAST DATE FOR ON LINE SUBMISSION OF TENDER : 02/12/2020 UP TO 11:30 A.M.**

**OPENING OF TECHNICAL BID : 04/12/2020 FFOM 11:30 A.M. onwards.**

**OPENING OF FINANCIAL BID: TO BE NOTIFIED LATER ON.**

**TENDER FEES: NIL**

**EARNEST MONEY DEPOSIT: Rs. 20,000/= (Fixed)**

  
(Dr. Gouri Shankar Koner)  
Managing Director  
W.B.L.D.C. Ltd.



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# NOTICE INVITING e-TENDER

E-TENDERS ARE INVITED FROM **MANUFACTURERS / AUTHORIZED DEALERS / DISTRIBUTORS / BONAFIDE SUPPLIERS** FOR SUPPLY, INSTALLATION AND COMMISSIONING OF LABORATORY EQUIPMENTS FOR **STATE CENTRE FOR LABORATORY ANIMALS BREEDING, Buddha Park, Kalyani, Nadia - 741235.** SUBJECT TO THE TERMS AND CONDITIONS AS LAID DOWN IN ANNEXURE- I, II, III, IV & V. (**Submission of Bid through NIC e- tender portal --- <http://wbtenders.gov.in>**)

**LAST DATE FOR SUBMISSION OF TENDER (ONLINE): 02/12/2020 (upto 11:30 A.M.)**

- (1) Necessary Earnest Money / Security Money of **Rs. 20,000/-** (Rupees Twenty Thousand only) is to be submitted for participation in the tender through ICICI Bank Payment Gateway (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016). (Details as per Annexure – V.)
- (2) After publication of e-tender in news paper, detailed terms & conditions, BOQ (Bill of Quantities) are obtainable from website <http://wbtenders.gov.in> for free of cost. **Submission of tender by the tenderer can be made with the help of DSC (Digital Signature Certificate) in this website(<http://wbtenders.gov.in>).**
- (3) Tenders should normally be floated in two parts - one Technical Bid (BID-A) and other Financial Bid (BID-B).

**(4) Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected.**

### A. TECHNICAL BID : 'BID-A'

(a) **STATUTORY COVER** containing the following documents:

#### PART 1 (SINGLE FILE MULTIPLE PAGES SCANNED):

1.	Upload Scanned NIT with Seal & Signature on every pages.
2.	Upload Annexure – VI, VII & VIII
3.	Upload ALL DOCUMENTS / CERTIFICATES as mentioned in NIT (Single File Multiple pages scanned)
4.	Scanned copy of Authorized Dealership Certificate other than Manufacturer.



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## (b) NON-STATUTORY COVER/MY SPACE containing the following documents:

Sl. No.	Category	Sub Category Description
1	CERTIFICATES – ✓ All valid up to date ✓ All certificates are to be furnished in English Vernacular ✓ Affidavit are not valid ✓ Scanned original copy	i) PAN Card of the authorized signatory ii) Prof. Tax clearance certificate / paid challan valid Upto 31 <sup>st</sup> March 2021 (applicable within the State only). iii) I.T. Return Assessment Year 2019 – 2020. iv) G.S.T Registration certificate. v) Trade License (Upto 31 <sup>st</sup> March 2021) vi) Authorized Dealership Certificate other than Manufacturer.
2	COMPANY DETAILS (valid up to date), scanned original copy	i) Registration Certificate under Company Act. (if any). ii) Registered Deed of partnership Firm, Trade License / Article of Association & Memorandum. iii) Power of Attorney (For Partnership Firm/ Private Limited Company, if any).

(Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non-Statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents).

### B. FINANCIAL BID : ‘BID-B’ ( BOQ )

The **MANUFACTURERS / AUTHORIZED DEALERS / DISTRIBUTORS / BONAFIDE SUPPLIERS** is to quote the rate **on Item-wise BOQ** of the components as specified in the BOQ as per **Annexure-I**. **Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected.**

- i) Rate shall be quoted **including GST, other taxes & all other charges inclusive of delivery if any.**
- ii) Item-wise details for **Scope of the Supply as a whole may be found under Annexure - ‘T’ in NIT document.**
- iii) Only downloaded copy of the B.O.Q. is / are to be uploaded quoting the rate, virus scanned and digitally signed by the contractor.

**N.B.: ALL STATUTORY & NON STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE UPLOADED IN ORIGINAL. Neither Photocopy nor cyclostyled literature/Brochure will be accepted.**

  
 (Dr. Gouri Shankar Koner)  
**Managing Director**  
 W.B.L.D.C. Ltd.



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### ANNEXURE – I

#### **DETAILS OF SUPPLY ALONGWITH SPECIFICATION & INSTALLATION:-**

#### **Sl. Particulars, Specification & Quantity**

1. **Mini centrifuge non refrigerated-1 No.**  
Fixed angle rotor for 12 X 1.5/2 ml , Maximum speed -13300RPM  
Power supply 230v/50-60 Hz.
2. **Refrigerated micro centrifuge -1 No.**  
Temperature 0 to +40 ° C  
Fixed rotor 18X 1.5/ 2 ml  
Timer 30 Sec to 9 hr.
3. **(-) 20° centrigade deep freezer-1 No.**  
Capacity 345 L  
Lowest temp -17°C to -24°C  
Microprocessor controller, shelves=6
4. **Single channel variable pipettes-1 No.**  
Single channel adjustable volume  
4 digit magnifying display  
Fully autoclavable.
5. **Vertical Autoclave- 1 No.**  
Size= 300X500 mm  
Capacity -40L, Inner chamber -304 grade S.S, outer-M/S.
6. **UV Transilluminator- 1 No.**  
UV source 365 nm wavelength  
Viewing area-20X20 cm  
UV tube- 8X8 Watt.
7. **BIS 203- weight balance -1 No.**  
200 gm capacity  
Readability -0.001 g  
Linearity (+/-)-0.002 g
8. **pH meter capacity PHS 75 cm-1No.**  
pH accuracy -(+/-)0.05pH  
Temp-0-100°C  
Bench top.



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## ANNEXURE – I

### **DETAILS OF SUPPLY ALONGWITH SPECIFICATION & INSTALLATION:-**

#### **Sl. Particulars, Specification & Quantity**

9. **BR 580 ELISA READER-1 No.**  
wavelength range : 400nm-800 nm  
Indication range : 0.000-4.000 OD  
Resolution : 0.001 OD
10. **Vortex mixes – BIVM 2500-1 No.**  
Wide speed range- 0 -3000 RPM  
Orbital diameter of 6 mm  
Low operation voltage (12V) for full protection .
11. **Hot Air Oven- 1 No.**  
Size of oven- 14X14X 14 inches  
Stability : +/- 2.5 °C  
Control PID, Display: LED
12. **Ice Flaking Machine -1 No.**  
Ice storage 10 Kg  
WXD X H inches -15.9X 21.9X26.2  
Water supply tap water
13. **PCR Machine -1 No.**  
Gradient temp range 30°C -90°C  
Volume capacity -10 -100ul  
Maximum block range -6°C/sec
14. **Bio Safety cabinet -1 No.**  
Class II Three feet  
Power consumption 126 W in ready safe mode  
Microprocessor controller.
15. **Spectrometer-1 No.**  
Wave length range : 190-1100 nm  
Light Source – deuterium  
Wave length increment : 1 nm.
16. **Mini P4 Vertical Electrophoresis System -1 No.**  
1.0 mm, 2 gel system  
1.0 mm gel thickness



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## ANNEXURE – I

### DETAILS OF SUPPLY ALONGWITH SPECIFICATION & INSTALLATION:-

#### **Sl. Particulars, Specification & Quantity**

17. **Phase contact microscope with camera -1 No.**  
3 megapixels  
Binocular 1000X  
5 star no.,review compare  
Fluorescence 3D gel culture.
18. **Magnetic stirrer with hot plate -1 No.**  
Work place dimension -135 mm  
Speed range : 100-1500 RPM  
Max. quantity -3 lts.
19. **Water bath -1 No.**  
Working size: 400X 180X 130  
Power : 1000W  
Temp. range : +5 to 99°C
20. **Rocking shaker-1 No.**  
Speed : 0.50/min, Timer : 0-60 min  
Platform size : 250X250 mm
21. **Animal Anesthesia Machine -1 No.**  
Materials are M.S,S.S, Screen Size : 7 inch  
6 tube Flowmeter type  
Integrated CO<sub>2</sub> circle absorber

**NOTE :** Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected.

  
(Dr. Gouri Shankar Koner)  
**Managing Director**  
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## ANNEXURE – II

### INSTRUCTIONS TO BIDDER

1. Total work is to be completed positively **within 30 days** or the time specified in the work order from the date of issue of order.
2. The intending bidders are requested to submit their tender along with prescribed application form in e-tender portal <https://wbtenders.gov.in>. The software shall make automatic encryption of the Technical as well as Financial Bid and no one shall be allowed to open two Bids prior to the date and time earmarked for opening by the Tendering Authority.
3. After evaluation of Technical Bid, those who will qualify, their Financial Bid shall only be opened. The technical proposal (BID-A) will be opened on line. **There is no need to be present of Bidders or authorized representatives in the office of the undersigned at the time of opening of the Technical Proposal (BID-A).**
4. For any clarification / further information regarding this tender, the bidders are requested to please contact the undersigned.
5. **The offer shall remain valid for 365 (Three Hundred Sixty Five) days from the date of opening of the financial bid.**
6. In the event of any discrepancy between downloaded tender document and master copy of the same available in the office then the later will be accepted & binding on the bidder. No claim will be entertained.
7. N.I.T. to be downloaded properly and to be uploaded duly digitally signed.
8. **In case quoting the rate anywhere other than BOQ, the tender is liable to be summarily rejected.**
9. All the tender documents including N.I.T., terms & conditions for submission of tender & B.O.Q. will be the part & parcel of the bid documents.
10. The undersigned reserves the right to reject any tender/all tenders at any stage without assigning any reason thereof.
11. **Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected.**

  
(Dr. Gouri Shankar Koner)  
**Managing Director**  
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## ANNEXURE – III

### : GENERAL TERMS & CONDITIONS :

#### 1. TENDER EVALUATION COMMITTEE (TEC):-

- a. Evaluation Committee constituted by the Managing Director of the West Bengal Livestock Development Corporation Ltd. will function as Evaluation Committee for selection of technically qualified Bidders.
- b. Opening & evaluation of tender: - **If any Bidder is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.**
- c. Opening of Technical Proposal: Technical proposals will be opened by the Managing Director and/ or his authorised representative electronically from the website using their Digital Signature Certificate (DSC).
- d. Cover (folder) for 'Statutory Documents' will be opened first and if found in order, cover (folder) for 'Non-Statutory Documents' will be opened. If there is any deficiency in the Statutory Documents the tender will summarily be rejected.
- e. Decrypted (transformed into readable formats) documents of the non-statutory cover will be downloaded & handed over to the Tender Evaluation Committee.
- f. Pursuant to scrutiny & decision of the Tender Evaluation Committee the summary list of eligible Bidder will be uploaded in the web portals.
- g. During evaluation the committee may summon the Bidders & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their bids will be liable for rejection.

#### 2. FINANCIAL PROPOSAL:-

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The Bidder is to quote the rate online through computer in the space marked for quoting rate in the BOQ.
- ii. Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the Bidder.
- iii. Penalty for suppression / distortion of facts:

If any Bidder fails to produce the original hard copies of the any documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the Bidder and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

- iv. **Rejection of Bid:** Tender Evaluation Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Evaluation Committee's action.





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### **3. AGREEMENT & AWARD OF CONTRACT (AOC):**

The Bidder whose bid has been accepted will be notified by the Tender Inviting & Accepting Authority through 'Letter of Acceptance'. The notification of award will constitute the formation of the Contract.

All the tender documents including N.I.T. & B.O.Q. will be the part of the contract documents. After receipt of Letter of Acceptance, the successful bidder shall have to submit requisite copies of contract documents such as **Performance guaranty at the rate of 5% of total job value, in shape of Bank guaranty only, or as may be asked for**, payable to 'W.B. Livestock Development Corporation Limited', within time limit to be set in the letter of acceptance. After receipt and verification of the same by the Tender Inviting Authority, if found everything satisfactory, then only the **Agreement** (as per proforma supplied hereunder) will be executed between the Corporation and the bidder and thereafter '**Award of Contract**' will be issued to the concerned bidder.

### **4. Earnest Money / Security Money :**

Necessary Earnest Money / Security Money of **Rs. 20,000/-** (Rupees Twenty Thousand only) is to be submitted for participation in the tender through ICICI Bank Payment Gateway (vide Finance Deptt. Memo No. 3975-F(Y) dated 28/07/2016). (Details as per Annexure – V.)

Exempted bidders should invariably submit their valid exemption certificate issued by Govt. of West Bengal / Govt. of India / any other competent authority in the technical bid folder. In case of successful tenders, earnest money shall be converted into security money, which is refundable at the option of the supplier after the supply has been completed in all respects. If the earnest money deposited does not suffice to cover the security money the balance amount shall have to be deposited within the stipulated period of seven working days as mentioned above. Earnest / Security money shall not carry any interest.

### **5. PENAL MEASURE**

The earnest money deposit furnished by a firm will be liable to be forfeited in full (Including excess amount of earnest money, if deposited), if the firm withdraws tender as a whole or for any particular item at any stage during the tenure of tender or fails/refuses to enter into written agreement once the rate for any/all items(s) is/are accepted within the time specified when requested to do so by this Corporation. Such firms offer will not be taken into consideration in future & shall liable to be black listed for 3 (three) years.

- The security money deposit furnished by a bidder is liable to forfeit in full along with cancellation of order without prejudice in the event of failure/refusal to maintain the terms & conditions of tender and/or contracted specification and/or quality/quantity and the authority will be
- In consequence of submission of false or fabricated documents by any firm/ company for participating in the tender, if proved later on shall liable to be Black Listed for 3 (three) years.
- Quoting absurdly high or low rate in opinion of tender selection committee, with the intention to vitiate the tender process will be dealt with in the context of NPPA norms or any other norms under Govt.

### **6. PAYMENT**

Any request for Advance Payment will not be entertained.

- Bills to be produced in DUPLICATE.
- Payment shall be made after executing the order satisfactory in all respect. However, no interest shall be paid to the firm, if the payment is delayed due to whatsoever reasons. The payment of bills shall be withheld in case of violation of any tender terms & conditions.
- No arbitration for the work will admissible, any mobilization/secured advance will be allowed.



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## ANNEXURE – IV

### SPECIAL TERMS AND CONDITIONS

1. The bidder should invariably quote the rate for the work only as specified in the BOQ.
2. Tender Inviting Authority reserves the right to issue purchase order for any/ all / none of the items specified in NIT / BOQ.
3. Rate quoted shall be inclusive of G.S.T., Income Tax and all other duties, if any.
4. As per Finance (Taxation) Department Income Tax Will be made from each bill of the contractor as per applicable rate in force.

All works covered in the clause appearing hereinafter shall be deemed to form a part of the appropriate item or items of works appearing in the schedule whether specifically mentioned in any clause or not and the rates quoted shall include all such works unless it is otherwise mentioned that extra payment will be made for particular works.

### VALIDITY

1. Rate quoted will be valid for one year from the date of approval of rate by the Tendering Authority, if situation arise and within the validity period, bidders must supply at the approved rate and refusal to supply will be dealt with as per Tender Rule.
2. The validity period of rate may further be extended/curtailed at the discretion of the undersigned/Tender Committee at the time of finalization of tender or after expiry of the period of validity.

Any addendum/corrigendum/Extension of validity period will be notified at <https://webtenders.gov.in> & in our Corporation website [www.wbldc.in](http://www.wbldc.in).

### COMMENCEMENT OF WORK:

The work must be taken up within the date as stipulated in the work order and completed in all respects within **30 days** from the issue of work order.

(Dr. Gouri Shankar Koner)

**Managing Director**

W.B.L.D.C. Ltd.

( Not to be uploaded )

**Government of West Bengal  
Finance Department  
Audit Branch**

No. 3975-F(Y)

Dated: 28th July, 2016

**MEMORANDUM**

**Sub: Online receipt and refund of EMD of e-procurement through State Government e- procurement portal.**

The State Government procurement portal has already been integrated with the Payment Gateway of ICICI Bank for deposit of EMD and other fees by the bidders participating in e-procurement.

Now, in cancellation of this Department Memorandum No. 1526-F(Y) dated 18.03.2014, the Governor is pleased to prescribe the following procedure to be adopted for deposit of EMD / Bid Security related to e-procurement of the State Government Departments and its subordinate offices, PSUs, Autonomous and local Bodies, PRIs, etc

**1. Login by bidder:**

a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/Autonomous Body/Local Body/ PRIs, etc shall login to the e-Procurement portal of the Government of West Bengal [https:// wbtenders.gov.in](https://wbtenders.gov.in) using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

**2. Payment procedure:**

a) Payment by Net Banking (any listed bank) through I.C.I.C.I. Bank Payment Gateway :

i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukerjee Road, Kolkata for collection of EMD/Tender Fees.

v. If the transaction is failure, the bidder will again try for payment by going back to the first step

### **b) Payment through RTGS/NEFT:**

- i. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
- iii. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT /RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv. If verification is successful, the fund will get credited to the respective Pooling account of the State Government /PSU/ Autonomous Body/Local Body/PRLs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.
- vi. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

### **3. Refund/Settlement Process:**

- i. After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- v. As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal –
  - a) EMD of the L1 bidder for tender of State Government offices will automatically get transferred from the pooling account to the State Government deposit head “8443-00-103-001-07” through GRIPS along with the bank particulars of the L1 bidder.

b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRLs, etc will automatically get transferred from the pooling account to their respective inked bank accounts along with the bank particulars of the L1 bidder.

In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.

vi. The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.

vii. Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the Government revenue receipt head "0070-60800-013-27" through GRIPS for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRLs, etc tenders.

viii. All refunds will be made mandatorily to the Bank A/c from which the payment of EMD & Tender Fees ( if any) were initiated.

#### **4. Accounting and Monitoring Process:**

i. The IClCI Internet Banking will communicate to the State Government e-Procurement portal all details of transactions on daily basis.

ii. The Tender Inviting Authority of the Government Offices/PSUs/ Autonomous Bodies/Local Bodies/PRLs, etc will be using their respective e-procurement User ID and Password to view the EMD and Tender Fees deposited by the bidders in the pooling accounts.

iii. The nodal officer of the Finance Department, Government of West Bengal will be able to view the Department-wise EMD and Tender Fees deposited by the bidders to the pooling accounts and fund transferred downstream at various stages of the tender process to the Government accounts and bidders' accounts, as applicable by using user access as provided by NIC.

iv. The details of NIC E-Procurement Help Desk and toll free numbers of IClCI Bank are given in annexure.

The system will become effective from 01/08/2016 and can be used by any Government Offices/PSUs/Autonomous Bodies/Local Bodies/PRLs, etc. with effect from that date. However, with effect from 01/09/2016, all the EMD/Tender fees if respect of e-tender of all State Government Offices/PSUs/Autonomous Bodies/Local Bodies/PRLs, etc will mandatorily be received and refunds/settlements made as per the procedure stated above.

Sd/-  
(P.A. Siddiqui)  
Secretary to the Govt. of WB  
Finance Department

# ANNEXURE – VI

(To be submitted in the letter head of the Company / firm)

## **DECLARATION BY THE TENDERER**

I/We have inspected the site of work and have made myself/ourselves fully acquainted with local conditions in and around the site of work. I /We have carefully gone through the Notice Inviting e-Tender and other tender documents mentioned therein along with the drawing attached if any. I/We have also carefully gone through the 'Priced schedule of Probable Items and Quantities'.

My/Our tender is offered taking due consideration of all factors regarding the local site conditions stated in this Detailed Notice Inviting e-Tender to complete the proposed construction as per drawings referred to above in all respects.

I/We promise to abide by all the stipulations of the contract documents and to carry out and complete the work to the full satisfaction of the Engineer-In-Charge.

I/We also agree to procure tools and plants, at my/our own cost required for the work.

***Signature & Seal of the Bidder with Date***



# ANNEXURE – VII

(To be submitted in the letter head of the Company / firm)

## **CHECK LIST**

Information about Bidders

(To be uploaded along with the Technical Bid)

<b>Sl.</b>	<b>Description</b>	<b>Particulars</b>
1	Name of the Firm	
2	a) Registered Address with PIN, Phone No, Fax No. E-mail address etc. b) Sole owner or Partnership Firm/Company	
3	Name of the Person authorized to enter into & execute contractual agreement	
4	Earnest Money, whether uploaded, if not, Exemption Certificate to be uploaded	
5.	Original PAN Card whether uploaded	
6.	Original Prof. Tax Clearance Cert. with Paid Challan (valid up to 31.3.2021) whether uploaded	
7.	GST Registration certificate	
8.	Original IT return, Saral for the Assessment year 2019-20 whether uploaded	
9.	Original Trade License (valid up to 31.3.2021) whether uploaded	
10.	Copy of signed Annexure - VI,VII,VIII whether submitted	
11.	Credential of similar nature of work whether uploaded	
12.	Scanned copy of Authorized Dealership Certificate other than Manufacturer whether uploaded	
13.	Copy of NIT digitally signed whether uploaded.	

*Signature & Seal of the Bidder with Date*

# ANNEXURE – VIII

(To be submitted in the letter head of the Company / firm)

## APPLICATION FORMAT

(To be furnished in the Company's Official Letter Head Pad with full Address with Contact No., Telephone No., FAX No., e-mail address, Website etc.)

To  
**The Managing Director**  
West Bengal Livestock Development  
Corporation Limited,  
LB-2, Sector-III, Salt Lake City,  
**Kolkata – 700 106.**

**Sub:**SUPPLY, INSTALLATION AND COMMISSIONING OF  
LABORATORY EQUIPMENTS FOR **STATE CENTRE FOR  
LABORATORY ANIMALS BREEDING, Buddha Park,  
Kalyani, Nadia - 741235.**

**Ref : NIT NO. WBARD/WBLDC/ NIT-253e/2020-2021 Dated: 18/11/2020**

Dear Sir,

With reference to your NIT under reference, I am/we are furnishing my/our rates tendered for as per your specification, terms & conditions.

Should this tender be accepted, the work shall be completed within stipulated period from the date of work order.

I/We further declare that I/we have inspected the site and are fully conversant with all aspects of the site and appraised the condition of the site in regards to the execution of this contract.

I / We understand that: -

- a) Tender Inviting and Accepting Authority can amend the scope & value of the contract bid under this NIT.
- b) Tender Inviting and Accepting Authority reserve the right to reject any tender without assigning any reason.

I/We also agree that the decision of the Managing Director, West Bengal Livestock Development Corporation Ltd. in all matters in respect of this tender will be final & binding on me.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address



# WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: [info@wbldc.in](mailto:info@wbldc.in)

Website: [www.wbldc.in](http://www.wbldc.in) Toll Free No. 18001208243

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**NIT No: WBARD/WBLDC/NIT-253e/2020-2021**

**Date of Issue : 18/11/2020**

## PROFORMA FOR AGREEMENT OF CONTRACTUAL CONTRACT

This Agreement is signed and executed on this ..... day of \_\_\_\_\_, 2020 At Kolkata.

BY AND BETWEEN

**West Bengal Livestock Development Corporation Limited**, A Company registered under the Companies Act, 1956 and having its registered office at LB-2, Sector-III, Salt Lake City, Kolkata – 700106 represented by its Managing Director unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of WBLDCL hereinafter referred to as the **First Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **ONE PART**.

A N D

....., a company registered under the Company's Act/a partnership firm/Proprietorship Firm (delete whichever is not applicable) having its Registered Office at ..... represented by its ..... unless his rights and obligation relating to the objects and purports of these presents are delegated, to any other officer(s) of..... hereinafter referred to as the **Second Party** (which expression shall, unless excluded by or repugnant to the context, means and includes his successors, representatives, permitted assignees, liquidators and administrators) of the **OTHER PART**.

**WHEREAS** the **First Party** wanted to execute the work of “SUPPLY, INSTALLATION AND COMMISSIONING OF LABORATORY EQUIPMENTS FOR **STATE CENTRE FOR LABORATORY ANIMALS BREEDING, Buddha Park, Kalyani, Nadia - 741235.**” and for the purpose floated open Tender on line.

A N D

**WHEREAS** the **Second Party** offered his price against the said Tender and being eligible, his Tender having been accepted agreed to execute and complete the said work as detailed in the tender document along with bill of quantities and all other conditions.

Now, therefore, this agreement witnessed as follows:-

That the word and expression shall have same meanings as are respectively assigned to them in the general condition of the contract hereinafter referred to.

1. That the **Second Party** shall abide by all statutory obligations and payment statutory dues as are obligatory on the part of the **Second Party** and that any failure on his part if attracts any liability on the **First Party** the **Second Party** will, on intimation from the **First Party**, immediately compensate the same.
2. If any dispute or question arises any time between the parties about the rights and liabilities of each of them relating to the terms and conditions stated hereinabove shall unless and otherwise mutually resolved between the parties, the aggrieved party may refer the matter to the sole Arbitrator as may be appointed by the Govt. of West Bengal, ARD Department on reference from either Party for arbitration and the decision of the Arbitrator shall be final and binding on both the parties.
3. That all disputes shall be subject to the jurisdiction of the Calcutta High Court.

In witnesseth whereof:

The parties have set and subscribed their hands on this Agreement on the day, month and year first written.

Contractor

Managing Director.

W.B.L.D.C.Ltd.

Seal

Seal

Witness and address: –

Witness and address: –

1.

1.

2.

2.



# WEST BENGAL LIVESTOCK DEVELOPMENT CORPORATION LIMITED

(A Govt. Of West Bengal Undertaking)

LB-2, Sector-III, Salt Lake City, Kolkata – 700 106

Telefax: (033)-2335 5298 E-mail: [info@wbldc.in](mailto:info@wbldc.in)

Website: [www.wbldc.in](http://www.wbldc.in) Toll Free No. 18001208243

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**NIT No: WBARD/WBLDC/NIT-253e/2020-2021**

**Date of Issue : 18/11/2020**

## **SUBMISSION OF THE TENDER:**

The tender is to be submitted in a two Bid System:- One **Technical Bid & other Financial Bid** .The documents will get encrypted (transformed into non readable formats)

### **A. TECHNICAL PROPOSAL:**

(a) **STATUTORY COVER** containing the following documents:

- “**BID-A**”: PART I (SINGLE FILE MULTIPLE PAGES SCANNED):

1	Upload Copy of N I T with Seal and Signature on every pages.
2	Copy of Annexure – VI, VII, VIII (with Seal & Signature on Company Letter Head)
3	All Documents / Certificates as mentioned in NIT (Single File multiple pages scanned)

(b) **NON-STATUTORY COVER/ MY SPACE** containing the following documents:

- “**BID-B**”: PART II (SINGLE FILE MULTIPLE PAGES SCANNED):

Sl. No	Category	Sub Category Description
1.	<b>CERTIFICATES-</b> ✓ All valid up to date ✓ All certificates are to be furnished in English / Vernacular ✓ Affidavits are not valid. ✓ Scanned original copy	i) <b>GST Registration Certificate</b> i) <b>Up to date Prof. Tax Clearance Certificate valid Upto 31<sup>st</sup> March 2021.</b> iii) <b>PAN Card.</b> iv) <b>I.T. Return as on 31/03/2019. (A.Y. 2019 – 2020)</b>
2.	<b>COMPANY DETAILS, scanned original copy</b>	ii) <b>Trade License valid Upto 31<sup>st</sup> March 2021.</b> iii) <b>Earnest Money, whether submitted, if not, Exemption Certificate to be submitted.</b>

**N.B.: ALL STATUTORY & NON-STATUTORY DOCUMENTS(S) ARE REQUIRED TO BE FURNISHED IN ORIGINAL AS & WHEN ASKED FOR.**

## **FINANCIAL COVER: BID- B:**

### ● **BOQ:**

- The folder as “Financial Bid” shall contain

- Rate as per B.O.Q. SUPPLY, INSTALLATION AND COMMISSIONING OF LABORATORY EQUIPMENTS FOR STATE CENTRE FOR LABORATORY ANIMALS BREEDING, Buddha Park, Kalyani, Nadia - 741235.

- **Intending bidder has to offer rate positively for all the items (B.O.Q. Sl. No. 1 to 21). If rate is not offered for all the items, the bid will summarily be rejected.**